**Minutes of Christ Church Gabriola Council Meeting**

**Thursday, October 15, 2020: 1:30pm –**

*Be completely humble and gentle; be patient, bearing with one another in love. Make every effort to keep the unity of the Spirit through the bond of peace. (Ephesians 4:2-3 NIV)*

**Present: Hilary Plowright, Lisa Griffith, Owen McCooey, Nancy Hetherington-Peirce, Betty Schultze, Rev. Karen Hollis, Angela Nutter**

**CO-CHAIR:** Mona Smart

**CO-SECRETARY**: Betty Schultze

1. Rev. Karen Hollis gave us an **opening prayer**.
2. A **quorum** was called.
3. **M/S/ Nancy/Lisa moved approval of Agenda. Carried**
4. **M/S David/Angela moved approval of Minutes of the Sept 17, 2020 Council Meeting as printed and distributed**. **Carried.**
5. Correspondence – no correspondence
6. **Business arising from the minutes** – Action Items as listed in the minutes

1. **CCG Building Closure: Re: decision regarding the next timeframe for building closure –**

**Action Item: Lisa will look at Covid protocols for a Sanctuary meeting.** The Worship committee will bring any plans for the following month of church worship services to the November council meeting

1. **Minister’s Report -attached**

1. **Communications Report** – No written report

1. **Treasurer’s Report** – as follows: Christ Church donations remain steady as budgeted while the expenses are less than budgeted, leading to a loss to date of -$1380 (as opposed to budgeted -$8500). Note: CCG has an invoice for our regular B&W ad and listing in the 2021 Gabriola Directory. We decided to continue with the ad with some small changes.

**Action item: Lisa will talk to the Directory person regarding our ad that needs the website address, possibly instead of the email address and perhaps other small changes**

**11. Worship & Education Report** – Written report; highlights: September 30, Outdoor Eucharist was well received; WC has begun initial Advent/Christmas worship planning; John Bullas to preside while Karen is away: Nov 1, 15, 22

1. **Other Committee Reports:**
   * **Personnel Relations** – See agenda #15
     + - Regarding the contractors it was decided that we could not finalize contracts until we know what we are doing regarding the closure of the church. Decisions will be made at the November council meeting.
   * **Pastoral Care** – Written report received.
   * **Outreach** – No written report
   * **Social/Fun/Fundraising** – Christmas Bake Sale; Lisa to provide update
     + - We have 15 bakers and lots of baking promised.
       - We are looking at advertising the online baking sale mid-November and the sale the first week of December.
       - **Motion: M/S Lisa/Nancy that 100% of the proceeds of the online Bake sale go to the PHC Emergency Fund. Carried**
   * **Building & Grounds** – Email update from John: new smoke detector to be installed; heat in CCG raised to 60F to prevent mold and protect against freezing

1. **Denominational Reports** 
   1. **Synod of Diocese of BC** – a new bishop from Calgary, Anna Greenwood Lee, has been elected to our Diocese.

David suggested that we invite the Bishop to our parish in the future. The Council supports this in concept.

* 1. **Pacific Mountain Region** – The annual general meeting is happening this coming weekend. It is online, there has been the ordaining and commissioning of new ministers last spring but there may be more. Nancy will report from the business part of the meeting to the Council next month.

1. New Business: **Plans for congregational meeting(s) to address the proposed vision statement (if it is to be presented before Christmas) – Karen highlighted the written report that had been distributed and answered questions.**

1. **Personnel Relations** 
   * In Camera we considered the proposed recommendation re minister’s salary:

**Motion: M/S/ Nancy/ Hilary Moved that Karen’s study leave from Oct.26-Nov.1 and Nov.22-28 is approved regarding dates with a focus on Visioning and Advent Planning. Carried.**

