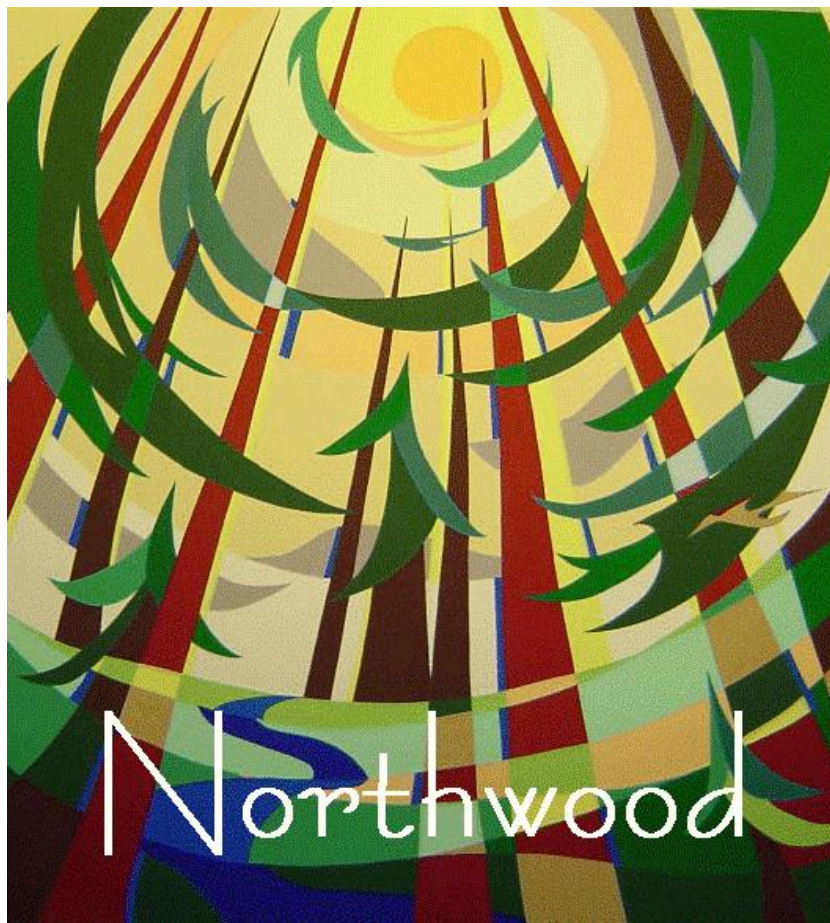


NORTHWOOD UNITED CHURCH

2020 ANNUAL REPORT

Annual General Meeting May 30, 2021



Northwood United Church
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Phone: 604-581-8454
Email: office@northwood-united.org
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“This is who we are; this is how we live.”

A Statement of Values

“Values define common commitments with respect to how we live together. A statement of values becomes a guide to the development of positive, healthy attitudes and behaviours and, when necessary, a benchmark against which our behaviours and attitudes can be held accountable. A public statement of values . . . represents a common commitment to a way of life. This is who we are; this is how we live.” (Power Surge, p. 188)

Our Values

This is how we are committed to live:

We care about people.

We are committed to being a welcoming and accepting community of faith. We respect one another as equal members of the body of Christ, each with different skills and abilities, and different but equal contributions. We celebrate hospitality in our community, through which people may continue their search and deepen their sense of the Spirit.

We honour contributions to the shared mission of God and to the life of the world.

We are committed to affirming the gifts of every person. The ministries of our church will be carried out by each person according to their spiritual gifts. We celebrate that everything we have is a gift from God. In gratitude we generously give from our abundance.

We respond to the call of God toward the world’s well-being.

We are committed to being a servant community. We have a desire to make a difference; this is rooted in a faithful foundation with God and in God’s mission in and for the world. We accept responsibility to foster, renew, participate in, and celebrate this partnership with the divine.

We are all learners and teachers.

We are committed to be a safe and supportive place to question and explore faith. We embrace the sense of belonging and share our experiences along our human journey. We proclaim to be followers of Christ, who gather to experience the sacred through gospel-based teachings and a refreshing fountain of spiritual nourishment.

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NORTHWOOD UNITED CHURCH

Annual General Meeting Minutes - March 1, 2020

The meeting was called to order by Rev. Scott Turnbrook at 12:00 Noon and Rev. Scott provided the opening prayer. He thanked everyone for attending the meeting.

1. Voting Privileges - Adherents and members

Motion: that adherents be given voting privileges during this congregational meeting.

Moved by Rev. Scott and Seconded by Doug Tingley.

Decision: CARRIED

2. Appointment of Table Officers

Motion: that David Mahiban be appointed Chair and Sandra Record be appointed Secretary of the Annual General Meeting.

Moved by Rev. Scott and Seconded by Gwen Sergius.

Decision: CARRIED

3. Presentation of Workplace Violence & Harassment Policy Document

Doug Tingley, Vice-Chair, presented several powerpoint slides highlighting some of the key areas of this policy which was previously approved by the Board. He noted it is presented annually to maintain and enforce the policy.

4. Adoption of Agenda for March 1, 2020

Motion: of adoption of Agenda for March 1, 2020.

Moved by Deborah Richards and Seconded by Dan Hearty.

DECISION: CARRIED

5. Approval of Minutes

Motion: that the minutes of the 2019 Northwood United Annual General Meeting held on Sunday, March 10, 2019 be approved as read.

Moved by Deborah Richards and Seconded by Pam Mason.

Decision: CARRIED

6. All Ministry Reports with the exception of the Finance Ministry

David thanked all the leaders of the various ministries for their reports. He acknowledged each ministry by name and asked all participants to stand for acknowledgement. The congregation showed their appreciation with applause.

Motion: that all Ministry Reports with the exception of the Finance Ministry be approved as read.

Moved by Terry Hill and Seconded by Linda Hibbard.

Decision: CARRIED

7. Servants of God

Rev. Scott referred to page 24 of the AGM document and recognized the 6 individuals of the church family who are now with God. He read out each of the names and Barbara Warren lit candles in their remembrance. Rev. Scott acknowledged them in prayer.

8. Ministry Board Nominations and Appointments

Positions which are vacant and open to nominations:

Church Management Lead

Secretary

Treasurer

Community and Global Development Lead

Spiritual Development Lead

Member-at-Large

Regional Representative

Alternate Regional Representative

Chair

Church Management Lead (2-year term - 2020 and 2021)

Willing to stand for nomination: Dan Hearty

Secretary (3-year term - 2020, 2021, 2022)

Willing to stand for nomination: Sandra Record

Treasurer (2-year term - 2020 and 2021)

Willing to stand for nomination: Paul Dayfoot

Community and Global Development Lead (2-year term - 2020 and 2021)

Willing to stand for nomination: John Payne

Spiritual Development Lead (3-year term - 2020, 2021, 2022)

Willing to stand for nomination: Candie MacMillan

Member-at-Large (3-year term - 2020, 2021, 2022)

Willing to stand for nomination: Rod Carter

Regional Representative (3-year term - 2020, 2021, 2022)

Willing to stand for nomination: Kay Park

After calling for any other nominations (3 times), the following were appointed by acclamation:

Dan Hearty, Sandra Record, Paul Dayfoot, John Payne, Candie MacMillan, Rod Carter and Kay Park.

Alternate Regional Representative (3-year term - 2020, 2021, 2022)

There were no nominations from the floor and this position remains vacant. Members were asked to prayerfully consider this opportunity to serve in a leadership position.

Chair (3-year term - 2020, 2021, 2022)

Willing to stand for nomination: David Mahiban

Call for any other nominations (3 times)

David Mahiban appointed by acclamation

All stood and were recognized by the congregation.

At the March 2019 Board meeting, the Board elected Ian McLeod to the position of Ministry & Personnel Chair. Ian was also appointed to Trustee at the November 2019 Board meeting.

.../4

9. New Business

David Mahiban referenced the recent visit by Rev. Doug Goodwin, Pacific Mountain Region Property Development Consultant and discussion of church property redevelopment projections as per their proven Three Point Housing Society (3PHS) model. This redevelopment model would transform an existing church building and surrounding property into a complex of affordable and market value rental housing alongside a dedicated place of worship. This model would be a win-win for the church to continue to serve the community and for 3PHS to carry on with their business of redevelopment and management of existing church properties.

David noted the obvious downsides to this type of redevelopment to Northwood would be:

- church building would be demolished
- 2 to 3 years of construction - place of worship would need to be rented
- most of the beautiful trees on the property would be lost.

On the positive side:

- no cost to Northwood for the redevelopment
- all of the redevelopment process would be handled by the Society
- revenue generated from rental housing would be used to maintain the church
- the Society management would maintain the church building as well

The Board is yet to make a decision on whether to request a meeting with the manager of this Society for in-depth consultation or to seek other options. The Congregation shall be kept informed.

Rev. Scott advised no changes would be made without a congregational meeting. A question was raised regarding the projected timeline and Rev. Scott stated it would be up to Northwood United to make that decision. Another question was posed if further talks were ongoing. Rev. Scott reported the Church Management Committee would be taking charge and that it was exploratory talks only with no commitments at this time.

10. Financial Report

Paul Dayfoot provided an overview of the 2019 financial statements through the use of a PowerPoint presentation. Highlights of the full financial statements in the last section of the 2019 Annual Report (starting on page 65) which was made available to the congregation Sunday, February 23, 2020 included: We use the cash basis method. Despite a shortfall in local offerings, it was largely offset by a significant increase in rental revenues. There were no large projects during the year allowing for a healthy surplus of \$23,735 in the Operating fund during 2019. The Refugee Sponsorship fund was used up leaving \$47,687 in the other Trust funds.

Paul thanked the other members of the Finance Committee: Delores Wanders, Jan Morgan, Janice Meeks, Sheri Kathrein and Don McDonald for all of their hard work, help, and support. He expressed thanks for the many gifts-in-kind donated for the Church's use and ministries as well as the refugee sponsorship.

Motion: that the 2019 Financial Report be approved as presented and be subject to a financial review.

Moved by Paul Dayfoot and Seconded by Rod Carter.

Discussion: None

Decision: CARRIED

11. 2020 Operating Budget

Paul Dayfoot presented the Operating Budget proposal accompanied by PowerPoint slides.

Key points included that \$341,000 is the minimum required to sustain our fixed ministry programs and adding a CD minister. Given the trend of lower local offerings, that revenues are not expected to be as high, and that fundraising will be decreased by some \$7,000, our revenues are expected to be lower by \$21,000 than for 2019.

Thus, in order to meet the costs of a CDM as well as meet other ministry demands we will (may) transfer \$8,500 for utilization of Memorial Trust Funds making the budget balanced for the year 2020.

Discussion: A question was raised regarding Thrift Shop Sales and Gwen Sergius confirmed the amount to be \$75,000. Another question sought clarification of the refugee fund amount.

