

RE-OPENING PROJECT LIST - Church Family

PARKING LOTS

- Clean all debris from parking areas
- Repaint striping in our parking lot

EXTERIOR LANDSCAPING

- Clean all debris as necessary
- Trim all trees and plantings, especially around entrances, and walkways
- Refresh all beds

FACILITY EXTERIOR

- Check all entrances, remove any collected debris
- Clean, replace, or add entrance matting as needed
- Clean and sanitize all playgrounds, exterior children's areas
- Check all downspout discharge areas, ensure they are clear of debris

KITCHEN

- Inspect any foodstuffs for condition and date range
- Clean out Refrigerators

FACILITY INTERIOR

- FELLOWSHIP HALL: Clean, disinfect, and sanitize all tables and chairs, paying attention to the underside of each
- NURSERY / CRY ROOM: Clean, disinfect, and sanitize all toys
- SANCTUARY: Clean, disinfect, and sanitize all "high touch" areas. This can include door hardware, handrails, bathroom hardware, backs of chairs/pews, offering box, etc.
- EDUCATION BUILDING: Clean, disinfect, and sanitize all "high touch" areas. This can include door hardware, handrails, bathroom hardware, chairs, tables, etc.
- CLASSROOMS: Clean and sanitize all classrooms
- Clean, disinfect, and sanitize all trash receptacles, changing tables, cribs, and the walls in children's areas, between 18"-32" off the floor
- Thoroughly clean all bathrooms
- Inspect all spaces to ensure they are clean and in good condition.

WORSHIP AREA

- Dusting and cleaning on the seating areas.
- Check pews/seating for all required envelopes, inserts, and hymnals. Ensure they are up to date
- Block off pews to allow for social distancing

GENERAL

- Ensure all custodial supplies and equipment are clean, stocked, and available (to include consumables).
- Ensure all maintenance, custodial, and supply closets/rooms are cleaned and organized
- Remove all unnecessary items from the property