

**St. Stephen's Evangelical Lutheran Church  
Council Meeting | March 20, 2021 at 8:30AM**

<b>Class of 2021</b>	<b>Class of 2022</b>	<b>Class of 2023</b>	<b>Youth Reps</b>
Ivan Black	Mike Brittingham	Mike Burgess	Abby Burnette
Sandy Dawkins	Stephanie Jones	Michael Jebaily	Carlee Tworzyanski
Steve Fowler	Craig McFarland	Brian Lackore	
Paulette Shealy	Brian Paeth	Jessica Maxheimer	
Mary Elizabeth Windham	Evelyn Temple	Allison Van Cleef	

**Executive Committee:**

President	Vice-President	Secretary	Treasurer
Mike Brittingham	Steve Fowler	Allison Van Cleef	Mary Keisler

Pastors: The Rev. Dr. Patrick W. Riddle, The Rev. Jason Antley

Staff: Shannon Burnett, Tonya Reynolds

Absent: Stephanie Jones, Mike Burgess, Mary Keisler, Abby Burnett, Carlee Tworzyanski

**Call to Order:** The meeting was called to order at 8:45 by Mike Brittingham

**Devotion:** Pastor Jason

**Consent Agenda:** February Minutes

**Reports:**

- a. Pastor Pat
- b. Pastor Jason
- c. Pastor Dennis
- d. Shannon – Director of Family Life
- e. Beth - Preschool Director
- f. Bailey – Director of Music
- g. Mary – Finance

**Approval of the Consent Agenda**

A motion was made by Steve Fowler to approve the consent agenda. Jessica Maxheimer seconded the motion. The council members unanimously approved the consent agenda.

**Discussion Agenda**

- Pastor Pat discussed the current structure and size of St. Stephen's and the growing need to move into a governance model for a congregation of our size. The staff and council will read and review *Governance and Ministry* by Dan Hotchkiss to guide this transition.
- Pastor Jason reviewed a draft of the Fall 2020 SSLC Strategic Plan to include a mission statement, core values, vision statement and three-year goals. The plan was compiled after interviews with staff, council members, and churchwide surveys. The four goals were discussed in detail with the capital campaign kicking off April 11, 2021. When current goals are met, new goals should be added.

- Mike Brittingham updated the council on a meeting with owners of the Navy Yard on Main and the owners of the lot. During the meeting, the owners were notified of SSLC's intent to protest the liquor license to establish guidelines around noise, parking, etc. Mike will meet with the task force on the next steps to negotiate an agreement. Final approval of the plan/license will be approved by church council.
- The COVID 19 Advisory Board Update:
  - The Lutheran Men made a request to serve meals while observing kitchen and dining guidelines (self-serve food, using gloves, sitting socially distanced, etc). The request was amended to include all ministry groups.
  - The COVID 19 Advisory Board discussed when to suspend the 9:45 Sunday service which will allow other gatherings such as Sunday school classes and the children's choir to resume. They are considering May or August.
  - Michael Jebaily made a motion for future decisions to be made at the discretion of the COVID 19 Advisory Board. Ivan Black seconded the motion. The council members unanimously approved.
- Pastor Jason made a recommendation to fully staff the church office Monday-Thursday and close it on Friday. The current office hours on Friday, 8am-12pm, are not being utilized and the preschool is not open. Each staff member will now have Friday as their day off. The church would still be available for Friday events and calls made to the pastors will continue to be forwarded to their cell phones when the office is closed. Office hours will be posted to the exterior door by the office.

**Next Meeting:** Sunday, April 18, 2021 at 12:30pm

**The meeting adjourned with Holy Communion at 2:30pm**

Respectfully submitted by Allison Van Cleef on March 27, 2021