Motion: that the proposed operating budget for 2020 of \$341,000 be approved, as presented.

Moved by Paul Dayfoot and Seconded by Terry Hill.

Decision: CARRIED

The closing prayer was offered by Rev. Scott. He expressed sincere appreciation to everyone for their passion and commitment. Marguerite Hibbs, a new attendee at Northwood United, rose and thanked the church for their wonderful welcome and she particularly acknowledged Rev. Scott and Gina Williams.

The agenda having been completed as printed, the Chair, David Mahiban, declared the meeting adjourned at 1:25 pm.



MINISTRY BOARD REPORT - David Mahiban – Chair

"Darkness cannot drive out darkness; only light can do that. Hate cannot drive out hate; only love can do that."
~ Martin Luther King Jr.

What an unprecedented year it has been! Almost a year has passed since we last gathered for worship at Northwood. When we will be able to resume in-person worship is a question on many of our congregants' minds, to which no one yet has an answer. In the meantime, many of us have been participating virtually in Sunday morning worship in the comfort of our homes. This has all been thanks to Rev. Scott's leadership in driving the technology to deliver it weekly. Pre-recorded Scripture readings, music recitals, and personal reflections incorporated into the services have been very much appreciated by the virtual worshippers.

Those less technologically inclined have been kept informed about church community activities by our gracious telephone-tree operators and our office manager has been diligently mailing transcripts of sermons out to reach the more isolated of our members. Above all, it is very heartening to see our congregants continuing to embrace our community with their time, treasure, and talent through these difficult times.

The Ministry Board continued to meet monthly on the fourth Wednesday of each month, except for the months of July and December. These meetings were held - virtually, of course - to make informed decisions on a wide range of issues: plausible paths for in-person worship, to reach consensus on contentious issues related to church building rentals, Thrift Shop operation, and to review and approve requests forwarded for changes in direction. In fact, we met every second week during the early days to reach unanimity in dealing with ambiguity regarding in-person worship and renters' tenancies while indoor gathering restrictions were enforced. E-mail communication was also used, when possible, as a convenient means to reach acceptable resolutions of church management issues. All outcomes from e-mail correspondence were reiterated at the next scheduled meeting.

During the summer months, our Provincial Health Authority permitted faith communities to hold worship services for groups numbering fifty or less. The Ministry Board was urged to open up the church for in-person worship, ensuring strict enforcement of COVID protocols. To reach consensus we polled the church community and a majority of those who responded were not in favour, citing concern for the vulnerable; we decided to stay the course.

Federal government grants and subsidies to churches affected have been generous, but reaping their benefits has been challenging. Our treasurer, Paul, and Rev. Scott have been diligently following UCC webinars for details on how to apply for and receive our eligible share of the pie. Our office administrator and the trustees have been instrumental in directing the church's

financial institution to seamlessly receive the funds in accordance with conditions stipulated by CRA.

To maintain church operations through the period of reduced income, our committee members have been forced to think outside the box to generate revenue and keep expenses to the bare minimum. Using the closed sanctuary to house the Thrift Shop was a brilliant idea put forward by the manager, Doug, and was overwhelmingly supported by the stakeholders. Unfortunately, that operation was forced to close in middle of November to comply with the health authority's new edicts.

Renting our sanctuary and foyer to Elections BC for holding Advance and Election Day polling also brought in sizeable rental revenue to top up our coffers.

Rev. Scott's tech-savviness in adapting to various digital media that were suddenly thrust upon him was admirable. Upon encountering a video content uploading issue with Facebook, he opted to use the YouTube platform and seamlessly updated his means of content delivery. The quality of broadcast turned out to be even better and it also incorporated interactive worship experience. Rev. Scott also guided virtual coffee and virtual Mindfulness Meditation groups on Sundays and Wednesdays, respectively. These group activities have been keeping Northwood community coherent through this pandemic. Bringing aboard a part-time technical helper under the Canada Grant program in November has enhanced delivery of online services to our community and has alleviated the unnecessary strain on Rev. Scott.

In October and November, our church electronic bulletins carried calls for congregants to share their thoughts, dreams, and visions for Fleetwood with the City of Surrey. Many of us obliged by visiting the "Fleetwood Plan Engagement" page and making our thoughts and concerns known. Outcomes from this engagement will influence building density determination along the future SkyTrain extension route through Fleetwood, effectively determining the value of Northwood's property. Pacific Mountain Region Property Portfolio, a consultant with whom we had previously engaged, indicated that a redevelopment of Northwood's property could be done independently of the City's rezoning plans for Fleetwood. Unfortunately, they were unable to undertake any new project management, so we moved on to engage two other resources: Catalyst Community Developments Society, a BC based not-for-profit real estate developer, and RAM Construction, a Delta BC company. Both groups' preliminary investigations have revealed that Northwood's neighbourhood will likely benefit from higher density rezoning, expected to be announced by end of this year.

With God being our guide, we shall persevere!

David Mahiban

MINISTRY TEAM REPORT - Rev. G. Scott Turnbrook



"The Two Halves of the Marathon we Run"

"I have fought the good fight, I have finished the race, I have kept the faith..." 2 Timothy 4:7

I will remember 2020 as the most unique year in which I have led ministry. At the onset of the pandemic, a respected theologian blogged that the period ahead should be approached "as a marathon and not a sprint." Encouraging us to pace ourselves as any marathon runner does for the journey ahead, he foresaw the task ahead to be long and difficult. And he was right! Like the pandemic, it created a constantly shifting landscape for us to shape our ministry like never before as we continued seeking faithful ways to fulfill our mission of 'embracing the community with the love of Christ.'

It is important to acknowledge that 2020 was a time where separation and deep pains were experienced. For the large part, we were physically separated from one another and the connections that we typically identify with as 'church' were unable to be experienced. It was the first time that we did not hold an 'in-person' church service for Easter and Christmas and each Sunday (as of March 15th) for that matter. All the cherished special gatherings needed to be paused as Provincial Health regulations called us to make sacrifices to slow the spread and truly exercise what it means to love our neighbour. This touchstone in our faith of personal contact through attendance at worship along with the various other ministry programs was a profound loss for all.

Yet, over the ensuing nine months, we discovered how truly resilient we can be as a church! In this pastor's opinion, such adaptability is one great mark of a deep and healthy congregation. During the pandemic time in ministry, we reinstituted some tried-and-true practices and instituted some new ones. For pastoral support and communication, we brought back the Telephone Tree. People who desired it received monthly or weekly calls as our faithful phoners reached out and shared church updates. Informal check-ins among the congregation seemed to increase as people called, emailed, and wrote letters to one another. While we were required to be 'socially distanced' in our small 'household bubbles,' we managed to keep as close as best as we could.

A variety of new ways were adapted for our ministry expressions. Worship moved to an online format and viewers were encouraged to gather for a 'live broadcast' at our regular worship time of Sunday morning at 10:30 am. Technology allowed for people to greet one another in the chat box, offer prayers, and feel some level of connection. 'Virtual Communion' was sanctioned by the National Church and Rev. Scott offered Eucharistic Prayers allowing people to receive Holy Communion using elements from home. 'Virtual Fellowship' shifted to using the Zoom videoconferencing allowing people to use their telephone or computer device to connect with others on Sunday after church and Wednesday mornings at 10:00 am. Videoconferencing was also used for our Tuesday night (meditation and discussion group) as well as the Book Club. What an adaptable church we proved to be!

Innovative thinking allowed for the Thrift Store to open for part of the year in the sanctuary. Similar to the Fall Fair format, chairs were vacated and a one-way flow through a socially-distanced shopping experience was offered. The Thursday morning Bible Study gathered in a distanced setting wearing masks and refraining from sharing any delicious treats. The Board met regularly (and for a period met twice per month) as they received new health restrictions and helped the various ministries adapt. As

we found ourselves into the second wave of the pandemic at the end of the year, new restrictions prohibiting small gatherings were instituted and all but our 'non-essential ministries' needed to be placed on hold. We closed the year offering office hours along with the 12-step groups, the Learning Zone Daycare, and the Saturday morning food hamper ministry. We looked towards 2021 with the promise of vaccinations arriving in the new year and hope for the easing of restrictions as it becomes safe to do so.

2020 was a marathon that we all ran! It tested each of us: emotionally, spiritually, and financially. We finished the year very tired from a long journey. A well-known saying among marathoner runners is that "there are two halves to every marathon—the first 20 miles and the last 6.2." While not mathematically accurate, this saying is correct in that it takes as much effort to complete the first 20 miles as it does the last 6.2. Marathon athletes report that it's actually miles 20-25 that are the most difficult because once you get to mile 25, you get a psychological lift that the finish line is not far away. At mile 20, however, you are exhausted. The runners are no longer talking to each other (a complete change from earlier in the race) as you are conserving every ounce of energy you have in order to just keep putting one foot in front of the other. The people cheering you on disappear around mile 20 in order to hurry to the finish line to watch the athletes complete the race. Those last few miles are lonely, and your mind plays tricks on you, raising doubts about whether you will be able to finish.

As I look ahead, my sense is that we now are running the "second half of the marathon." We have run an incredible journey last year; however, we must hold still, as Timothy wrote: "keep the faith and finish the race" that is yet to be completed. Not being a marathon runner myself, I researched some wisdom on completing the "second half" of a marathon. I share a few tips here offering us wisdom for the journey ahead.

- Hydrate and refuel often. Runners all have their favorite drinks, gels, and energy bars which boost their energy to an optimal level. We, too, know what boosts our spiritual, emotional, and physical energy. We need to intentionally consume as much of that as possible right now.
- Stop at every aid station and get medical attention if needed. Marathon organizers add extra aid stations in the final miles. Aid stations in a pandemic can be a phone or Zoom call with a friend or loved one, a walk around the block, meditation/prayer, or participating in an online offering that boosts our spiritual and emotional well-being. You know best what you need. It is a sign of wisdom and strength to reach out for support.
- Focus on short-term goals, rather than just the finish line. Some runners make it their goal to just make it to the next aid station or mile marker, running for two minutes and then walking for two. I recall a conversation with someone whose goal it was to just take a shower and get dressed every day. I applauded that goal. While we are thrilled to read the good news about vaccines, we need to focus on shorter-term goals, putting one foot in front of the other because letting our guard down will impact our making it to the finish line.

I believe that after this pandemic experience, we will be a changed people. We will see things differently; we will understand sacrifice differently; we will have our spiritual lives transformed. We will be a shaped, changed, and different church on the other side. I am excited for the 'other side' of the finish line, which I know we will reach. But for now, let us fight the good fight, finish the race and keep the faith.

