

**PHIL AND JENNIE GAGLARDI ACADEMY PAC**  
**APPROVED MEETING MINUTES**  
**February 9, 2021**

Meeting called to order at 6:35 pm

**OPENED IN PRAYER** by Kelly Hiller

**Attended by:**

Tara Moose, Secretary  
Kelly Hiller, Vice President  
Shannon Smith  
Tricia Dol, treasurer  
Dagmar Aiken  
Jen Tomlinson, Hospitality Facilitator  
Bobi Linekar  
Sandy Robinson  
Joy Chan

**PAC AGENDA AND MINUTES**

**MOTION:** *'To adopt the agenda for current meeting'*. Moved by Jen Tomlinson, seconded by Shannon Smith. All in favor: yes. Motion carried.

**MOTION:** *'To adopt the meeting minutes from January, 2021.'* Moved by Jen Tomlinson, seconded by Dagmar Aiken. All in favor: yes. Motion carried.

**REPORTS**

**Hot Lunch (Shannon Smith, Joy Chan)**

- Gennelle had posted on the PAC FB page asking for feedback on the hot lunch vendors for this round. The feedback was generally good with the exception of the QF deli lunch (spaghetti, lasagna, etc) that did not receive good reviews. QF deli will not be used in the next round of hot lunch orders.
- Next hot lunch ordering will open on Feb. 19<sup>th</sup> and will be for the next 2 months (March and April).
- Suggestion through the FB group to include soups. Joy has contacted the Soup Pot to see if they could join our vendor list and is waiting for a response.

**Hospitality (Jen Tomlinson)**

- Nothing new to report. Most events have been canceled due to COVID. Opened floor to questions but nothing raised. At the end of the year will be teacher appreciation and neighbor gifts.

### **Fund Raising Committee (Kelly Hiller)**

- Papa Murphy's fundraiser went well. Seems to have raised somewhere around \$210.
- Staff from Papa Murphy's were lovely to deal with and Kelly reports that this was a relatively easy/low effort fundraiser to run.
- Raffle is the next major fundraiser coming up (in March).

### **Treasurers Report (Patricia Dol)**

Account Balances:

<b>General Bank Account</b>	<b>\$24,108.66</b>
<b>Funds Held for GRADS</b>	<b>\$3,060.39</b>
<b>Funds committed to Playground</b>	<b>\$7,500.00</b>
<b>Total</b>	<b>\$13,548.27</b>

Gaming Bank Account **\$10,134.55**

<b>Gaming Bank Account</b>	<b>\$10,134.55</b>
<b>Funds committed to playground 2019</b>	<b>\$2,240.00</b>
<b>Funds committed to Playground 2020</b>	<b>\$2,240.00</b>
<b>Total</b>	<b>\$5,654.55</b>

\*Please note there is a correction to last month's budget sheet. Under Expenses column, in Playground Funds it says \$7.00. It was supposed to be \$7,500.00, which is reflected I believe in the December's minutes. I have corrected the totals.

### **Playground Committee (Kelly Hiller)**

- An additional \$5000 in private donations have been raised for the playground fund in 2021.
- The new playground equipment has been ordered and the gaga ball pit has arrived.
- Word needs to spread that we need volunteers to construct the playground. It will be approximately 3 days of 5-6hrs of volunteer time.
- Two reps from the playground company will be onsite to direct the installation.

- There is one parent volunteer who will be coordinating between Jamie from Tippet Contracting and Green Roots playground manufacturer.
- Jamie from Tippet Contracting has been awarded the contract for the site prep of the playground.
- Target date for install will be close to the start of spring break. Either in the last few days of school or in the first few days of Spring Break.
- Value of doing the installation with volunteer labour is an approximate savings of \$11 000.
- Reminder to parents that the new playground location will be at the back of the school and targets gr 4-7.

## **OLD BUSINESS**

### **Raffle**

- We have some lovely donations from the school community for our raffle prizes.
- Ticket sales will be between March 1 and March 12.
- Draw will be at the virtual PAC meeting on March 16.
- 6 prizes: Top soil, family entertainment fun pack, GC to Mt Washington, gift basket from Coastal Black, GC to Kingfisher and Roy's Towne Pub GC.
- Tickets will be printed professionally but Tricia's first priority is getting the raffle license application complete.

### **Used Uniforms**

- Last PAC meeting discussion on this issue resolved that we would not be hosting any sales for now due to COVID.
- Bobi has occasionally been helping to connect people with their requests (especially families new to the school) but this can be demanding for Bobi.
- Bernedette has indicated that she is ok with a used uniform sale as long as several COVID safety guidelines are in place.
- We could use the back of the school or possibly the gym if the weather is bad.
- If we used the gym, we could have a couple of volunteers behind a table and have those volunteers try to locate desired the items.
- Using the gym would mean that we could not set up until at least 2:30.
- Should we have time slots?
- Since the spreadsheet is up to date, we could ask people to email in their clothing item requests.
- We could post the spreadsheet and invite people to review in advance if the items they are looking for exist in the PAC inventory. This could weed out the number of people that would attend the sale.
- Sandy offered to organize time slots in a google doc.
- If parents see items they want in the inventory they could then email and request a time slot.
- Perhaps Friday, Feb. 19<sup>th</sup> would work for the sale.
- Where we set up will be weather dependent.
- 2- 3:30?
- We could put the spreadsheet with the inventory and a sign-up sheet link or email address for Sandi in the WAAG on the 12<sup>th</sup>.

- Requested items can be linked into the google doc and will be first come first served.
- We should contact Madeleine to see if she is willing to volunteer at the sale that day.
- Jen is willing to volunteer for the sale. Kelly will also volunteer but can't be there by 2:00.

## **NEW BUSINESS**

### **School involvement at PAC meetings**

- Bernadette has offered to attend PAC meetings quarterly.
- She would attend first half hour of meeting and then check out if she is no longer needed at the meeting.
- She would appreciate having any questions brought forward to her in advance of the meeting. In addition to any questions brought forward, she will present a report on school business.
- One question to bring up to Bernadette is the state of plans for the new high school. Is there a time frame for this yet? Will a new high school be available to our kids? Or is the time frame for this project much longer?
- Questions about the effect of the pandemic on the school.
- The school will soon be making plans for next year classroom structures (e.g. split classes, class sizes) for next year so this is something we could also ask Bernadette.

### **Cambridge Uniforms**

- Cambridge Uniforms has recently indicated to one parent that parents could custom order uniform pieces.
- Concern from school staff that parents might be misled by this statement from Cambridge to believe that they could order items outside of the uniform guidelines created by the school. This is not actually true.
- If your child has a particular, unique sizing need, Cambridge is open to working with us to find something that will fit. For example, a student might require an item for their grade level that is not available on the website in the sizes listed.
- Question if Cambridge will be coming to the school for a uniform fitting. We will have to look into this before the next PAC meeting.
- Last year, they performed virtual fittings.

## **PARENT FEEDBACK**

- No items

Meeting adjourned at 7:36 pm  
Next Meeting on March 16th, 2021