

St. Mary of the Incarnation
Annual Vestry Meeting for 2020 – February 28th, 2021
Meeting Held via Zoom

Agenda

- 1. Open with Prayer**
- 2. Reading of the Minutes of the Vestry Meeting March 1st, 2020**
Motion to accept the minutes of the AGM 2019
- 3. Reports**
 - Clergy
 - Rector's Warden
 - Peoples Warden
 - Envelope Secretary
 - Treasurer – Finance Committee
 - Income Statement
 - Balance Sheet
 - Budget 2020
 - Auditors Report
 - Administration and Communications
 - Altar Guild
 - Blackberry Festival
 - Cemetery, Heritage Church, Anglican Foundation
 - Children and Families Ministry
 - Coffee Ministry
 - Prayer Shawl Group
 - Music Ministry
 - Synod
 - Refugee Group
 - Transforming Futures
 - Messy Church.....See People's Warden Report
 - Metchosin ChallengeSee People's Warden Report
 - Vacation Bible School.....See People's Warden Report
 - Sidespersons.....no report because of limited in person worship.
- Nomination Committee Report – presented at meeting.
- 4. Appointment of Auditor**
- 5. Any other/new Business**
- 6. Nominations for Council`**
- 7. Adjournment with prayer**

2020 Vestry Meeting Reports

Clergy Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Deacon Wally Eamer.

Monty Python's adage "now, time for something completely different" was fulfilled in 2020. The covid 19 pandemic was a distant story in early January, and by March lockdowns were in place around the world, and in evolving forms continued through 2020.

As the covid 19 pandemic forced 'social distancing' to prevent a devastating surge of illness, St. Mary's had to change many familiar traditions of worship and community. We reconfirmed just how important this church community is in our lives, and we yearn for the day that everyone can meet face to face again. This truth is much more important than the temporary difficulties that we dealt with though the last 10 months of 2020. Thanks be to God, we continue, and with a deeper appreciation for each other "The light shines in the darkness, and the darkness did not overcome it" [John 1:5].

Clergy: In January, the Rev. Wally Eamer joined our church as deacon. In September, the Rev. Aneeta Saroop announced that a Lutheran Church in Vancouver had asked her to lead them. After long and prayerful consideration, she decided that God was calling her to that ministry. She led us in the eucharist for the last time on November 1st, and moved with her husband to Vancouver to begin ministry December 1st.

Parish Council decided that services would be community led after Pastor Aneeta's departure, so there was no interim priest in November and December. The process to find and install a new priest began in 2020, and will complete later in 2021 under the guidance of the new Bishop.

Services: In January and February, normal in-church services continued at St. Mary of the Incarnation church. As covid 19 spread in Canada, the congregation, as directed by our Diocese of Islands and Inlets, followed public health measures that limited and then stopped services inside the church building. Pastor Aneeta celebrated the eucharist only when we could meet physically at the church, either inside or outside.

When meeting together inside or outside the church, the congregation followed strict covid protocols. Thank you to the many people who shared safety information, took temperatures, distributed masks, and other covid tasks. Thank you to all who complied with grace and humour.

In winter, it is not practical to worship together outside. Clergy decided not to have special services in winter, such as Remembrance Day, the Christmas pageant and Christmas Midnight Mass, but recognize the dates in our on line services.

To worship, we used recorded services, then outdoor in-person services, and finally interactive Zoom services that were also recorded. Throughout, Ed Watson has been invaluable in staging, recording, editing and posting the recorded Sunday services. Rachel, Allison and Shirley provided music ministry at all our services, in person, on line and on Zoom. Once Pastor Aneeta left, Rachel took full responsibility for hymn selection [thank you!]. The readers and prayer leaders seamlessly switched from speaking in church to outside, and then to recordings and live reading on Zoom. The altar guild and side persons fulfilled their ministry for services in the church and in the forest cathedral.

Under the covid rules, we cannot gather after the service to share stories with tea, coffee and goodies. Once we started worshipping by Zoom, after the service we have social time which helps overcome the darkness of social isolation that covid 19 brings.

The Wednesday afternoon prayer gatherings continued, on line since March.

Attendance: Attendance at the Sunday Service in January and February averaged almost 50. Attendance outside the church building at the 'outdoor cathedral' during the warmer and drier months averaged between 30 and 35. In general, many members of the congregation with vulnerable health conditions did not join these services in person.

The video services, primarily in the Spring, had between 70 and 100 viewers, but it is impossible to know how many were repeat viewers, or those who listened only to part of the service. The

2020 Vestry Meeting Reports

Zoom services in November and December averaged between 30 and 35 attendees, plus some people who viewed the recording of the service.

Youth Programs: The covid 19 pandemic had a severe impact on youth programs. Messy Church continued once a month in different formats, in and outside the church, under cover of a shelter at Witty's Lagoon Park, and by Zoom on line. Thank you to Sharleen Thompson, Loretta Deutscher and Shirley Roodbol, and the parents for organizing and continuing this ministry in difficult circumstances. Because of public health restrictions, the 2020 Vacation Bible School was cancelled and plans for a Youth Minister were postponed.

Parish Council: The Rector's Warden, Scott Dolff, and People's Warden, Sharleen Thompson, served on Council with Ed Bennington, Russ Mitten, Blaine Thauberger [Treasurer], and Ed Watson. They provided steady, thoughtful service throughout a uniquely challenging year. Our Council must be one of the few predominantly male Council's in the Diocese - it would be good to have more women on Council in 2021!

Office Administration: Andrea served the congregation and community throughout the year. As we moved to on line services, the printing and other tasks needed for services at the church were sharply reduced, so, with effort beyond the call of duty, she was able to continue at 8 hours per week and not move to the 12 hours per week that had been budgeted.