May the Peace of Christ be with you,

Rev. Scott



REGIONAL REPRESENTATIVES REPORT

Like everyone else, Northwood's Regional Representatives, Rev. Scott, Kay Park, and Deborah Richards, experienced the same COVID-19 impacts to their roles as the community of faith's representatives to the Pacific Mountain Region. The annual Pacific Mountain Region meeting was scheduled to be an in-person meeting in May in Victoria and was cancelled in that format due to public health restrictions on the size of gatherings.

The General Meeting was held online on October 16 and 17, 2020, with a theme of "Leading Beyond the Wilderness" which reflected some of our sentiments of being in the midst of the fall resurgence of infection rates from COVID-19, the certainty of the continuation of restrictions on communities of faith meeting in person and services in an online format, and questions swirling of, "What will the church look like when we emerge from this situation?" The primary activities for the General Meeting were the Celebration of Ministry for new ordinands, a focused business session to conduct necessary business, the theme presentation, an Affirm Conversation with Pam Rocker, and a celebration of the ministry of retirees. The Agenda and Annual Report for the region can be viewed at [2020-PMR-Agenda-and-Reports-Rev-1-6.pdf](#) (pacificmountain.ca).

In the past year, the leadership of the Pacific Mountain Regional Council changed and Rev. Blair Odney assumed the role of Chair, succeeding Rev. Jay Olsen.

Northwood, like all communities of faith in the Pacific Mountain Region and the United Church of Canada, in general has been ably led by staff of the Regional office and the UC General Council Office through the pandemic; its changing guidelines and supports linked to congregational finances and various programs available to ease us through this unprecedented situation. Resources, written, as well as via webinars, have been made available for us to access. A special thank you to Kathy Davies, Regional Minister, Pastoral Relations and Community of Faith Support, for Lower Mainland East, who responded to, and often stayed, one step ahead of our outreach to her during this time.

As we move into 2021, Rev. Scott, as our minister, and Kay Park will continue as Northwood's representatives to the Pacific Mountain Region. Deborah Richards will end her 3-year term as one of the Regional Representatives and is not seeking re-nomination to the position. We will therefore be seeking nominations for second Regional Representative to start a 3-year term in 2021.

Deborah Richards will continue to serve on the General Council Executive. The 3-year term for all current members of the General Council Executive has been extended to four years, due to a decision taken by the 43rd General Council last fall to postpone the 44th General Council to July 2022.

The next PMR General Meeting will be held online on June 11, 12, and 13, 2021.

Faithfully submitted by:

Deborah Richards

Alison Gatrath

Kay Park

Rev. Scott Turnbrook



TRUSTEES' REPORT

During 2020, Jim Silva, one of our long-time Trustees, moved to the Interior with his wife, Beverley, to be closer to one of his daughters, Rebecca, and her family. Despite the challenges of gathering during a public health crisis, a few members of the Ministry Board, Trustees, and the congregation were able to meet with Jim and

Beverley for a socially-distanced send-off in the summer. When we are able to meet in person again in the future, we hope that we will be able to have an in-person celebration of Jim's ministry among us over the years.

Ian McLeod joined Rev. Scott Turnbook (by his appointment as congregational minister), Diane Onno, Gwen Sergius, Dan Hearty, and Deborah Richards as a member of the Board of Trustees following his election by the congregation at its Annual meeting in March 2020. Ian has previously served Northwood in different capacities, including currently as Chair of M&P, and he is an active member of the Senior Choir.

In 2020, the primary work of the Trustees was focused on the regular oversight of property tax payment, exemptions, and ensuring that appropriate insurance coverage is in place.

Appropriate arrangements were made to update Trustees' signing authorities for approval of payments via cheque and online payments. Trustees continue to support the further implementation of processes related to payment authorizations now being performed online, and a reduced reliance on in-person cheque-signing. As two of our Trustees, Dan Hearty and Ian McLeod, are members of the Property Committee, they have been able to remain actively involved with any property maintenance and repair issues requiring attention during the year.

Additionally, Northwood's Trustees have been involved in supporting the Ministry Board as it navigates the many administrative changes required to adapt to the pandemic and the related public health directives. Activities included:

- applications and signing for various financial support programs offered by the Government of Canada through our financial institution
- confirming insurance coverage provisions for our buildings and property during times when there was not a lot of on-site activity.

The Trustees will continue to support the Ministry Board as requested as we all navigate the new realities of operating the church's activities during the current global pandemic.

Faithfully submitted on behalf of the Board of Trustees by

Deborah Richards



MINISTRY & PERSONNEL COMMITTEE

Ian McLeod – Chairperson

I am sure that many of these committee reports for 2020 will be saying the same thing: along came Covid and changed everything!

The Ministry and Personnel Committee are a team of five members; Alison Alleyne, Emma Dyck, Galvin Brower, Doug Tingley, and Chairperson, Ian McLeod.

Our committee met twice in 2020, once in person in the spring, and once in the fall by Zoom.

The main activities in 2020 revolved around staffing and adjusting to the Covid restrictions that closed our building and ceased our in-person worship and small group meetings.

The staff annual reviews were completed in the first quarter of the year, and actions were taken as needed. Henry arrived (our new vacuum!) and has been well-used by our custodians. Other needs and issues have or are in the process of being addressed.

In the spring we were advised that our Canada Summer Grant had been approved, but given the move to electronic services, we felt that we would be better served by getting a technical support resource to assist Rev. Scott with recording and production of the weekly services. Over the summer we waded through many applications, and it was worth the wait when we hired Jerry Luu for the position in early November. He has been excellent and diligent in his work to produce the weekly service. You may have noticed the results. He will be with us until at least the end of April, thanks to some extra funding approved by our board. Our next Canada Summer Grant has been applied for, and we hope this will keep Jerry working for the rest of the summer, too.

In order to qualify for Federal Wage Subsidy funding, we made a recommendation to the Board to maintain regular hours of employment for our custodians, Steve and Tammy, as well as Janice and Rev. Scott. This was well-received and we got many small cleaning tasks accomplished over the summer.

The rest of our year has been very quiet, which is always good news for M&P! We have met with both Janice and Rev. Scott in the fall, and have been planning for vacations, continuing education, and study leave.

Many thanks to our team, and we look forward to a more normal year in 2021.

Blessings to all,

Respectfully submitted,

Ian McLeod



ADMINISTRATION/OFFICE MANAGEMENT

Janice Meeks – Office Manager

The Office Manager position remains a busy and multi-faceted job. It includes recordkeeping, document creation, editing and printing, bookkeeping and other financial duties, plus payroll for the paid staff. 2020, with its pandemic, brought a lot of change to the church office.

In January, the M&P Committee made the decision to curtail the open-to-the-public office hours to Tues-Fri 9:00 am to 12:00 noon which allowed me to work on some projects in a more uninterrupted manner. This all changed when the church essentially closed its doors on March 14. All groups were cancelled, including Sunday services and rentals. The office was also closed, although I did take files and material with me to work from home. I was not into the office for about a month. After that, I came in once or twice a week to catch up on things such as bookkeeping until the office fully reopened in May.

2020 saw an overhaul of the bookkeeping and accounting system with the help of Sheri Kathrein. Her help was invaluable as we sought to streamline and bring our bookkeeping up-to-date. Don MacDonald started a major project to upgrade our server and computers. This project ended up taking him longer than anticipated as his worktime abruptly mushroomed to meet the work-at-home Covid demand. In some ways, it was a blessing to have a 'slower' year in the midst of all the resulting upheaval. We are anticipating upgrading our accounting and membership software in the new year, as well as completing upgrading of our computer systems.

The Office Manager handles the church calendar, including all rentals, and manages the Food Pantry which helps those in need of a few groceries. Although most of 2020 was spent not seeing much of people, Janice loves to see people in the congregation as they pop in for other business.

Respectfully submitted,

Janice Meeks

WORSHIP & PASTORAL CARE



WORSHIP AND PASTORAL CARE

Marilyn Barga - Chairperson

The Worship and Pastoral Care ministry is overseen by Marilyn Barga with Brenda Persiani taking leadership on the Worship Planning Committee and Barbara Warren, along with Rev. Scott, undertaking Pastoral Care. Together, we represent to the Board the following groups:

- Card Ministry
- Choir/Music Ministry
- Coffee Hosting
- Communion Elements & Serving
- Greeters/Ushers Ministry
- Healing Pathway
- In Memorium
- Jazz Vespers
- Kitchen Co-ordinator
- Membership Roll
- Pastoral Care
- Prayer Shawl Ministry
- Scripture Readers
- Seniors' Coffee Group
- Worship Planning Team

Individual leaders of these groups have reported on their activities during the past year. It is the passion and enthusiasm of leaders and participants of all these ministries that breathe life and grace into our community at Northwood.

Respectfully submitted,

Marilyn Barga

CARD MINISTRY

Please see the Pastoral Care Report.

Respectfully submitted – Barbara Warren

CHOIR REPORT

The year started well for our choir: we were singing well, with strong voices in all four vocal sections, and we were quite proud of the musical contributions that we were making to our services every Sunday. We were particularly pleased with the anthem that we were about to perform on Sunday, March 15, 'Footsteps.' It's a gentle, beautiful piece and we were singing it well when everything changed, and choral singing was, all of a sudden, one of the most dangerous activities around!

Choral singing has been difficult since then – impossible, really – and our voices have been, to a certain extent, silenced. We look forward now to that indeterminate time ahead when we will be able to meet again, to lift our voices in praise in congregations with all of our church family. Until then, we will keep a song in our hearts!

Respectfully submitted - Dan Hearty - Choir Director

CHOIR FINANCIAL ACCOUNT

	Balance	Deposits	Withdrawals
1/1/2020	\$137.07	\$ 137.07	
Donations		\$ 123.60	
Transfer in from Equity		\$ 26.65	
Service Charges (\$2.00 X 12 months)			\$ 24.00
Totals		\$ 287.32	\$ 24.00
12/31/2020	\$263.32		

Respectfully submitted – Gwen Sergius

COFFEE HOSTING

This will be an area to be restructured when Northwood reopens but each person who has been a part of this ministry will be contacted to see if they would like to continue. Initially, we will not have any refreshments.

Respectfully submitted – Brenda Persiani

COMMUNION ELEMENTS – This year, due to Covid-19, Virtual Services

Team: Emma Dyck, Margaret Marshall, and Terry Hill

I fill in when someone is unable to do it and I prep communion for the special occasions: Christmas Eve 11:00 pm service, Maundy Thursday, Easter 'Sonrise' service, and Easter Sunday services.

Respectfully submitted – Brenda Persiani

GREETERS

In this time of COVID-19, many greeters have pivoted their hospitality in new ways, offering service by telephone contact, card writing, virtual coffee gatherings, and participation in online worship of prayers, readings, hymns, and recorded sermons.

Post-pandemic, we look forward to a new beginning whence we reconvene with in-person worship.

If you love the ministry of hospitality and wish to share it with others, you may wish to prayerfully consider how you might serve Northwood fellowship when we once again are blessed to congregate together.

