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hungerpreventioncouncil.com

Donation Acceptance Policy
Adopted May 13 2021

MISSION: Hunger Prevention Council reduces hunger and provides access to healthy foods across Pierce County.

VISION: Pierce County residents will have consistent access to quality food and resources by expanding our network of community partnerships.

Equity Policy Statement: Hunger Prevention Council is committed to giving voice to all, ensuring meaningful inclusion, working toward anti-racism, and treating everyone with dignity and respect. The board is accountable to inclusivity and collaborative leadership in all decisions regarding recruitment, membership, staffing, programming, policy, outreach and education.

Rules on Gift Acceptance

General Rules - These conditions apply to all gifts:

1. The principal basis for making a gift should be the desire on the part of the donor to support the mission, programs, and objectives of the Hunger Prevention Council
2. The Hunger Prevention Council and its elected Board of Directors determine the organization's priorities and have oversight of all our programs. Donors do not direct our programmatic work or make key organizational decisions.
3. Accepting a gift is not a sign that the Hunger Prevention Council is aligned with a donor, organization, or viewpoint.
4. We reserve the right to refuse or return any gift that is not consistent with our mission and values, which could introduce a conflict of interest, or that is prohibitively restrictive, or that could expose the Hunger Prevention Council to liability or adverse publicity
5. Fundraisers shall advise donors only in areas in which they are professionally qualified and shall defer to other professional advisors as necessary. All potential donors shall be advised to use their own legal and tax counsel in matters relating to their potential gift. No gift shall be knowingly urged upon any prospective donor that would benefit Hunger Prevention Council at the expense of the donor's interest and welfare.

Substantive Rules

1. The Hunger Prevention Council may reject gifts whenever it concludes that:
 - a) Undue influence would be exerted by the donor to shape the spending of the Hunger Prevention Council or to distort the programs of the Hunger Prevention Council.
 - b) The gift is linked to goods, services or more than incidental benefits that would be provided to the donor or recommending donor.
 - c) The gift could endanger the public's trust in the Hunger Prevention Council
 - d) The Hunger Prevention Council will not accept gifts where sources of the gift are unlawful.
2. The Hunger Prevention Council reserves the right to refuse or to return any gift from a donor who harasses, threatens, harms, or threatens to harm the property, safety, security or well-being of others, including Hunger Prevention Council staff or volunteers. Harassment may include but is not limited to, epithets, slurs, derogatory comments or jokes, intimidation, negative stereotyping, threats, assault, or any physical interference.
3. The Hunger Prevention Council will honor all requests by donors for anonymity where anonymity would not violate any legal requirements for disclosure.
4. The Hunger Prevention Council prefers unrestricted gifts. In drafting instruments for restricted gifts, donors and their advisors are encouraged to use language that would permit application of the gift to a more general purpose if, in the opinion of the Board, the designated purpose is no longer feasible.
5. All large gifts (\$100,000+) must be approved by the Hunger Prevention Council Treasurer and Executive Director.

Procedures on Donation Acceptance

- Donations of Cash or Check are accepted in person or by mail.
- Donations made by credit card, debit card, or transfer from bank account are accepted through the Hunger Prevention Council Website.
- Donations designated to Pantries other than the Pierce County Food Pantry will be distributed to those organizations by check.
- Donations of food will be accepted if it meets the following:
 - It is unspoiled and meets the guidelines for shelf stable food safety as determined by the Pantry Manager
 - In the case of packaged foods, the packaging is undamaged
 - The food is not bulk packaged in a manner that would require repackaging by our volunteers
 - Donations of food may be rejected by the Pantry Manager at their discretion

- Donations of personal property (In-Kind donations) will only be accepted if they can be used by the organization for fundraising purposes such as a raffle or auction of the item or for another related use.
- Donations of personal property, real estate, or other assets valued over \$5,000 must be reviewed by the finance committee prior to acceptance to ensure consideration of liabilities associated with those donations
- Donations of real estate will only be considered if the organization has a related use for the property (e.g. pantry space, garden space, office space for programming) there are no environmental liabilities associated with the property, and there is no mortgage on the property.
- Marketable Securities will be sold upon acceptance.
- Closely Held Securities will not be accepted
- The Hunger Prevention Council will seek the advice of legal counsel when appropriate.
- Donations not outlined in our procedures will be reviewed by the finance committee prior to acceptance.
- Legal fees for the completion of a donation will be the responsibility of the donor.
- Donations of whole life insurance policies will be considered by the finance committee. Donations of term life insurance policies will not be accepted.
- The Hunger Prevention Council will not accept donations of livestock, farm equipment, frequent flyer miles, or timeshare interests.