Financial Sustainability: The Treasurer's Report gives details about our finances in 2020. From the clergy perspective, the most important thing is that the congregation continues to support the church. Although the congregation did not grow, there is no immediate financial crisis - \$0 debt, and a bank account balance that would cover over two months expenditures.

Longer term after covid 19, the church wants a full time priest and youth ministry, and Transforming Futures may discern other priorities. This needs the congregation and its financial support to grow, and facility usage and fund raising to return to steady growth.

Transforming Futures: This central initiative of our diocese to create the future to which God calls our parish deeply needs face-to-face discernment and broad agreement, which covid 19 made unsafe. Transforming Futures will resume when the covid restrictions are sufficiently eased, ideally after the new priest begins their ministry among us.

Blackberry Festival and Calendars: Blackberries grow and ripen in a pandemic year, too. The congregation found a way to continue the Festival, and raise almost as much money as 2019. I was told that St. Mary's was the first parish in the diocese to invent a covid-safe way to hold a major public fundraiser. With very important help from Royal Bay Bakery, a dozen people made over 300 pies. On October 3rd, we made a drive through site in the parking lot to sell pies, preserves and finally frozen blackberries. The sale was scheduled from 10 a.m. to 2 p.m. but by 12:30 all the pies and by 1:00 all the preserves and frozen blackberries were sold out.

In September, the McArthur family created a 2021 Calendar highlighting the wonderful children of the parish. The calendars were sold alongside the blackberries, and money raised from them is used for Youth Ministry. We hope to make the calendars a new, long term tradition at St. Mary's.

Even in the cold and wet of December, the parish gathered their Christmas baking and held a drive through bake sale from the front door of the church.

Metchosin Refugee Sponsorship Committee: The Committee is composed of people from the parish and others from the Metchosin area. They continued to fund raise as the family made very important progress in their application to come to Canada. As we say in Prayers of the People "May they come to Canada, soon!"

Other Programs: The public health orders made gathering very limited to impossible. The Metchosin Challenge completed most of its weekly programs before the public could no longer gather. Other programs, such as the Easter Egg Hunt, Christmas family pancake breakfast, Maundy Thursday Supper, Metchosin Pilgrimage, Prayer Shawl knitting group, and Bible study group had to postpone their events in 2020. We missed the events and each other.

2020 Vestry Meeting Reports

The Monday Morning group continued their maintenance work, and completed major projects to protect the foundation and improve drainage at St. Mary the Virgin. In St. Mary of the Incarnation, they repaired the entrance sign. A broken toilet caused water damage - insurance paid most of the repair and replacement costs. A slide of snow damaged the roof, which was repaired. With help from the Anglican Foundation, energy efficient lighting was installed in the basement, kitchen and hallway.

Deacon Programs: Covid 19 affected the 2020 plan. The main goal of the year, the 1st Vancouver Island Pilgrimage, was postponed until 2022. The changes from covid 19 required much more time than planned in parish issues, such as covid safety plans and Zoom, and in November, December and into 2021 I am guiding the community service as we continue to worship until the new priest can be selected and start. Some parts of the 2020 Covenant continued unchanged, such as Coast Funds [Nanwakolas representative on the Board of Directors], Centre for Christian Studies [member of Finance Committee], St. Paul's Housing Society [Treasurer], and Cursillo. I mentored two postulants through Mentoring Chaplains. I stepped down from Innovative Communities Organization, and Creation Matters. I began to facilitate the succession plan for the founder/CEO of the Canadian Network for International Surgery.

Pastor Aneeta completed her 2019 report with a Bible quote and thanksgiving that holds equally true in 2020. I will pay her the ultimate compliment by reusing it:

1 Thessalonians 5:11 *Therefore encourage one another and build up each other, as indeed you are doing."*

God, we give thanks for the community of faith you have called us to be in this time and place. Grant us vision for the future. Give us ears to hear, eyes to see and hearts of compassion in the ways you call us to share your love in the world. Help us to encourage each other as we follow you in our lives. Be with the refugee family and encourage them and provide for their needs alongside us. Strengthen us in all goodness and life for the journey ahead through the love of your Son Jesus Christ our Saviour and Lord. Amen.

Thank you to the many people who sacrificed to keep the congregation a vital community throughout the social distancing of 2020.

Humbly submitted in the Service of Christ with gratitude for you all,

The Rev. Wally Eamer, deacon

Rectors Warden Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021 *Scott Dolff*

Well, that was a doozy. No one could have foreseen the year ahead as we met for our vestry meeting on March 1st of 2020. Within a matter of weeks the church was shuttered, schools were closed, Isabel was busy sewing masks, and everyone was learning about this thing called "Zoom." During the shutdown, a toilet in the church cracked and flooded the building. In the months that followed, we would lose beloved community members to illness and to relocation, and our rector to the big city. It was a lot. And through it all, the spirit of St Mary's—perhaps more properly the Spirit of St. Mary's—was at work. And now, almost exactly one year later, despite so much disruption and loss, my fondness for our little community and its members has only grown. It is heartwarming to see familiar faces and hear familiar voices during remote Sunday services. We all look forward to the day when we can be in each other's presence once again. For now, a quick detailing of some of the happenings from the past year (as a supplement to the comprehensive list in Wally's report).