While we wait, may you find strength in the words of the Apostle Paul who knew that physical distance is no obstacle: 'For nothing can separate us from the love of God in Christ Jesus' (Romans 8:39).

Respectfully submitted - Delores Wanders

HEALING PATHWAY

Yoko Kihara, one of our long-time practitioners, passed away in February, 2020. Her deep groundedness, steady energy, and open spirit is deeply missed.

One or two Healing Pathway appointments were held after church in January, 2020. One long-distance energy session was done by phone in December, 2020.

Several of our connected group members have continued their energy work through the bi-weekly mediation sessions offered by Kimiko Karpoff. These are open to anyone to join. Her site is called "*Good Vibrations: the Energy of Resilience*."

Respectfully submitted – Linda Hibbard

IN MEMORIUM

We give thanks for the members of our church family who are now with God.
The following passed away in 2020:

Ichiro Araki	March 17, 2020
Fumiko Imahashi	May 23, 2020
Velma Campbell	July 19, 2020

Respectfully submitted – Janice Meeks

JAZZ VESPERS (Vespers in the Valley)

In our shortened season of Jazz Vespers services, we completed five of the scheduled twelve:

January 12	Kristian Alexandrov & Shannon Gaye Quartet Liturgist Rev. Dr. Brian Fraser
January 26	Wild Blue Herons Quintet featuring Bill Sample & Darlene Cooper Liturgist Rev. Scott Turnbrook
February 9	Marcus Mosely Chorale—celebrating Black History Month. This was well attended by 180. Liturgist Rev. Scott Turnbrook
February 23	Dmitri Metheny & Gail Pettis (USA) Quintet Liturgist Rev. Scott Turnbrook
March 8	Kim Greenwood (Victoria BC) Quartet Liturgist Rev. Scott Turnbrook

Of enormous importance is the special team of volunteers who willingly and cheerfully help to make these events happen:

- Joe Johnson, our sound technician, on hand to work with musicians' needs regarding microphones etc.
- Janice Meeks, our office administrator, who fields the questions, manages the very necessary e-mail lists, types and prints leaflets, and just keeps track of the weekly office routine
- Custodian, Steve MacMillan, whose help in setting up chairs and tables and signs as needed is vital

Then there are the greeters, refreshment folks, coffee/tea, cookies, baking, receiving offering, as well as set up and take down of facility amenities:

- Gary and Barbara Butler
- Sharon Buzik
- Rob Hollins
- John and Pat Payne
- Gail Corrigall

- Graham, Shelley, & Sterling Hall
- as well as various others who come along and pitch in!

I also acknowledge the Royal Oak Restaurant, 15336 Fraser Hwy, for promoting our vespers and offering discounts for dinner on JV Sundays.

A very big THANK YOU to Scott for his ongoing support and enthusiasm in nurturing this special Northwood community of jazzers!
MANY THANKS TO EVERYONE.....I LOVE ALL OF YOU!

Respectfully submitted - Audrey Hall

KITCHEN COORDINATOR

The kitchen servers do a wonderful job keeping the kitchen clean and letting me know if they are in need of kitchen supplies. I restock the kitchen monthly with supplies as needed: sugar, tea, coffee, paper plates, napkins, cookies, etc.

Respectfully submitted – Brenda Persiani

MEMBERSHIP ROLL

Members as of December 31/2019:	279	
Transfers In:	0	
Transfers Out:	0	
New members by reaffirmation of faith:	0	
New members by Adult/Baptism/Confirmation:	0	
Baptisms conducted:	0	
Deaths:	3	Ichiro Araki Fumiko Imahashi Velma Campbell
Total members as of December 31/2018:	276	
Marriages conducted:	0	

Of note: The current membership role is not reflective of the attendance at Sunday services and other gatherings and activities. Average Sunday morning worship service attendance is between 90-100.

Respectfully submitted – Janice Meeks

PASTORAL CARE

Pastoral Care at Northwood United Church in a pandemic year presented us with unique challenges and opportunities.

Almost immediately after our last service in the sanctuary on March 8, we established a Phoning Tree. A team of willing phoners accepted the invitation to keep in touch with several of our congregants by telephone. We appreciate their continued service throughout the year as they also met the needs of family and work commitments. This being a very caring congregation, there were many instances of people just naturally maintaining long-standing friendships and even forging new connections that have given deep meaning in a difficult year.

The Prayer Team and the Letter Writing Team continued offering pastoral care through prayer and written form to those among us needing support through times of sadness, bereavement, and challenge, and sometimes in times of celebration. Although we could not visit in hospitals or care homes, these two ministries did their best to offer needed care.

The Prayer Shawl knitters and crocheters could not meet as a group, but some managed to create shawls, scarves, toques, and mittens for folks who needed their loving warmth. On Communion Sundays non-perishable foods still arrived at the church for people needing food. Also, people brought or sent donations of money to keep the lights on and the furnace going at the church so important people who needed to be there could do their jobs.

Our minister, Rev. Scott Turnbrook, kept us all connected through prayer, new ways of providing worship services and children's church, and caring contact as we needed support.

At the beginning of Advent, a donation of amaryllis meant that our seniors in assisted living and independent living residences received the gift of beauty through new growth. Adding to the Christmas spirit, greeting cards were mailed to our folks who were living alone or experiencing challenges associated with the pandemic lockdown. Shoeboxes of caring gifts were distributed by Christmas elves to those people who find themselves living rough in a city of privileged people.

Throughout 2020, Northwood United Church continued to offer the love of Christ to folks within the congregation and throughout the community. We move into the year 2021 with hope and determination to continue fulfilling our various ministries in this place.

Respectfully submitted by

Barbara Warren on behalf of our 2020 Pastoral Care Team including Marilyn Bargaen, Terry Hill, and our guide, Rev. Scott Turnbrook

SCRIPTURE READERS

I have 14 dedicated and dependable Scripture readers from our congregation who read each Sunday. They read the preamble, scripture readings, and the message before our offerings.

During Covid restrictions, Rev. Scott undertook to find readers and have them pre-record the Scripture for the online services.

Respectfully submitted - Marilyn Bargaen

SENIORS' COFFEE GROUP

Seniors' coffee group started back around the 3rd week of January when the rains came. While I was recovering from a knee replacement, Evelyn Langley helped out putting on the coffee and providing goodies. February lunch was held at Rickie's. All who attend buy their own lunch and it's a great social event. March took us to Al and Jan's fish and chip restaurant. It was under new ownership and was well accepted by all of us. About this time the world went into the Covid-19 coronavirus pandemic.

After a bit of re-organizing, the world began the "new normal" with Rev. Scott and team. A socially-distanced opportunity for fellowship was provided for the Seniors' Coffee Group to meet online via Zoom for a virtual coffee experience. This was new for most of us, but everyone did an admirable job of learning new technology and interacting in a video format. Wednesday mornings we see a gathering of approximately 6 folks. It is not the same as 'in person,' but our regulars do cherish this time together.

We cancelled all other of our usual coffees and lunches and special events for the year.

Mildred Good helped with our traditional practice of sending Christmas cards to shut-ins and others we usually don't get to see at church anymore. They are missed a lot. Thank you, Mildred.

Respectfully submitted – Jaqueline Melnychuk

WORSHIP PLANNING COMMITTEE – Pandemic Year – on-line services

Meetings:

February 16, 2020	Met at Northwood United
June 4, 2020	Met on Zoom
October 8, 2020	Met on Zoom

Respectfully submitted - Brenda Persiani

SPIRITUAL DEVELOPMENT



SPIRITUAL DEVELOPMENT

Candie MacMillan - Chairperson

The Spiritual Development ministry encompasses our commitment to nourish one's spiritual growth in faith. Our approach towards spiritual development is diverse. We view one's spiritual development as unique and changing throughout one's life journey and, thus, seek to offer programs that reflect this dynamic. Ministries in this area include those one might expect, such as Children's Church (Sunday School) and Bible Study. However, they also include a variety of other ministries such as Centering Prayer and Spiritual Practice Alternatives (S.P.A.). None of our ministry programs, of course, stand in isolation. Rather, all ministries complement one another. Worship enriches one's spiritual development as do the Global and Social Development outreach ministries.

Respectfully submitted – *Candie MacMillan* with *Rev. Scott Turnbrook*

BIBLE STUDY

The Thursday morning Bible Study group met in early 2020 from January 9 through March 5 when we were forced to discontinue meetings due to the pandemic. In September, we were once again able to meet in the Fireside Room. We followed the BC Health Covid Protocol by wearing masks, placing our chairs at an appropriate distance, and cleaning surfaces afterward. We met then for six weeks when, once again, we had to discontinue. We do keep in touch by phone as do many other groups. Thanks to Terry Hill and other members for your support!

Respectfully submitted – Diane Onno

BOOK CLUB

The Book Club is a group of 10 to 15 people who enjoy reading and talking with others about books we have read. In the last year, starting in March, because of Covid restrictions, we moved to meeting on Zoom on the 2nd Wednesday of the month at 7:00 pm.

Two of the books we have read are *The Giver of Stars* by Jojo Moyes and *The Book of Lost Names* by Kristin Harmel.

Respectfully submitted - Terry Hill

‘BROADVIEW’

‘*Broadview*’ is the new name for the former ‘*Observer*’ magazine published by the United Church of Canada. The result is a newly-designed Canadian magazine focused on timely and current national and international issues of spirituality, social justice, and ethical living as well as United Church of Canada news and perspectives.

It’s a great read with a wide variety for all ages and you can’t beat the price of \$25 for a year’s subscription. Help yourself to a (back) copy under the bulletin boards in the Gathering Area and see for yourself. We have 30 people subscribing to ‘*Broadview*’ for 2020/2021. Let Marilyn know if you wish to subscribe. You won’t be disappointed!

Respectfully submitted. Marilyn Bargaen

CENTERING PRAYER

No report available.

CHILDREN AND YOUTH MINISTRY

The first 2.5 months of 2020 flowed like usual with our children gathering eagerly every Sunday morning at the tables at the back of the sanctuary for an activity or colouring as worship service began. Following children's theme conversation with Rev. Scott, children broke off with their teachers in to one of three classes ... Pre-K for ages walking to 4 years, "Holy Moly" class for grades K to 3 and Youth class for grades 4 to 7/8ish. The nursery is made available during worship service for children newborn to age 2 and their caregivers as a safe space to feed, nap, or play.

The pandemic has proved very challenging for Children's Ministry. From mid-March through August, the ministry team maintained contact with families via email, phone, or Facebook. Starting in September, we began hosting a weekly @Home Children's Program every Sunday morning via Zoom. These sessions run 40 min to 1 hour in length and are lead by either Rev. Scott or one of our teachers. Zoom poses its own challenges, but we've averaged 7 or 8 children on most Sundays. In October we delivered a small "Missing You!" package to the children's homes that included some treats and activities. We all hope that it won't be long until we can gather again in person.