1. The meeting was adjourned at 3: 40 pm.

1. Next Meeting – Nov 19, 2020

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**Co-Chair Mona Smart Co-Secretary Betty Schultze**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  | | **Action Items from Council Meetings** | |  |
| # | Name | Task | Action(s) | Status |
| **From July 20, 2017 Minutes** | |  | |  |
| 1 | **Betty** | Is to meet with Jocelyn July 24th regarding the usage of the Church parking lot agreement with the Heritage Branch of the BC Ministry of Forests, Lands,  Natural Resource Operations, & Rural Development. | **Nov/17: New contact, Ursula Pfahler, cancelled the November**  **meeting; will be rescheduled. Betty has contacted Ursula for a new meeting date several times.**  **When contacted in November Ursula stated that they were waiting for a response from the chief of the indigenous band.** | **July 31, 2018**  Betty will contact again as this is an ongoing matter.  **Sept 4, 2018** Awaiting government’s response.  **Jan 15, 2019** – Ongoing  **Feb. 19, 2019 -**  Ongoing  **Apr 16, 2019 –**  Ongoing  **May 21, 2019-**  **Ongoing**  **June 28,2019-**  **Ongoing**  **Aug 6, 2019-**  **Ongoing**  **Sept 17, 2019 – ongoing, Nancy** will |
|  |  |  |  | check in with Betty. **Oct 15, 2019**- ongoing Nov 19, 2019 – ongoing Jan. 21, 2020ongoing Feb 18, 2020 – ongoing Mar 17, 2020 ongoing Apr 21, 2020 – ongoing May 19, 2020ongoing  August 6, 2020- Betty to follow up  September 17,2020- ongoing  October 15,2020- ongoing |
| **From March 19, 2019 Minutes** | | | | |
| 2 | **Karen** | Policy for Baptism & weddings | **Develop policies early in the new year (rather than the fall)** | **June 18, 2019ongoing**  **Aug 6, 2019-ongoing Sep 17, 2019 – ongoing Oct 15, 2019ongoing**  **Nov 19, 2019 – ongoing Jan. 21,2020- ongoing Feb 18, 2020 – ongoing**  **Mar 17, 2020ongoing**  **April 21, 2020ongoing**  **May 19, 2020ongoing**  **June 16,2010- ongoing**  **August 6, 2020- postponed**  **Sept. 17,2020- postponed**  **Oct. 15,2020- postponed** |

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| **From August 6, 2019 Minutes** | | |  |  |
| 3 | Karen | Updates | **Karen will update the information on Marriages, Baptisms and Memorials and the United Church’s Historical Roll. MJ has offered to help with this. It was decided to keep hard copies with the minister, but to also have a digital record.** | **Sep 17, 2019 –**  **Ongoing Oct 15, 2019ongoing Nov 19, 2019 – ongoing Jan.21, 2020- ongoing Feb 18, 2020 – ongoing Mar 17, 2020ongoing Apr 21, 2020 – ongoing May 19,2020ongoing June 16, 2020, ongoing August 6, 2020 ongoing**  **September `7, 2020-ongoing**  **October 15, Report delivered from MJ.** |
| **From September 17, 2019 Minutes** | | |  |  |
| 4. | Karen | Church Info pamphlet | **Simple text pamphlet about our congregation, who we are – for midweek and Sunday visitors. To postpone until after visioning is complete.** | **Oct 15, 2019ongoing**  **Nov 19, 2019 – more to come after vision Jan. 21, 2020- postponed March 17,2020- postponed** |
| **From Oct 15, 2019 minutes** | | |  |  |
| 5 | Owen | Church history and windows | **Laminated card about the windows. Plaque on outside of building about church history.** | **Jan. 21, 2020- ongoing**  **March 17, 2020postponed** |
| **From February 18, 2020 minutes** | | |  |  |
| 6 | Nancy & Betty | Coffee Hour | **Nancy will send a note to coffee people, updating them; Betty will make sure there are cookies in the kitchen.** | **Mar 17, 2020 ongoing**  **Apr 21, 2020 – postponed until building opens** |
| **From May 19, 2020 minutes** | | |  |  |
| 7 | Karen | Zoom contract | **Karen will send Lisa G the**  **Zoom License application (deal from the Diocese) for her consideration** | **June 16, 2020-ongoing August 6, 2020- Lisa G and Karen to review Zoom contract**  **Sept. 17,2020- Decision made to continue to pay for it monthly and decision will be revisited in January.** |

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| **From June 16, 2020 minutes** | |  |  |  |
| 8 | Nancy | A fireproof safe | **Nancy will contact the fire chief regarding the fire-proofness of the safe. She will find out the weight and check with a couple of churches re what they do to safe keep documents.** | Sept. 17,2020- ongoing  October 15, 2020- postponed until church opens. |
| 9 | Nancy | SMA | **Small correction to be made.** | Ongoing  Sept. 17,2020- ongoing  Oct. 15, 2020- ongoing |

**From September 17,2020 minutes:**

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| 10. | Karen | **Diocese “Green Plan”** | Karen will look over the brochure and request and report to the October meeting. | Oct. 15, 2020- she has reported, and further action will be taken when the church reopens. |

**From October 15, 2020 minutes**

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| **11.** | **Lisa** | **Covid Procedures** | **Lisa will look at what Covid procedures would be needed for a restricted Sanctuary meeting.** |  |
| **12.** | **Lisa** | **Directory Ad** | **Lisa will contact the Directory person re appropriate changes, e.g. website address and other small changes** |  |