Buildings

At **St. Mary the Virgin** we completed a major foundation and drainage rehabilitation project in the SMV church building. Thanks to the tireless work of Ed Bennington, grant writing efforts of

2020 Vestry Meeting Reports

Andrew Spray, many volunteer hours from community members and our faithful “Monday Morning Crew” that continues to care for the grounds and buildings, and grants from the Anglican Diocese of Islands and Inlets and Heritage BC, we were able to complete the work in timely fashion and with very little cost to the congregation. St Marys’ also continues its 70+ year relationship with the Metchosin Preschool. In the summer, representatives of the church met (at a distance) with the president and key members of the Preschool executive. A decision is looming for the Preschool as well as the church with respect to the building being used with the Preschool. The consensus is that the foundation on the original portion of the building is suffering from severe dry rot, and it is only a matter of time before the building becomes unusable. The hope is that we can collaborate to find grants for a capital improvement that will push us into the next century of partnership in educating the youth of Metchosin.

Our home at **St. Mary of the Incarnation** remained open to staff and Summer Breeze before and after school care (an essential service). In the late summer and Fall we enjoyed our “outdoor cathedral” with outdoor services on the lawn and Sunday School in the CRD gazebo. Taking Off Pounds Sensibly (TOPS) was able to use the premises for a portion of that time as well, and Elections Canada used the church for the provincial election. Molly’s Fish and Chips makes our parking lot home for a tasty community tradition on Mondays. We have also hosted dog training seminars in the parking lot, and a subsidiary of Netflix has utilized our parking lot for their film crew on several occasions. Sliding snow from a late winter storm last year created significant damage to the roof of the building that has since been repaired. Snow stops are being added to the roof to prevent further problems. The flood damage from the toilets has been remediated, and all of the toilets of the same make and vintage as the one that cracked (apparently a pervasive problem with that brand) were replaced. We also had water problems related to the gutters and have worked out a system for having them cleaned regularly by the local fire department, who use part of our space as part of municipal planning for emergency shelter and disaster relief. Special thanks to Philip for his work restoring and upgrading the St. Mary’s sign, and to the volunteers who helped repaint our Christmas display.

Programming

As the clergy report details, most of the programming this year was curtailed. But our plucky group still pulled off some pretty amazing stuff. We have had 50+ recorded or live Zoom worship services, and an equal number of Wednesday prayer times. Special thanks to the worship team, Aneeta and Wally, Ed Watson and all of the volunteers who spent untold hours preparing, recording, participating in and producing Zoom worship sessions and children’s ministry times, as well as more personalized phone and in-person interactions. Behind these are many hours of writing and submitting Covid safety plans, taking temperatures, setting up and taking down chairs and AV, editing, etc. Thank you, faithful servants! Special thanks, too, to Sharleen, Wally, Shirley and Loretta for many, many hours of developing and delivering crafts and messaging for Messy Church, organizing Advent readings for the kids (and parents lucky enough to eavesdrop), and generally continuing to care for our kids and families. Thanks to the McArthurs for giving the kids a creative outlet and doing the considerable legwork to produce a children’s 2021 calendar. And can anyone believe we held a Covid-friendly Blackberry Festival? I know Metchosin is grateful. Thank you, Ruth, Ed and your many elves for the hours of coordination, Ina and Andrew and the others who so faithfully picked, and the line-up of volunteers who assembled and ultimately distributed the pies. It was truly a feat of community spirit. Also thanks to a faithful parish council, which met weekly early in the pandemic, and close to bi-weekly throughout, figuring out how to meet the spiritual needs of the congregation in the midst of shifting circumstances. Thanks, team. It’s been a pleasure working with you.

Looking Forward

Times of transition always include an element of the unknown. I think the gospel encourages us to fill that space with hope. The truth is we are held in being, and beloved of God, and that won’t change. The rest is details. Love God, love neighbour. Carry on. Maybe it goes the way we envision it, maybe not. But sometimes the real journey (and fun) is in the detours (especially if

2020 Vestry Meeting Reports

we trust the driver). I look forward to the community conversation as we try to discern God's will and support one another and our broader community. Let's be prayerful and outward-looking as we make our plans (sidebar—I think some of the great energy in the congregation at this time surrounds our work with the Gils and refugee resettlement—let's press on!). Regarding our incumbent: parish council has placed our parish profile with the diocese and asked to proceed in posting for a full-time position. This is a leap of faith, but our take is that we are building something, and want to press into that (and to attract someone who wants to be a part of that).

It has been a difficult year for many. We celebrate the life of dear community members lost, including our beloved Willi, tip our hat to those who have moved on to other locations (we miss you, Cues!), and look forward to carrying on their legacy as we approach 150 years in Metchosin.

In peace,
Scott

Peoples Warden Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Sharleen Thompson

During this unusual year your Peoples warden has had to put some things on hold and modify other things.

Safe church has not had any training but most of the people were already up to date, or not doing the job for which we needed the certification.

I did not run a Summer camp this year because of Covid but will attempt this summer if Covid restrictions are lifted enough to warrant an attempt.

The messy churches went largely online and ran all summer large by zoom. They will Continue this way this year until they can be started again in person when restrictions are lifted. I have had consistent help from Lorretta and Shirley in this endeavour.

I was able to work with members of the church to arrange for Wednesday bell ringing at the heritage church. All went well except we did have 2 times the bells couldn't ring and have to thank those who worked out what was wrong and fixed it. Thanks to all who participated or offered to pull the rope!

The Metchosin challenge was done last year, but the last three had to be cancelled due to Covid. The theme for last year was *Practical Change We Could Make*.

The theme for this year is *Hope In A Changing Time*. One of the cancelled speakers from last year will come with a slightly different topic to match this year's theme. As of the time of writing only the last one on March 31st Has not been booked for this year.

Watch for notice on the Zoom meetings for our 2021 Metchosin Challenge.

I have been helping with whatever for the refugees group including one Car Wash fundraiser. Helped with many other things run by the church. Attended wardens meetings when they happened, helped rewrite the parish profile for the file needed to secure a new priest. And many other small things for parish council.