Respectfully submitted - Candie MacMillan
on behalf of the Children's Ministry Team

JUNIOR YOUTH

No report available.

LIBRARY

Northwood Library book count holds steady at 977, with little activity during Northwood's closure. Many folks have turned to books, meditation and other means of fulfilling solitude; books and digital reading have become a balm since early spring 2020 Covid reality.

Some good titles on offer for this soulful, introspective journey whilst we strive for herd immunity:

In the Time of Pandemic (poem) by Kitty Omeara

Let Your Life Speak (book) by Parker Palmer

To Bless the Space between Us (book) by John O'Donohue

The best pick to share is a poem from *Bread And Other Miracles* by Rev. Dr. Lynn Ungar:

PANDEMIC

What if you thought of it
as the Jews consider the Sabbath—
the most sacred of times?
Cease from travel.
Cease from buying and selling.
Give up, just for now,
on trying to make the world
different than it is.
Sing. Pray. Touch only those
to whom you commit your life.
Center down.
And when your body has become still,
reach out with your heart.
Know that we are connected
in ways that are terrifying and beautiful.
(You could hardly deny it now.)
Know that our lives
are in one another's hands.
(Surely, that has come clear.)
Do not reach out your hands.
Reach out your heart.
Reach out your words.
Reach out all the tendrils
of compassion that move, invisibly,
where we cannot touch.
Promise this world your love—
for better or for worse,
in sickness and in health,
so long as we all shall live.

Respectfully submitted – Delores Wanders

LUC (LADIES UNITED CIRCLE)

Penny Provencher coordinates this ladies' group. In the past, we have had yearly retreats, outings, and catering at the church to raise funds. Hopefully, when Covid restrictions are over, we can resume our activities again.

Respectfully submitted - Penny Provencher

SENIOR YOUTH

No report available.

SOCIAL COMMITTEE

Although we were looking forward to a year filled with fun social events, the challenges presented by the pandemic and closure of in person gatherings at church prevented that. We did manage to enjoy our annual new year's potluck luncheon in January. We all hope that we can find ways to gather together again soon.

Respectfully submitted - Candie MacMillan

S.P.A. ~ "SPIRITUAL PRACTICE ALTERNATIVES"

SPA continued to gather on a weekly basis exploring three forms of spiritual practice: Mindfulness Meditation, Yoga, and Spiritual Discussion. The group normally breaks over the Christmas and summer periods. The pandemic did present some challenges which required creativity and adaptation.

MINDFULNESS MEDITATION shifted from an in-person gathering in Classroom 1 to an online format using Zoom following health restrictions in March. It was interesting to discover a new way to connect with a larger group due to electronic connectivity; however, not all participants found this format to be conducive to the practice. A funny moment occurred in the early stages of the pandemic when the 7:00 pm celebrations for frontline workers were heard in everyone's neighbourhood. Not exactly the quiet and tranquil beginning for meditation! However, it was nice to be present to that celebratory energy and we adapted, commencing our practice at 7:05. We did reconvene in the fall to in-person gatherings until health restrictions placed a ban on small group gatherings. The group continues in an online format.

YOGA continued in an in-person format until the onset of the pandemic. We did not find sufficient interest in continuing with an at-home option in March and so placed this group on hold, committing to reconvene when it was permissible. When we were allowed to reopen in the fall, Lynne Edel, our faithful instructor, decided not to return. We thank Lynne for her faithful service with us and honour her decision to spend more time at home. In her stead, we were blessed to hire Sunni Cooper, a local instructor, to continue the group. Later in the fall, a ban on small group exercise was instituted and the group needed to be put on hold again for the remainder of the year.

Respectfully submitted – Rev. G. Scott Turnbrook

“ON OUR FAITH JOURNEY” - Spiritual Discussion Group

The discussion group has six active members and welcomes new members or anyone wanting to drop in and participate in lively virtual spiritual discussion (7:00 to 8:30 pm on Tuesdays).

Recently we discussed “Listening for the Heartbeat of God,” a book on Celtic Spirituality by J. Philip Newell.

“The stream of Celtic spirituality from Pelagius (4thC) to George MacLeod (20thC) is characterized by the expectation of finding God within the very heart of life, within all of creation, and within ourselves. This expectation is shared with various mythical traditions in the history of the Church. A hope is that our churches could become places where we might more easily step into and out of daily life and be reminded that the real cathedral of God is the whole of creation. If the Church’s symbols and rituals pointed more clearly to the world as a whole as God’s dwelling, we might fully rediscover that God’s heartbeat can be felt in all of creation and at the heart of our own lives, if we will only listen for it.”

If interested in joining this group, please contact John or David Mahiban.

Respectfully submitted - John Payne

COMMUNITY AND GLOBAL DEVELOPMENT



COMMUNITY AND GLOBAL DEVELOPMENT

John Payne - Chairperson

At Northwood, ongoing outreach to the local community is done mainly by several autonomous groups, each of which submits a report to the AGM. These groups include: the Church Food and Resource Pantry, the Thrift Shop, the White Gift program, the Shoebox Ministry, Starbucks donations, the Refugee Sponsorship Committee, Weekly Food Ministry, and the use of fair-trade coffee. We are also pleased to provide a 'home' for several Gambler's Anonymous and associated groups to meet through the week. As well, donations to the National and Regional branches of the United Church support regional, national, and international activities within the United Church and with its international partners. A variety of fund-raising projects have helped Northwood achieve some of its outreach goals.

Respectfully submitted,

John Payne

CRAFT FAIR

Due to the pandemic, all our usual fundraisers were cancelled in 2020. We thought this was going to be the case with the annual Craft Fair, as well. But an idea was brought forward to piggy-back off the Saturday Thrift Shop openings (which were currently being held in the Sanctuary) and open a (smaller) Craft Fair (with limited tables and adhering to strict Covid protocol) on the Saturdays in November and December. This idea was accepted by the Board and enthusiastically and gratefully greeted by many crafters.

Tables were booked with price reductions being given to those who wished to book more than one Saturday. Food trucks were also found that would cater to the physical needs of vendors, volunteers, and staff. It was exciting to see so many 'new' crafters with a wide variety of goods being sold! The Craft Fair was a resounding success until further restrictions from BC Health caused us to have to close down.

Although this exact format will not be usable in coming years, it did provide some ideas for future events.

Respectfully submitted – Janice Meeks

FOOD PANTRY

The Food Pantry remains a vital part of our outreach into the community and has become a staple of sorts for some people. The early part of 2020 was much the same as 2019 – there were 'regulars' who came in once a month or so as well as newcomers.

Once the church closed down in March, this service was suspended until the office's reopening in May. Since that time, we have not seen nearly the numbers we saw pre-pandemic. Most of our 'regulars' we did not see for the rest of the year. Even when things 'opened up' again in the summer months, we did not have the traffic we usually did. We are not sure why this was – illness (or death) in the interim, moving out of the area, or perhaps even the extra dollars pandemic help received from the government made a difference. When your income is miniscule, a few extra hundred dollars can make a big difference!

Despite the lower numbers, there is still always a need. We will always accept donations of soup, pasta and sauces, canned beans and canned pasta, tinned meats and tuna, KD, and peanut butter. Canned vegetables and fruits are great, as well. We also like to hand out individual sizes of puddings, apple sauces, fruit, and granola bars. Think nutrition! Given that our numbers can vary widely depending on weather and circumstances, we don't mind stockpiling and having extra! It doesn't take long for full shelves to become empty once again. We like to give enough for a few meals.

There have been many donations, both monetary and physical, from our church family.

We are also blessed by packages made up by the Starbucks Ministry people that we can give. Treats are always greeted enthusiastically!

If you are giving from your pantry, please check expiry dates on items. We cannot hand out expired food, and neither can we distribute opened packages. Food Safety Regulations denote we cannot accept a large bag of rice or pasta, open it to make a number of smaller packages, and then give them away. All food must be unopened and within the expiry date. Please also check for the appropriateness of your donation.

Thank you! Thank you! Thank you! for all your so-generous support for this ministry.

Respectfully submitted – Janice Meeks

INTERFAITH HARMONY WEEK

The first week in February of 2020 was the 10th anniversary of the United Nations' declaration of Interfaith Harmony Week. Rev. Scott continues to sit with both the Surrey Interfaith Network as well as the Global Clergy Association who work to raise awareness, harmony, and understanding among the various world religions in Surrey.

A number of events occurred throughout the city and many of our own church members attended. Northwood hosted two of the Interfaith events.

The "Interfaith Pilgrimage" was a day-long journey where walkers visited various places of faith and received hospitality, meals, and blessings on their way. The pilgrimage visited towards the end of our February 1st worship service and received refreshments, the gift of a wooden cross necklace, and a blessing from Rev. Scott.

The second event was our hosting of the Interfaith Symposium which was held on February 8. Rev. Scott was among a number of religious leaders speaking from the perspective of their faith tradition on the topic of "20/20 Vision for Interfaith Harmony." Northwood celebrates the diversity of the city we are blessed to offer ministry in and welcomes opportunities to be in community with our brothers and sisters where we might learn and grow.

Respectfully submitted – Rev. Scott Turnbrook

Women's Winter Box



STARBUCKS – Surrey Urban Mission

A small group at Northwood continues to collect left-over food twice weekly from Starbucks on Fraser Highway, bring it to the church, sort, wrap, and freeze it. In much of 2020, every few weeks the members would deliver the frozen food to Surrey Urban Mission for their meal program. More recently, the food is being used by the weekly food ministry that collects left-over food from a variety of sources and on Saturdays sorts it into family-sized hampers to be delivered to new immigrant and refugee families living in the neighbourhood, and for whom the coronavirus pandemic had made life particularly difficult.

Respectfully submitted – John Payne

THRIFT SHOP

This has been a very low-sale year due to the pandemic and, as a result of it, being closed down for much of the year.

We were in operation until mid-March. Closing down was necessary, obviously, at that time. However, Doug Tingley had an idea to use the church sanctuary, seeing as we weren't able to meet there for worship services, and set up the Thrift Shop in the church. It was a major task to move so much stuff and get it set up, but we managed with help from several of our volunteers and re-opened in July. All went quite well until mid-November when we were once again forced to close because we fell into the "Events/Fundraisers" category.

Prior to this, Doug had moved the garage sale items into the house which, like the church, was set up with all the pandemic protocols in place. This meant the garage items could be sold without inclement weather being a factor.

We had hoped to get the “OK” to open as of early January, but, in the meantime, selected several Christmas decorative pieces to be sold on the internet. This venture went quite well. We are continuing to do this now and plan to continue in the future with any brand-new or gently-used items we receive as donations. Pam Mason has taken on this task for us and is doing a great job! Thanks so much, Pam!

