

KIDS AND YOUTH MINISTRIES INTERN JOB DESCRIPTION – SUMMER 2021

Title: Kids /Youth Ministries Intern

Purpose: To gain experience in ministry to children, youth, parents, and the church congregation at large through opportunities to lead, serve, and learn alongside the Kids Ministry Pastor, Youth Pastor, and other staff at Ross Road Community Church.

Responsible to: Kids Pastor and Youth Pastor

Personal & Spiritual Health:

1. Intimate Walk with God
 - is a born again Christian who experiences a healthy relationship with God and maintains true spiritual disciplines
 - is motivated and energized by a conviction of God's call to ministry
 - periodically seeks times of personal renewal where personal perspective can be restored and God can be heard
2. Healthy Balanced Life
 - knows personal strengths and limitations and is able to set personal boundaries in order to prevent burnout
 - if married, enjoys spouse's full support in a shared love for the church, and a shared agreement on their respective roles and involvement in ministry. They model wholesome (not perfect) family life and deliberately protect their time so as to maintain healthy balance.
 - is well rounded with interests, hobbies, and friendships beyond work

Education and Training:

- Must be a born again Christian able to lead by example
- Must agree with our Statement of Faith
- Must be between the ages of 15 and 30

Tasks & Responsibilities:

1. Kids Ministry
 - Contribute to the planning and production of the video Faith@Home series for kids and families
 - Assist with teaching and leading Sunday morning lessons as kids ministry restarts in-person
 - Take a leadership role in preparation, execution, and follow-up for kids camps in July.

- As time allows, help with creating welcoming environments for kids and families
- As time allows, assist in re-organizing resource room and supply cabinets in classrooms

2. Youth Ministry

- Assist in leadership of our middle school day camp taking place August 30th-September 2nd. Leadership for this would include help with brainstorming, preparation, execution, and follow-up.
- Assist in planning and execution of other summer youth events
- Planning for fall ministry.
- Connecting with students face to face (while maintaining social distancing)

3. Other duties as assigned

Supervision & Mentoring Plan

The Kids Pastor and Youth Pastor will be mentors, working in close contact with the intern. The intern will meet at least once weekly with each pastor to set goals, chart progress, and discuss challenges. Tasks will often be done with the oversight of the Kids Pastor and/or Youth Pastor. The intern will be a member of the church office staff and will benefit from this team building environment.

The intern will have plenty of opportunity to learn communication skills by teaching children, training teenage volunteers (adventure camp), and communicating with the supervising pastors. The intern will be able to gather information and apply that information to situations within the job. He or she will undoubtedly face challenges and will need to adapt, evaluating different solutions and choosing the one that seems best to him or her and the team. The intern will learn to collaborate with others in order to accomplish the goal. The intern will be made aware of the Employability Skills we are seeking to develop so that he or she can work towards growing in these skills and will discuss progress with the supervising pastors.

Fields of study:

The intern will be given substantial opportunity to interact with and lead children and youth, which offers invaluable, real-world experience. The intern will have the chance to train and lead volunteers, as well as organize, plan, and execute activities geared towards these age groups.

- Education – the intern will have opportunity to look through curriculum options and to make a learning plan for children and youth.
- Counseling – the intern may have opportunity to provide counsel to children and youth. This internship will help develop interpersonal skills.

Health & safety practices:

We will ensure the intern has a positive work experience. Orientation will be provided which covers safety procedures, first aid equipment, and a tour of the facility. The intern will have a work schedule and will be informed of the breaks he or she is entitled to take. The intern will be made aware of the Risk Management Policy which includes earthquake safety procedures, fire safety procedures, lock down procedures, missing child procedures, intruder procedures, and other safety measures. The intern will also be given the Child Protection Policy which covers the step that keep volunteers and staff safe from abuse, accusation, and danger. The intern must demonstrate a working knowledge of these policies and procedures in order to be put in the position of authority.

Local priority

This job supports several local priorities for Abbotsford in the area of recreation. A large part of the internship is preparation and facilitation of annual community events for kids and middle school students. Although we are not able to host soccer camp for kids this year, and youth adventure camp will not be held in its normal fashion, we are exploring opportunities to host similar events while respecting social distancing guidelines. Ross Road Community Church is a not-for-profit organization which offers children's and youth programs that teach life skills, values, and morals – a valuable community service.