Sharleen Thompson

Treasurer's Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Blaine Thauberger

Hello, this is my first report and there are so many people to thank because of their assistance and wisdom and understanding. At first I thought I was just doing weekly deposits but I soon learned that the treasurer does a lot more than deposits.

So, thanks to Cathy for her time and insight on how things are done and when, and to Ed for the historical understanding how the budget numbers came to be over time and, Deacon Wally for

2020 Vestry Meeting Reports

experience in the financial understanding of longterm budgets and expenses. To the other parish council members for their support and ideas.

Thanks to Andrea who keeps the record keeping updated and memory of past transactions. To Gail at the diocese office who understands government jargon and helps mere mortals.

Thanks goes out to all parishioners for their contributions over this difficult year. We have heard several times that St. Mary's will be or is 150 years young and I often think that back then they were building for the future and were paying it forward so to speak.

Even though the church is empty it still has on going needs like we all do at this time. We too are contributing to the future generation of Christians as they walk in the light of Christ and the gospel .

The tax receipts should be out by the meeting.

If you have any question or comments or concerns, please call me.

We did have a surplus at the end of the year which will help fund/find a new Pastor.

We of course will be discussing the budget proposal at the AGM.

Blaine

2020 Vestry Meeting Reports

St. Mary of the Incarnation			
Budget 2021			
REVENUE	Budget 2020	Actual 2020	Budget 2021
Offerings & Tithes			
Envelope Offerings	\$ 66,000	\$ 57,157	\$ 60,000
Envelope Designations	\$ (1,000)	\$ 0	\$ 0
Open Offerings	\$ 3,000	\$ 788	\$ 800
Miscellaneous Offering	\$ 0	\$ 0	\$ 100
Missions Offerings	\$ 0	\$ 0	\$ 0
Total Offerings Income	\$ 68,000	\$ 57,945	\$ 60,900
Non-Offerings Income			
Fundraising (Gross)	\$ 9,000	\$ 10,587	\$ 10,000
Fundraising Expenses	\$ (1,200)	\$ (2,076)	\$ (1,200)
Interest	\$ 600	\$ 387	\$ 40
Rectory Investment	\$ 7,000	\$ 9,055	\$ 8,154
Ivy Memorial Fund	\$ 1,000	\$ 277	\$ 1,106
Facility Usage	\$ 28,000	\$ 22,350	\$ 23,500
Wedding/Funeral	\$ 0	\$ 1,400	\$ 1,200
misc.revenue & GST refund	\$ 1,100	\$ 3,529	\$ 1,000
Grants from diocese/AFC	\$ 0	\$ 15,000	\$ 0
Grants (other)	\$ 15,000	\$ 9,000	\$ 0
Total Non-Offerings Income	\$ 60,500	\$ 69,509	\$ 43,800
St. Mary the Virgin Income			
SMV Interest	\$ 100	\$ 12	\$ 15
SMV Facility Usage	\$ 350	\$ 0	\$ 50
SMV Donation	\$ 300	\$ 40	\$ 40
Total St. Mary the Virgin Income	\$ 750	\$ 52	\$ 105
Cemetery Income			
Cemetery Interest/Trust Income	\$ 80	\$ 0	\$ 94
Cemetery plot sales	\$ 6,000	\$ 6,024	\$ 1,500
Cemetery donations	\$ 300	\$ 23	\$ 50
Total Cemetery Income	\$ 6,380	\$ 6,047	\$ 1,644
TOTAL REVENUE	\$ 135,630	\$ 133,553	\$ 106,449

2020 Vestry Meeting Reports

EXPENSE			
Staff Salaries			
Priest in charge	\$ 72,000	\$ 70,243	\$ 42,000
Interim priest	\$ 900	\$ 450	\$ 900
Staff salaries	\$ 9,000	\$ 6,748	\$ 7,000
Accounting	\$ 2,520	\$ 2,460	\$ 2,460
Music	\$ 1,000	\$ 100	\$ 1,200
Organist/piano	\$ 2,000	\$ 0	\$ 2,000
Total Staff Salaries	\$ 87,420	\$ 80,001	\$ 55,560
Employee Benefits			
Education	\$ 2,000	\$ 212	\$ 1,000
Vehicle travel	\$ 0	\$ 0	\$ 500
Total Employee Benefits	\$ 2,000	\$ 212	\$ 1,500
Other Expenses			
Diocesan Assessment	\$ 17,259	\$ 17,517	\$ 17,517
Property Taxes	\$ 120	\$ 0	\$ 120
Equipment for church	\$ 100	\$ 0	\$ 100
kitchen supplies	\$ 100	\$ 0	\$ 50
Total Other Expenses	\$ 17,579	\$ 17,517	\$ 17,787
Office Expenses			
Advertising	\$ 1,500	\$ 1,110	\$ 1,200
Website	\$ 300	\$ 0	\$ 300
Telephone/Internet	\$ 1,200	\$ 1,284	\$ 1,200
Photocopier/printer	\$ 1,800	\$ 1,440	\$ 1,440
Bank Charges	\$ 0	\$ 0	\$ 10
Computer	\$ 0	\$ 200	\$ 200
Office supplies	\$ 400	\$ 424	\$ 400
Total Office Expense	\$ 5,200	\$ 4,458	\$ 4,750
Maintenance			
Grounds Care	\$ 1,000	\$ 4,103	\$ 2,000
Hydro	\$ 6,500	\$ 7,299	\$ 7,500
Water	\$ 400	\$ 226	\$ 250
Cleaning/Janitorial	\$ 5,000	\$ 3,059	\$ 3,000
Garbage Collection	\$ 100	\$ 16	\$ 50
Insurance	\$ 5,200	\$ 5,409	\$ 6,000
Alarm System	\$ 2,000	\$ 1,351	\$ 1,400
Miscellaneous upkeep & repairs	\$ 500	\$ 9,625	\$ 1,500