In closing, I’d be remiss in not thanking our loyal volunteers, and also our congregational volunteers, who have worked for years at the shop but because of the pandemic and concerns for their continued good health, have decided to retire. Every one of our volunteers, present and past, is truly appreciated. Your efforts have made a success of the shop and, in the process, helped Northwood to continue to “Embrace our Community with the Love of Christ.”

Respectfully submitted – Gwen Sergius

WHITE GIFT MINISTRY

The pandemic presented many challenges this year, including how we would execute White Gift. I know many of us missed the tradition of being able to pick tags off the tree and shop for specific presents. We were unsure what donations would look like given many were struggling themselves and we weren’t meeting for in person service. However, thanks to the generous contributions of the Northwood congregation, this turned out to be one of our best years ever, raising \$4,970.00. Even amid the peak of the pandemic, congregants gave selflessly and generously.

Because of this we were able to help out 9 individuals or families with Christmas hampers ... a total of 26 individuals. Funds left over will be used to support ongoing food ministries and emergency needs for individuals and families. Thank-you to everyone who donated money or their time this year. We had 5 volunteers that shopped, assembled, and delivered the hampers. It is such an amazing and humbling experience to participate in this ministry. If you would like to find out more information about what's involved, please speak with Candie MacMillan (in person or via email at candiemacmillan@gmail.com).

Respectfully submitted – Candie MacMillan

INTERCULTURAL MINISTRIES

NORTHWOOD CHURCH JAPANESE CHURCH MINISTRY

JAPANESE WORSHIP & GATHERING REPORT

Led by Rev. Shigenori Sugimoto and Rev. Tabito Mati. Rev. Sugimoto moved to Vernon, BC at the end of June. Rev. Mita held worship from July onward.

Worship services were held once a month – first Sunday or third Sunday.

Gatherings were held on third Sunday.

Congregants gathered for small worship service and discuss church management and upcoming topics.

Month	Date	Type of Meeting	Led by . . .	Att'd
January	5	Worship	Rev. Sugimoto	10
	19	Gathering		6
February	2	Worship	Rev. Sugimoto	16
	16	Gathering		6
March	1	Worship	Rev. Sugimoto	12
June	21	Worship	Rev. Sugimoto	14
July	19	Worship	Rev. Mita	14
August	18	Worship	Rev. Mita	13

Respectfully submitted – Noriko Miki

JAPANESE SENIORS' GATHERING REPORT

Date	Present	Description
Jan 14		Cancelled due to snow
Jan 28	17	Lecture by Alzheimer Society
Feb 11	11	Apron colour for adults
Feb 25	25	Lecture by Better at Home Society
March 10	10	How to make Air Freshener Spray
Mar 24	-	No senior activity in church for 2020 due to coronavirus pandemic

Respectfully submitted – Naoko Ezaki

JAPANESE FINANCIAL REPORT

INCOME	Actual Jan-Dec 2020	Budget 2021
Weekly Offering	\$ 2,810.00	\$ 2,500.00
Special Offerings	\$ 1,660.00	\$ 500.00
Easter Offering	\$ 200.00	\$ 200.00
Annual Memorial Service Offering	\$ 20.00	\$ 500.00
Thanksgiving Offering	\$ 250.00	\$ 100.00
Christmas Offering	\$ 820.00	\$ 700.00
Senior Gathering Fees	\$ 126.00	\$ 50.00
Memorial Donations	\$ 1,000.00	\$ -
Cheque from NWUC	\$ 1,665.48	\$ 3,000.00
TOTAL	\$ 8,551.48	\$ 7,550.00

EXPENDITURES	Actual Jan-Dec 2020	Budget 2021
Pulpit Supply	\$ 1,440.48	\$ 2,000.00
Music Supply	\$ 225.00	\$ 400.00
Pastoral Care	\$ -	\$ 200.00
Senior Gathering	\$ -	\$ 100.00
Office Supplies	\$ -	\$ -
Miscellaneous	\$ -	\$ 100.00
To NWUC	\$ 6,886.00	\$ 4,750.00
TOTAL	\$ 8,551.48	\$ 7,550.00

Respectfully submitted – Naoko Ezaki

CHURCH & PROPERTY MANAGEMENT



CHURCH & PROPERTY MANAGEMENT

Dan Hearty - Chairperson

Although 2020 was a very unusual year for many church committees, for Property, the life of the church went on regardless. The building still needed maintenance, things happened that had to be dealt with, and we went on. In general, not much has changed around the building that you know so well. The Property Committee, made up of Ian, Marilyn, Doug, Rod, and myself, has managed to keep things on a reasonably even keel and each of us has found ways to help with the upkeep of the property. Our rental groups, such as the Daycare and the Veggie food truck continue to contribute to our income under Janice's supervision.

Also notable in their service have been our custodians, Tammy and Steve, who even during the scariest part of the early pandemic time went into the building and rigorously cleaned everything in sight on a regular basis, as they still do. Steve also cut the lawn all summer, and Brian Nelson, always willing and able to help in many ways, could be seen up on the roof cleaning the gutters in the fall. Having someone around who doesn't mind ladders is a real blessing!

It seems remarkable to me, having been here when the building was opened, that it is getting to be an older structure, and part of it are (like all of us!) wearing out. We have had to have repairs carried out on the heating system in the classrooms recently and should bear in mind that the heating and ventilation systems are all aging rapidly and that a major breakdown in that area is something none of us really want to think about!

We will continue to work to maintain our church, looking forward to the day when we can all gather there again, happy faces around us, warm in God's love (and a functioning heating system!).

Respectfully submitted –

Dan Hearty

CUSTODIAL STAFF

Before the mid-March closures I, Tammy, did main custodial duties for the church Mon - Fri. I clean and maintain grounds inside and outside the church and provide security for daycare and programs during the day. I clean the kitchen, bathrooms, Gathering Area, Sanctuary, and other classrooms throughout the week. I provide small maintenance in the building for things such as clogged sinks and toilets, carpet cleaning, and windows. I maintain the grounds outside - cleaning of drug paraphernalia and messes that homeless people leave behind. I also make sure that if there are any people camping outside the doors of the church or daycare that they leave the property and I clean up after them. I clean the daycare every evening Mon- Fri. I change the church sign when needed. I order most cleaning supplies and generally keep things running smoothly and very clean for our renters.

During Covid lockdowns, Steve and I made sure we did heavy deep cleaning in and around the church a number of times. I also continued to clean the daycare while it was open and took care of outside areas as well. When the rentals were back, I continued to clean up after them taking out garbage and recycling. I also forgot to add that I managed all garbage disposal as well before Covid. I made sure that when we switched to going green and started sorting our garbage that it was always sorted correctly and that our rentals were adhering to our new system. This was a tiring task and took many hours of sorting and patience before people got used to it. As we continue to navigate through Covid and restrictions, I continue to be of service in the same ways I have always been and am always trying to keep Northwood clean and running smoothly. The church is my second home and I want to keep it safe and clean and respectful for all who work and play and worship. I pray every day for us to be able to gather again and for all to see the love and care our staff and I put into it.

Respectfully submitted – Tammy Madigan

CUSTODIAL STAFF – cont.

2020 - January until building closure mid March - Steve is Northwood's weekend custodian. He is on-site Friday evenings to ensure the safety and security of our youth groups, as well as undertaking general custodial duties. On Sunday mornings, he opens the church and has a set-up routine to prep for Sunday service. He is also on-site security during service and does a couple of walkarounds the building and parking lot. He is a point person for questions and any set up/take down/lock up that happens. Steve also attends to the custodial needs of the Thrift Store 3 days per week. This is just a brief description of the main duties he performs on a weekly basis.

2020 – mid-March through December - Duties and days worked have changed throughout the pandemic to concentrate on deep cleaning the church (along with Tammy) and the Thrift Store. Steve is on site most Tuesday, Thursday, and Friday evenings as well as Sunday afternoons. There are still some rental groups in the church so Steve routinely assists with disinfecting all

high-contact surfaces, bathrooms, etc. as well as the offices, copier room, and kitchen. The Thrift Store is routinely cleaned as well when they are receiving donations, sorting and/or reorganizing the shop.

Respectfully submitted – Steve MacMillan

DONATION RECORDER

Jan 1 – Dec 31, 2020 Number of Identifiable Givers

Givers via assigned envelope 76

Givers via PAR 46

Givers All Others 142

TOTAL GIVERS 264

Kindly refer to Reverend Scott/Chair David's February 16, 2021 Letter of Appreciation and Donor Highlights for a complete synopsis of Northwood's faithful supporters' contributions for 2020.

Respectfully submitted – Delores Wanders

February 14, 2021

Dear Faithful Supporter of Northwood United,

Please find enclosed your official tax receipt for your financial contributions that have supported our vital ministry through 2020. As we approach our AGM, this is truly a time for celebrating people's ongoing commitment to our united ministry through Northwood! 2020 was an unprecedented year when the majority of our ministry expressions moved to an online format. We were genuinely blessed by people's adaptability and continued support through these changes!

On behalf of all who experience Northwood's diverse ministries, we want to thank you for all YOUR support. Your financial gifts and 'gifts-in-kind' empower the varied ministries of your church which included worship and spiritual growth, providing food, clothing, and Christmas Hampers for those in the community, and creating circles of friendship with spiritual nurturing. There was support for the spiritual development of children and youth, care for those who are sick, grieving, and facing times of transition. Indeed, our ministry to "*embrace the community with the love of Christ*" is VERY BROAD and we could not do it without YOU!

Some have offered support on a regular basis through offering envelopes, others make contributions directly through P.A.R. (Pre-Authorized Remittances ~ monthly debits through your bank account), and still others have mailed in or dropped off contributions throughout the year. Many have opted to make electronic donations. Large or small, regular or occasional, your offerings have helped our ministry continue to flourish. Please know that we value, and hold in confidence, the offerings people make. Your Ministry Team and Board do practice prayerful stewardship with your donations throughout the year. We expect to be able to post a full financial accounting for 2020 in the coming month on our website. You may also request a printed copy.

Every so often, we get inquiries about how one may allocate their donations. There are three areas: "*Local*" supports the local ministries occurring at Northwood. "*M & S*" supports the global missionary work that is done through the national church's "Mission and Service." "*Other*" provides an opportunity to designate funds to specific local ministries at Northwood such as Children's Ministry, Food Pantry Ministry, Property Contingency Fund, etc.

The new year can be a time when we re-evaluate household budgets and plan upcoming expenditures. We encourage you to consider, along with your other priorities, how you will continue to support your spiritual home of Northwood. While we are careful with expenditures, operational costs continue to rise. Our 'dream' would be that people prayerfully discern a monthly budget towards supporting their church and consistently offer this donation via P.A.R. or by monthly cheque. We do get inquiries into what an appropriate donation amount should be. We would be pleased to discuss this; however, the most faith-filled response is truly discerned between the person and God. To give people a 'snapshot' of the range of donations, we have enclosed a chart on the back of this page to show the range of donations made in 2020.

As 2020 concludes, there is a tangible air of optimism as we look ahead into 2021. This new year offers the hope of renewed forms of social gathering at the church. This past year has been a time in which so many have evaluated what really matters in their lives and we anticipate an enthusiastic return and growth towards these core activities which feed our soul!

Thank you for your faithful stewardship. May the Peace of Christ be with you,

Rev. G. Scott Turnbrook

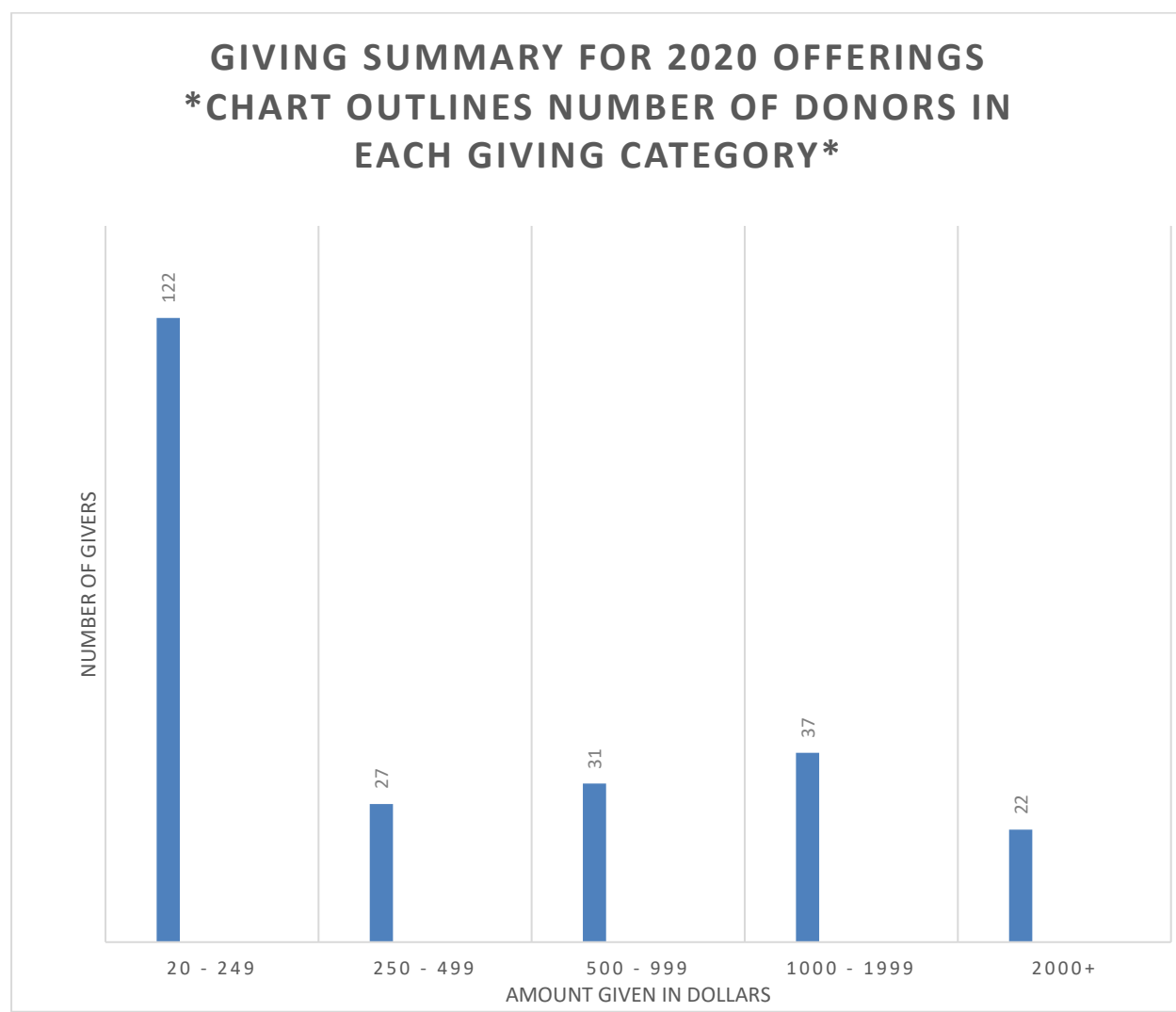
David Makiban

Coordinating Minister

Ministry Board Chair

HIGHLIGHTS of TOTAL DONORS FOR 2020

264 total donors actively supported Northwood	decline of 76
76 donors gave by an assigned offering envelope	decline of 9
46 donors gave by P.A.R. (Bank debit / Pre-authorized Remittance)	increase of 1
57 donors gave by e-transfer 108 donors gave by Canada Helps (donate button on website)	*interesting to note this new giving form being utilized during the pandemic
25 donors gave under \$20	decline of 8



FUNDRAISING

Fundraising is an important part of the life of Northwood United Church. Throughout the years, money has been raised for either the basic upkeep and maintenance of the church building and grounds or for special projects. These events are promoted and staffed by different sections or people within the church, often involving the same people year after year. Although the dynamics and specifics of these fundraisers have changed over the years, one thing is certain, lots of love and laughter was always present. Last year's ongoing pandemic brought many of our fundraising projects to a screeching halt.

Here are the main fundraising efforts we were able to participate in:

November 14/21	Craft Fair	\$ 950.00
December	Purdy's Christmas Fundraiser	1,065.75

Thank you to all who contributed and donated to these efforts.

Respectfully submitted – Janice Meeks

MEMORIAL GARDEN

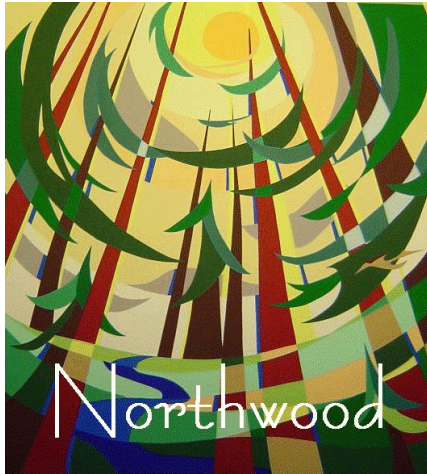
Wes Warren spent many hours working on the Memorial Garden last year. This involved lots of weeding and watering by hand as the irrigation doesn't work in that area. He also purchased shade-loving shrubs and planted spring bulbs. Drive by and take a look as the spring bulbs start to bloom.

Respectfully submitted, Marilyn Bargaen

RENTALS

Rentals continue to be an important factor in the financial health of Northwood United although the pandemic saw the cessation of most of our rentals and the closure of the church. We continued to be able to host the Daycare, the GA support groups, and a food truck business. In December, a group which included the City of Surrey and DIVERSEcity rented space to prepare food hampers for immigrants in need. We are hoping that 2021 will bring a lifting of gathering restrictions and we will, once again, be able to offer our venue to various organizations for their meetings.

Respectfully submitted – Janice Meeks



Financial statements

Northwood United Church

December 31, 2020

Northwood United Church
Notes to the financial statements
December 31, 2019

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Statement of receipts and disbursements

For the year ended December 31	Actual 2019	Budget 2019
Receipts		
Local offerings (Note 4)	\$ 166,870	\$ 178,000
Thrift shop sales (Note 4)	77,500	77,500
Building rentals (Note 4)	70,472	50,500
Designated offerings (Note 4)	15,079	16,000
Fundraising (Note 5)	17,278	22,000
Other	12,781	18,000
	<u>359,980</u>	
	359,980	<u>362,000</u>
Fixed disbursements		
Salaries and wages (Note 6)	186,760	191,750
Church management ministry (Schedule 1)	80,633	98,431
Designated gifts (Note 4)	11,419	17,163
National Assessment/ Pacific Mountain Region	18,345	18,346
	<u>297,157</u>	<u>320,740</u>
Net receipts over fixed disbursements	<u>62,823</u>	<u>41,260</u>
Disbursements		
Worship and pastoral care ministry (Schedule 1)	20,256	27,090
Community and global development ministry (Schedule 1)	7,029	5,800
Japanese ministry (Schedule 1)	3,510	3,664
Spiritual development ministry (Schedule 1)	7,048	10,706
Ministry board	1,245	-
	<u>39,088</u>	<u>47,260</u>
Other cash receipts and disbursements		
Property contingency fund (Note 9)	2,671	(5,000)
Trust funds to be transferred to General Operating Fund	-	11,000
Trust funds (Schedule 2)	<u>(28,977)</u>	<u>-</u>
	<u>(26,306)</u>	<u>6,000</u>
Deficiency of receipts over disbursements (Note 12)	<u>\$ (2,571)</u>	<u>\$ -</u>

Statement of changes in equity

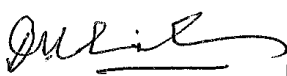
For the year ended December 31	General operating fund	Property	Property contingency fund	Trust funds (Schedule 2)	Total
Equity, beginning of the year	\$ -31,752	\$ 6,213,300	\$ 32,156	\$ 76,664	\$ 6,290,367
Excess (deficiency) of receipts over disbursements	23,735	-	2,671	(28,977)	(2,571)
Increase to property value (Note 1)	-	(218,700)	-	-	(218,700)
Equity, end of year	<u>\$ (8,017)</u>	<u>\$ 5,994,600</u>	<u>\$ 34,827</u>	<u>\$ 47,687</u>	<u>\$ 6,069,096</u>

Northwood United Church
Notes to the financial statements
December 31, 2019

Balance sheet

December 31	2019	2018
Assets		
Current		
Cash and short term investments (Note 2)	\$ 72,518	\$ 74,097
GST rebate receivable	1,978	2,970
	74,496	77,068
Property (Note 3)	5,994,600	6,213,300
	<u>\$ 6,069,096</u>	<u>\$ 6,290,368</u>
Equity		
General operating fund	\$ -8,017	\$ -31,752
Property	5,994,600	6,213,300
Property contingency fund	34,827	32,156
Trust funds (Schedule 2)	47,687	76,664
	<u>\$ 6,069,096</u>	<u>\$ 6,290,368</u>

On behalf of the Board


Ministry Board Chair


Treasurer

1. Summary of significant accounting policies

Basis of presentation

The church follows the cash basis method for recording transactions. All cash receipts are recorded at the time they are received. All cash disbursements are recorded at the time they have been paid.

Cash and short-term investments

The church maintains two bank accounts, one for the general operations of the church and one for the maintenance of the designated and memorial funds held in trust. Note 2 shows the breakdown of the cash and short-term investments.

Property

Land and building have been valued at their estimated fair market value. These values are determined based on the BC Assessment Authority notices. In the current year, the values were adjusted from the 2018 to the 2019 estimated property values. The total decrease was \$218,700.00 over the previous year and this amount was adjusted through Property equity. See Note 3 for further details on these changes.