2020 Vestry Meeting Reports

Major repairs and improvements	\$ 2,000	\$0	\$ 2,000
Total Maintenance Expense	\$ 22,700	\$ 31,088	\$ 23,700
Worship Supplies			
Altar Guild	\$ 600	\$ 82	\$ 200
Sunday School supplies	\$ 400	\$ 190	\$ 200
Music contract	\$ 0	\$ 0	\$ 300
Religious supplies/envelopes	\$ 200	\$ 1,278	\$ 300
Total Worship Supplies	\$ 1,200	\$ 1,550	\$ 1,000
Missions			
Messy Church & VBS	\$ 2,000	\$ 0	\$ 1,000
Metchosin Pilgrimage	\$ 200	\$ 0	\$ 200
Miscellaneous Mission	\$ 400	\$ 0	\$ 0
Youth Ministry	\$ 2,000	\$ 0	discuss with new priest
Discretionary Fund	\$ 600	\$ 170	\$ 200
Total Missions Expense	\$ 5,200	\$ 170	\$ 1,400
St. Mary the Virgin Expenses			
SMV Utilities	\$ 800	\$ 0	\$ 100
Projects *	\$ 5,000	\$ 0	\$ 0
SMV Repairs & Maintenance	\$ 500	\$ 28,215	\$ 300
Total St. Mary the Virgin Expenses	\$ 6,300	\$ 28,215	\$ 400
Cemetery Expenses			
Cemetery repairs & maintenance	\$ 500	\$ (300)	\$ 300
Total Cemetery Expenses	\$ 500	\$ (300)	\$ 300
TOTAL EXPENSE	\$ 148,099	\$ 162,911	\$ 106,397
NET INCOME	\$ (12,469)	\$ (29,358)	\$ 52
Canada wage subsidy	\$ 0	\$ 14,268	\$ 0
TOTAL INCOME	\$ (12,469)	\$ (15,090)	\$ 52
revised: February 2021			
*The \$5,000 in 2020 was a potential liability in our obligation to match the \$15,000 Anglican Foundation Grant. We did match the whole amount through donated services in kind.			

2020 Vestry Meeting Reports

Table 1 – For December 2020

	2020 Dec		
Envelope Offerings	\$ 57,157	Administration	\$ 6,748
Envelope designations	\$ 0	Advertising	\$ 1,110
Open offerings	\$ 788	Alarm system	\$ 1,351
Misc. offerings	\$ 0	Altar guild	\$ 82
Mission offerings	\$ 0	Cemetary repairs & main	\$ (300)
Fundraising [gross]	\$ 10,587	Cleaning/janitorial	\$ 3,059
[fundraising expense]	\$ (2,076)	Computer	\$ 200
Interest	\$ 387	Diocesan assessment	\$ 17,517
Rectory Investment	\$ 9,055	Discretionary fund	\$ 170
Ivy Memorial	\$ 277	Education/travel	\$ 212
Facility usage	\$ 22,350	Garbage collection	\$ 16
Weddings	\$ 0	Grounds care	\$ 4,103
Funerals	\$ 1,400	Hydro	\$ 7,299
Misc. revenue	\$ 3,529	Insurance	\$ 5,409
Grans from Diocese/AFC	\$ 15,000	Interim priest expense	\$ 450
Grants from other	\$ 9,000	Internet	\$ 1,284
Pennyjar Coffee money	\$ 0	Misc Upkeep & repairs	\$ 9,625
Currency Exchange	\$ 0	Music	\$ 100
STMV Interest	\$ 12	Photocopier	\$ 1,440
STMV facility usage	\$ 0	Priest in charge	\$ 70,243
Cemetery plot sales	\$ 24	Professional services	\$ 2,460
STMV donations	\$ 40	Religious supplies/envel	\$ 1,278
STMV insurance deduct	\$ 0	STV repairs & maintain	\$ 28,215
Cemetary interest/trust	\$ 0	Sunday school supplies	\$ 190
Cemetary plot sales	\$ 6,000	Supplies & office	\$ 424
Cemetary plot donations	\$ 23	Water	\$ 226
TOTAL INCOME	\$ 133,553		\$ 162,911
		INCOME FROM OPS	\$ (29,358)
		Canada wage subsidy	\$ 14,268
		TOTAL INCOME	\$ (15,090)

Auditors Report

Review of Financial Records for the Year 2020
 Saint Mary of the Incarnation Anglican Church
 4125 Metchosin Road, Victoria BC VgC 326

I have reviewed the bookkeeping and accompanying financial records pertaining to the General and Heritage Funds of Saint Mary of the Incarnation Anglican Church for the year 2020.

It is noted that the transition in bookkeeping and accounting systems begun in 2019 has now been completed, and that bookkeeping/accounting is consistent throughout 2020.

The records I have reviewed appear to be complete and well documented, and to accurately reflect the financial status of the Church.

Respectfully submitted by



Alan Campbell
 35 Lewis Street

2020 Vestry Meeting Reports

Victoria BC

February 2, 2021

Administration and Communications Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Andrea Bennington

Administrative and Communications Report for AGM

The 2020 year brought about many changes to the way business is done in our little office at St. Mary's. My role as an administrator and communications point-person also changed dramatically to adjust to the challenges of COVID-19 and the Diocesan protocols to address such challenges.

It is hard to believe it has been nearly a year since we first heard about COVID-19 and St. Marys' had to pivot its office to accommodate changes to our services from the outdoor services that characterized our summer months to our move to online services and now live-streamed Zoom services.