Equity

In accordance with the Act of Incorporation of the United Church of Canada in 1925, the equity of the Northwood Pastoral Charge is vested entirely in the corporate body, the United Church of Canada.

2. Cash and short-term investments		2019	2018
General operating fund	\$	(9,997)	(34,724)
Property contingency fund		34,827	32,156
		<u>24,830</u>	<u>(2,568)</u>
Trust funds		38,138	67,181
Trust funds (investments)		9,551	9,484
		<u>47,688</u>	<u>76,665</u>
	\$	<u>72,518</u>	<u>74,097</u>
3. Property		2019	2018
		Fair market value	Fair market value
Land		<u>4,456,000</u>	<u>4,657,000</u>
Building		<u>1,538,600</u>	<u>1,556,300</u>
	\$	<u>5,994,600</u>	<u>6,213,300</u>

4. Cash receipts

During the fiscal year, local offerings received were significantly lower than the budget by more than \$11,000 and short of the prior year actual results by approximately almost \$14,000. The 2019 budget for local offerings was estimated to be lower than 2018 according to the trend of the last three years. This shortfall is likely due to a combination of factors including the timing of when receipts are recognized (on a cash basis), the redirection of giving from local offering in support of specific trust funds, and a decline in congregational membership.

The Thrift Shop sales were exactly as expected in the budget. At the same time it managed to operate with lower expenses than expected in the budget by over \$1,600. This is good news because this put a stop to a trend towards lowering revenues from the prior years before 2018.

The building rentals were significantly higher than expected in the budget by almost \$20,000 as well as the rentals of 2018. This is due mostly to the special efforts of our Office Administrator in finding groups that use the building.

As of December 31st, there was an excess of cash received of close to \$3,700. Most of this amount is a balance of more than \$3,500 payable to the United Church for Mission & Services. The rest is a modest amount for the White gift donations collected and not yet spent.

5. Fundraising and Other Revenues

During the year the church undertakes a variety of fundraising activities to help generate additional funding for the ongoing operations. 2019 fundraising proceeds were less than expected in the budget by almost \$5,000 and lower than the 2018 proceeds by \$6,000. Of this total, approximately \$9,000 (\$10,700 in 2018) was directly related to the fall fair which took place in September. Net contributions to Northwood's general operating fund from fundraising activities was \$17,300 (\$23,300 in 2018).

There was a Canadian federal grant for the hiring of a summer student of almost \$4,000 received.

6. Salaries and wages

Disbursements on salaries and wages were below budget by approximately \$5,000 for the 2019 fiscal year. The budget had allowed for the use of \$11,000 trust utilization in order to hire a CDM (Congregational Development Minister) to assist in many roles to support our spiritual development and other ministries. This amount was not transferred for this use to our General Operating account since we weren't successful in hiring a candidate for this position. Thus the savings in this budget item.

7. Ministry disbursements

There were no large projects during the fiscal year, allowing for lower expenditures during 2019. Costs were lower than budgeted by almost \$18,000 and lower than 2018 by a significant \$50,842 as well as the use of \$15,000 Property Contingency fund. The absence of these major costs such as incurred through the roof repairs in 2018 has allowed us to have a healthy surplus during 2019.

Church utilities, mostly Fortis BC and BC Hydro were much lower than expected by over \$15,000. This was caused by the fact that we were credited throughout much of the year from overpayments endured through the 2017-2018. Maintenance costs were higher than expected by over \$4,000 although significantly lower than 2018 since there were fewer repairs such as the heat pumps. The Thrift shop expenses were significantly lower than budgeted by almost 1,400. By far almost all of the expenses are within a few hundred dollars (plus or minus), thus minimal variance from the budget for the fiscal year 2019 for those items. Many of these Church Management expenses are fixed and not negotiable.

The Worship and Pastoral Care ministry disbursements were lower than budgeted by almost \$7,000. Note that honorariums for music and pulpit supply as well as funerals/weddings of \$5,000 were significantly lower than the prior year (\$11,000 in 2018). These costs are covered by offerings for these services. Jazz Vespers worship services disbursements were approximately \$1,900 lower than budget. Jazz Vespers generated a net surplus of approximately \$3,300 (\$3,500 in 2018) during this seventh year of worship services. Total offerings from these services were \$13,492 and total disbursements were \$10,207 which related to supplies and musician costs. Donations received at the Jazz Vespers services are included in the local offering.

When taking into consideration the gifts in kind received for the Community and Global Development ministry (see Note 8), spending was over budget by \$1,229 (over budget in 2017 by \$700).

The Japanese ministry disbursements were under budget for the 2019 fiscal year by only \$154. There were no significant variances from last year on spending. During the year this ministry generated a net surplus of receipts over disbursements of \$3,000 (net surplus of \$4,050 in 2018).

When taking into consideration the gifts in kind received for the Spiritual Development ministry (see Note 8), spending was under the budget by almost \$3,700 (\$950 in 2018). The Spiritual practices alternatives have used up all of the initial United Church grant from 2017. Our youth ministry continues to be a vital component and we will continue to find ways to adequately support growth in this area in the future.

8. Gifts-in-kind

In addition to receiving cash donations during the year, almost \$5,000 (\$5,200 in 2018) was received as gifts in kind to further support the objectives of the church. The following schedule shows the breakdown of the ministry areas that received these gifts.

Gift- in - kind disbursements	2019	2018
Spiritual development ministry		
Children's church books & supplies	-	63
Junior youth supplies	46	619
Refreshments	104	-
Senior Youth	40	-
	<u>190</u>	<u>682</u>
Community and global development ministry		
Shoebox ministry	44	189
White gifts	364	-
Fundraising event supplies	471	1,092
Food programs	1,575	1,621
Thrift shop supplies	31	282
	<u>2,484</u>	<u>3,183</u>
Worship and pastoral care ministry		
License and music supplies	-	35
Worship supplies	47	74
Technical supplies	107	-
	<u>154</u>	<u>109</u>
Church management ministry		
Building maintenance	201	30
Office supplies	165	84
Grounds maintenance	382	67
Thrift shop maintenance	-	63
Janitorial Supplies	19	-
Kitchen maintenance & supplies	374	-
	<u>1,141</u>	<u>244</u>
Refugee sponsorship fund	<u>986</u>	<u>977</u>
	<u>4,955</u>	<u>5,195</u>

9. Property contingency fund

During the fiscal year, the congregation continued to give to the property contingency fund. In total \$2,671 (\$3,011 in 2018) was given to the church in 2018. Though originally \$5,000 was budgeted for some repairs in 2019, it wasn't used (whereas \$15,000 was used for roof repairs in 2018). As at December 31, 2019 the balance in the fund was \$34,827.

10. Trust funds

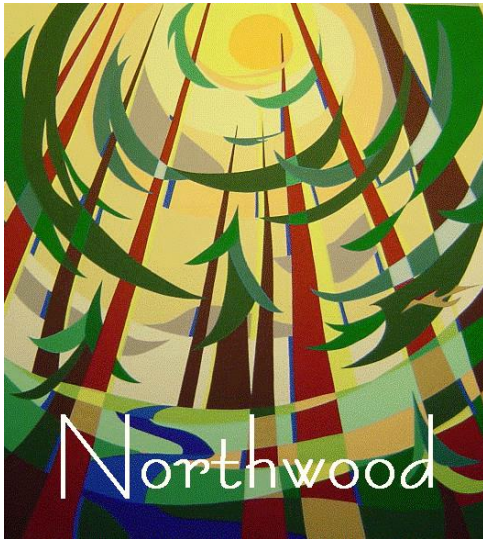
During the fiscal year, the congregation continued to give to the designated and memorial funds held in trust. Overall, over \$43,345 was received in trust in 2019 (\$65,080 in 2018 and \$9,000 in 2017). Of this amount, nearly \$37,000 relates to the refugee sponsorship fund that was established in 2017. They have used up the fund during 2019, a total of \$71,151.

We also received over \$5,000 in the Memorial funds (\$45,000 in 2018). Though \$11,000 was budgeted for 2019 ministry expenses we didn't transfer them from the Memorial trust fund since there was a surplus in the General operating fund of \$26,406.

SCHEDULE 1 – MINISTRY DISBURSEMENTS		Actual	Budget
For the year ended December 31		2019	2019
Church management ministry			
Church utilities	\$	23,403	\$ 38,662
Maintenance		27,053	22,997
Property taxes		9,750	10,650
Insurance		8,706	8,544
Office supplies		6,148	6,628
Thrift shop utilities and maintenance		2,638	4,280
Other		1,870	500
Bank charges		1,066	1,220
		<u>80,633</u>	<u>93,481</u>
Worship and pastoral care ministry			
Jazz Vespers supplies		10,207	12,090
Honorariums (music and pulpit supply)		2,799	4,800
Licence and music supplies		2,129	1,200
Worship supplies		1,798	600
Technical supplies		572	125
Honorariums (funerals and weddings)		2,245	7,950
Prayer shawl ministry		416	100
Pastoral care supplies		59	125
Healing touch ministry		30	100
		<u>20,256</u>	<u>27,090</u>
Community and global development ministry			
Fundraising event supplies		2,393	2,500
Sunday coffee time supplies		752	700
Food programs		2,711	800
Thrift shop supplies		288	500
Shoe box ministry		822	500
Emergency shelter outreach		-	400
Benevolent fund spending		-	400
Diversity		63	-
		<u>7,029</u>	<u>5,800</u>
Japanese ministry			
Pulpit supply		2,814	2,844
Pastoral care		-	160
Musician		550	600
Families/ Seniors		147	60
		<u>3,510</u>	<u>3,664</u>
Spiritual development ministry			
Supplies		1,510	1,350
Spiritual practices alternatives (SPA)		1,834	1,100
Junior youth		610	4,670
Children's church		1,803	687
Senior youth		198	350
Social committee		1,094	2,550
	\$	<u>7,049</u>	<u>\$ 10,707</u>

Schedule 2 – Changes in Trust Funds

Year ended December 31, 2018	Opening balance	Contribution s	Net interest earned	Disbursement s	Ending balance
Trust funds					
F&J Carter Children and Youth Bursary fund	\$ 2,845	\$ 190	\$	\$ (1,210)	\$ 1,825
Investment in People Fund	1,648				1,648
Ladies united circle retreat fund	4,983	953	1		5,937
Memorial fund - unspecified	29,952	5,083	7		35,042
Memorial fund - capital	255				255
Refugee sponsorship fund	34,012	36,923	17	(71,151)	-199
Senior choir special gift fund	771	210			981
Wendy Tocher Children and Youth Music fund	2,199				2,199
	<u>\$ 76,665</u>	<u>\$ 43,359</u>	<u>\$ 25</u>	<u>\$ (72,361)</u>	<u>\$ 47,488</u>



2021 Operating Budget

Northwood United Church