As much of my role previously was preparing for the services including the creation of our bulletins under the direction of our Reverend as we moved to online services the need for a tangible bulletin decreased. My role became much more about monitoring the phone and e-mail messages and being a person in the office 2 days a week to be a presence in the community and connect our parishioners with our Incumbent, or our Deacon on matters of pastoral care.

Prior to the Covid-19 pandemic I also dealt with rental contracts for our tenants and short-term rentals of the building. However, as our buildings largely closed to adhere to public health orders and restrictions, with the exception of our before and after-school care tenant Summer Breeze at St. Mary of the Incarnation and the Metchosin Preschool at St. Mary the Virgin's church hall this was vastly reduced. Despite this, we were pleased to welcome both B.L. Buster and Scaredy Cat productions to use our parking lot under strict Covid-19 protocols which brought an influx of funds after the absence of our long-term renters until things can resume post COVID.

We bid our long-time Treasurer Kathie Cue farewell for Nova Scotia in May. Since that time, I have worked to pay bills and we recently had Blaine Thauberger step in as our Treasurer. In the summer we lost our dear friend Willi Burleson which left a gap in not only our hearts but also in the role of envelope secretary, a job Willi had done faithfully for years. To bring our envelope secretary records up to date and to ensure that everyone will get their tax receipts on time Blaine and I took it upon ourselves to update the ledger in digital form for the 2020 tax year. We are currently looking for someone to step into this role for 2021. Parishioners can expect their tax receipts for charitable giving to St. Marys' very soon.

Communications have ramped up as social media including our website and Facebook page are regularly updated to include our services, lecture series occurring throughout the Diocese and online events to encourage on-going engagement with our parishioners. A big thank you to our worship team of Deacon Wally Eamer, Ed Watson, our musicians Shirley Roodbol, Rachel Mitten and Allison Marshall who have brought the word and music into our homes every week since fall when we moved our services to purely online mediums.

Altar Guild Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Jenny Millar

Thanks go out to Linda Hemus, Isabel Tipton, Elinor Creasser, Dolly Beaumont, Ruth Nicholl and Karen Cartwright for all the work they do to keep our altar and flowers looking so great. And thanks to all those who were pressed into service here and there over the 2020 year, much appreciated.

In this year of Covid19 many duties were changed, as we learned more about this pandemic.

2020 Vestry Meeting Reports

Some of our best work with flowers now had to be able to survive a trip from inside to outside for the wonderful services in our new worship space under the trees.

Other duties were put aside due to safety concerns, but while we were able to gather, all our work came together for each service.

As we are distanced now, a minimal set of duties are still performed. Thanks goes out to all who are able to help with this. Andrea gets a big shout out for keeping our fern alive!

Donations of flowers, or money for purchasing them, is always appreciated. Also for those of you who would like to become members of our Altar Guild, please contact any one of us. When we are able to meet again, there will be a workshop for floral arranging for those who are interested.

Blackberry Festival Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Ruth Bennington

Due to the Covid 19 Pandemic our annual major fundraiser was very different this year. In July, Wally Eamer, Ed Bennington and I were in discussion as to the feasibility of having a Blackberry Festival. We realized it would need to be greatly modified from what we were used to in order to meet the requirements of the Diocesan Covid 19 Restrictions and Protocol.

As we had in the past been able to have the assistance of Royal Bay Bakery in the making of the pie shells and lids at their facility, our first task was to contact Brad Kiss to see if this would still be possible. Ed and I contacted him in late July. Brad was happy to help us. However, as Covid-19 prevented us from working in his bakery, he offered to have his staff make 300, 10-inch pie shells and lids and fast freeze them ready for pick up by a crew from St. Mary's. We would reimburse Royal Bay Bakery for the supplies needed.- With this generous offer from Brad Kiss we decided that we would have Wally draft and submit an application and Covid-19 plan to the Diocese for approval to host a Drive-Through Blackberry Festival at which we would sell our traditional frozen pies and homemade jams, jellies, cordials and vinaigrette from the curb-side outside the church building.

The Bake Sale and Tea Room were not permitted due to Diocesan and Public Health Covid-19 protocol and restrictions.

Once we received the Diocesan approval of our Covid-19 Plan, Ed and I spoke with Royal Bay Bakery and arranged to have the pastry shells and lids made and ready for pick up on August 22 by St. Mary's transport crew.

Then began the job of berry picking. As parishioners were no longer allowed to use the church building, drop off of buckets of berries at the main door had to be arranged for when Andrea was in the office or I could meet people at the church. Once again Ina and Andrew were our champion berry pickers picking about 70% of the required berries. We were well supplied again this year.

Our approved Covid-19 Plan did allow us to have a modified Blackberry Pie Assembly Bee on September 5, consisting of a maximum 10 persons working in the church. Our volunteers were masked, gloved and socially distanced at tables consisting of members of "family bubbles " or 2 meter apart spacing. Movement was monitored and Covid-19 protocol hygiene was maintained. In spite of all the restrictions and changes, the enthusiastic group of volunteers worked tirelessly and managed to make the 300 pies in under three hours.

The day of the Festival, October 3, began with set up at 9:00am. Ed set up chairs and ropes to form a place for vehicles to line up and drive past the Pie Station and the Preserves Station which were set up at the curb in front of the main entrance to the church. A third Station was set up by the McArthur Family to sell Calendars made by the Sunday School Children. The Drive - Through was scheduled to run 10:00 a.m.until 2:00 p.m. Masked volunteers served customers who remained in their vehicles. Orders were taken, paid for and the purchases were delivered to the vehicle. Purchases were cash only. By 9:30am, there was a line up of vehicles so sales

2020 Vestry Meeting Reports

began a little earlier than 10:00 and continued steadily. All of us who were helping were amazed by the community turn out and the friendly, patient and respectful manner of everyone. It was a very successful venture with all pies and preserves sold and the church parking lot clean up by 12:15 pm. A wonderful event! Thanks to everyone for all your work.

This fundraiser involved a considerable amount of effort, particularly in the area of blackberry picking and should perhaps be re envisioned as a fundraiser going forward.

The estimated net income from the sale of pies and preserves was in excess of \$6,000. The total net income of the event which included the calendar sales was \$8, 511.00.

Respectfully Submitted
Ruth Bennington

Heritage Church and Cemetery Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Ed Bennington for Doug Ruth

The care of St Mary the Virgin and the Cemetery continues to be undertaken by a dedicated group of ten men under the guidance and stewardship of Doug Ruth. These gentlemen provide in excess of 1000 hours of labour each year completing the required maintenance and repairs necessary to the church buildings and the cemetery.

Maintenance activities throughout the year include: grass cutting, bluebell removal, raking leaves, watering trees, pruning of shrubs and trees, windstorm cleanup outside as well as brass polishing, window cleaning, pew polishing, vacuuming and Christmas decorating inside the church.

Painting of the church exterior to a large extent is completed. Gutter cleaning and moss removal from the roof and sidewalk is completed as needed. Straightening and aligning of headstones and repair of slumping grave sites continues each year. Pressure washing and touch up painting of the front fence is done each spring. The repair of areas of deterioration of the siding and trim is undertaken as it is discovered. The major project of improving the powder post beetle and drainage of water in the crawlspace was completed this year. The expense of this project was largely covered by grants from the Anglican Foundation, Heritage BC Legacy Fund and The District of Metchosin with significant discounts from some contractors and volunteer contributions of labour. We were unable to proceed with the installation of an accessibility ramp due to the inability to obtain an Accessibility Grant, the current financial status of the church and the constraint resulting from the pandemic. The Monday Morning group would be willing to work on this project if the parish is able to access a grant and it is financially viable for the parish to proceed.

We continue to be appreciative of the efforts of the Monday Morning group consisting of Doug Ruth, Ray Creaser, Werner Faust, Wayne Wilson, Ed Bennington, Andrew Spray, Skip Kennedy, Wes Johnson, Phillip Wadham, and Larry Scyner who provide such loving care to our heritage property. We extend our thanks to Cal Webb for his years managing the placement of graves/ash plots. As Cal is unable to continue these duties, they have been jointly assumed by Andrew Spray and Dale Morrison.

Respectfully Submitted for Doug Ruth

Ed Bennington,
Parish Council Liaison

Anglican Foundation Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Ed Bennington for Doug Ruth

In 2018/19 discussions about powder post beetle, water and deterioration under the church and accessibility led to the application for grants to address these concerns. In 2019/20 we received grants from the Anglican Foundation (\$15,000), Heritage Legacy Fund (\$13,000), and The

2020 Vestry Meeting Reports

District of Metchosin (\$900) totalling \$28,900. We commenced work on the drainage portion of the project which had to be completed before we could proceed with improving the accessibility. The work on drainage involved engineering, powder post beetle pest treatment, filling the trench under the church, redeploying the existing 6mil poly ground cover, installing a new layer of 6mil poly cover, contracting for the application of a cement ground seal on top of the poly and installation of perimeter drains and electric sump pump which discharges to a rock pit 100 ft from the church. Expenses paid: engineering (\$1,286.25), pest control (\$1,558.80), 5 yds clear fill (\$210.00), poly ground seal (\$146.69), work party refreshments (\$18.74), cement skim seal (\$3,902.85), Victoria Drains (\$23,058.79). Funds expended by the church totalled \$30,182.12 which resulted in a net cost after grants of \$1,282.12. This amount will be reduced by more than \$700.00 by the fifty per cent GST refund we will receive in 2021.

I would like to acknowledge that we received a fifty per cent discount on engineering work from Robert Patterson, a ten per cent discount from Stan Fry Concrete Services and a \$78.25 discount from Sooke Slinger. In addition, I would like to acknowledge the volunteer work of Andrew Spray and Robert Patterson on the Heritage BC Legacy Fund grant proposal, Blaine Thauberger, Scott Dolff, Jan Poulin, Wally Eamer, and The Correctional Facility for labour required to fill the trench. Also, Jim Cue provided hours of help to assist me with installation of the 6mil poly layer.

Unfortunately, we were unable to secure accessibility grants and financial constraints on church funds and now the effects of the pandemic and work required on St, Mary of the Incarnation have made it impossible to proceed with the accessibility portion of the project. It has been deferred at present pending a significant improvement in the financial status of the church and our ability to secure an accessibility grant.

Respectfully submitted,
Ed Bennington

Children and Families Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Because of covid many people were involved in working with our children in the past year. The People's Warden report contains the specific things that went on and thanks go out to everyone who participated during our outdoor worship.

Coffee Ministry Report for the Annual General Meeting St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021

Linda Hemus

I suspect that we will have to wait a fair while yet before we are able to return to St. Mary's on a permanent basis. Aneeta gave us the warmth and beauty of our outdoor church services this summer; Wally's enthusiasm has done wonders with our "sign-in" services as we progressed from fall to winter. We are a relaxed crew. I'm grinning because I can still see the steam coming from coffee mugs in some hands on the computer screens even if I can't smell their coffee or tea.

It is possible to visit without coffee but this change that was forced on us during 2020 has made me really appreciate our old "Coffee Hour" at St. Mary's". My sincere thanks goes to the coffee crew that signed up for 2020: Ruth Turner, Scott Dolff, Isabel Tipton, Jenny Millar, Jan Poulin, Ina Winterburn, Louise Dixon and The McArthurs. We were doubly fortunate to have a dedicated back up crew to call on to "pinch hit" for us; the Benningtons, Andrew Spray, Nikkii Kale, Sharleen Thompson, Susan Wallace and Tony Quinton for their constant support over the years. It is more than coffee, it's the sharing, caring and connecting!

Looking forward to our universe unfolding as it should!

Respectfully submitted,
Linda Hemus

**Prayer Shawl Group Report for the Annual General Meeting
St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021**

The Prayer Shawl Knitting Group met on **Tuesday** mornings from 10:30 a.m. to 12:00 noon during January, February and the first half of March until we could no longer use the church building or meet in groups due to the Covid 19 pandemic restrictions. The group consisted of Isabel Tipton, Elinor Creaser, Willie Burleson, Susan Symonds(Wallace), Dolly Beaumont, Loretta Deutscher and Ruth Bennington.

Over the year, none of the members is aware of any Prayer Shawls having been given out. However, as there has not been any written record kept over the years this has been difficult to track.

Suggestions have been made in terms of a record book being placed in the box/tub where completed shawls are kept in which the person taking a shawl for gifting would record the date a shawl was taken and the name of the recipient. Another discussion occurred around the blessing of the shawls, as in the past (pre Covid) they were placed on the altar rail during service, blessed by the priest, and then members of the congregation were invited to lay their hands on the shawl if they wished. When a shawl was needed quickly for someone, the group members and the priest had prayed over the shawl at a **Tuesday** gathering.

These are discussions that could be had as to how we continue this ministry during Covid. Shawls are still being knit individually in people's homes.

Information gathered and written by Ruth Bennington for the Prayer Shawl Group

**Music Ministry Report for the Annual General Meeting
St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021**

Rachel Mitten

Well, it has been a strange year to say the least.

The music ministry team, Allison, Shirley and I, have sure learned to be adaptive this past year. None of us are "technically inclined" and it took a bit for us to adjust to new normals.

The initial shutdown had us originally meeting at the church with Ed and the Worship team to pre record services. Further shutdowns had us learning to record from home and sending everything to the magical Ed to make into complete services.

We were excited when restrictions were eased a bit, which allowed us to do our outdoor services in our "Forest Cathedral". I think these services were the music teams favorite, figuring out new ways of bringing music to the congregation. While the keyboard worked well outdoors, the sound was not the best, so we readjusted to have the grand piano wheeled to the doors. The addition of Allison's arrangements on the harp for most services was lovely as part of these services. Once we had really nailed down how we were doing these services and music, the weather got pretty chilly forcing us back to our at home recordings.

A thoughtfully planned out Christmas Service, with plans of the music team meeting for the first time in months at the church, to pre record the Christmas Music for the pageant and the "midnight" service, was quickly thwarted by a freak snowstorm. This prevented Shirley from being able to get to the church, but she beautifully recorded her parts of the service from home. Allison and I managed to get some music recorded with both piano and harp, thanks to Ed!

We continue to chug along planning music a month at a time and taking time to pre-record music for the Zoom Services. We have high hopes for being together again when the pandemic is under control. Until such time Allison, Shirley and I will continue to bring the worship music to the congregation!

Stay Well!

Rachel Mitten

2020 Vestry Meeting Reports

Synod Report for the Annual General Meeting **St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021** *Sharleen Thompson*

There was not a synod meeting this year, but there was instead the online election of the new Bishop.

Anna Greenwood-Lee, our new bishop, was elected in 7 rounds.

At the bigging of the final round there two candidates Dawna Wall and Anna Greenwood-Lee. Anna was leading in the Vote from the lay members while Dawna was leading among the ordained members of synod.

The new bishop must be elected by both houses of the synod or the elections go to another complete synod election.

The final round led to the elections of the new bishop by both houses.

Respectfully submitted

Refugee Committee Report for the Annual General Meeting **St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021** *Ed Watson*

Thanks to God, and the efforts of many people, we pray that this year will see the arrival of the refugee family we sponsored 2 years ago. COVID has made their arrival hard time hard to predict, but in the past year they have been interviewed by Canadian government representatives in Thailand, and they've received medical checkups. In ordinary times the medical checkup is one of the final steps before a visa is granted and transportation is arranged, but as we all know, these aren't ordinary times. We have yet to even receive confirmation from the government that the family's application for asylum has been given final approval.

In the past year, with donations through the church and other fundraising we have raised several thousand dollars. Since early last year we have been sending the family about \$425 a month as a stipend to help them survive. Because of Covid, Naheed has been unable to work and they need the money to survive.

Early in 2021 we launched the Metchosin Helps website (www.metchosinhelps.com) which is dedicated to providing information about the family and to raise money with an online silent auction. Several members of Metchosin's business community, and many individuals, have donated items for auction. Special thanks to Heloise Nichol and Tim Davis for the work they did on the website.

Sharleen Thompson has agreed to coordinate the collection of items the family will need on their arrival in Canada. Among the commitments we have made is the provision of accommodation, furniture and other living essentials for the family on their arrival. We will also support the family financially for their first year. While the people of St Mary's, and residents of Metchosin generally have been generous in their giving, we still need several thousand dollars to reach the goal set by the diocese. I am certain that goal is achievable and that God willing the family will be settled in Canada later this year.

Transforming Futures Report for the Annual General Meeting **St. Mary of the Incarnation Anglican Church, Metchosin, BC. February 28, 2021** *Ed Watson*

Due to covid the Transforming Futures planning and execution is held in abeyance until such time as the covid restrictions are lifted and we can return to in person meetings in order to move forward.