DRAFT MINUTES

Holy Trinity Anglican Church, Pembroke: Annual Vestry Meeting - February 28, 2021

Attendance: 25 Church Members & 3 Members of the Valley Clergy Team on Zoom
Co-Chairs: The Rt. Rev. Michael Bird and the Rev. Matthew Brown
Meeting Start Time: 11:05 am, Meeting End Time: 11:54 pm

1. **The call to order and opening prayer were held at 11:05 am. by Bishop Michael.**
   Jesus draws us together in community.

2. **Review of Zoom Meeting Protocols - Rev. Matthew**

3. **Attestation to the Solemn Declaration by all Meeting Participants**

4. **Appointment of Vestry Clerk -** With the consent of Vestry, Naomi de Repentigny was appointed Vestry clerk by the churchwardens.

4. **Approval of Agenda and Reports for February 28, 2021**
   Motion: That Vestry adopts the proposed agenda for February 28, 2021, and receives the Vestry reports package.
   Moved by: George Hodgkinson
   Seconded by: Sabrina Clark
   Carried

5. **Approval of the Minutes for the last Vestry Meeting held March 1, 2020**
   Motion: That Vestry adopts the proposed minutes of the March 1, 2020. as the record of that gathering.
   Moved by: Naomi de Repentigny
   Seconded by: George Hodgkinson
   Carried

6. **Church Finances: Financial Report 2020 and Budget 2021** pgs. 20 - 23
   -congratulations to everyone
   year ended with no debt
   -financial review by Tim Moss is complete
   -Advent Appeal was very successful, and several virtual fundraising events also did very well.
   -A recommendation was recently made by Church Council that all envelope holders prayerfully consider increasing their weekly offering by $5.00 to offset lack of fundraising in 2021 due to continuation of Covid restrictions.

Motion: That Vestry adopts the reviewed 2021 Holy Trinity Church Financial Statements and deems them to be an accurate representation of the financial position of Holy Trinity.
Moved by: George Hodgkinson
Seconded by: Sabrina Clark
Carried

Church Budget 2021

- proposing a balanced budget
- diocese has paid expenses for March of 2021
- thank you to Alexis for her contribution as treasurer
- Alexis also thanks Karen Steinke for her support

Motion: That Vestry adopts the 2021 church budget and directs Church Council to oversee its implementation.
Moved by: Alexis Anderson
Seconded by: George Hodgkinson
Carried

8. Election and Appointment of 2021 Officers: Holy Trinity Church and Cemetery

pages 26 - 28 for a full list of the Church Leadership Team

<u>New and Continuing Office Holders:</u>
Rector's Warden – George Hodgkinson
People's Warden – Charles Cheesman
Deputy Warden – Lorna Sibley
Treasurer – Alexis Anderson
Property Representative – Peter Jacques
Church Council Secretary and Vestry Clerk – Naomi de Repentigny
Council Members at Large: Brian Devereaux, Rick Hoyland, Marie Cheesman
ACW Rep – Helgard Hodgkinson
Cemetery Chair – Rob Hanson
Lay Members of Diocesan Synod – Alexis Anderson, Jennifer Cross, Ryan Paulson, (also Robert Hanson & George Hodgkinson, diocesan council)
Alternate Lay Members of Synod – Lorna Sibley, Brian Devereaux
Worship Working Group - The Rev. Matthew Brown (chair), Gloria Gignac, Rosemarie Gilbert, Jane Hanson, Paula Lundrigan, Dorothy Porteous (currently inactive due to Covid)
Ministry and Money Working Group - Alexis Anderson, Marie Cheesman, The Rev. Matthew Brown

Motion: That Vestry closes nominations and installs the church's office holders for 2021.
Moved by: The Rev. Matthew Brown
Seconded by: Sabrina Clark
Carried

Church Ministry Contacts for 2021 are found on Page 27 of the Vestry Report.

Parish of the Valley Working Table Members are found on Page 28 of the Vestry Report.

Election of Cemetery Board Board of Directors for 2021

Chairperson – Rob Hanson
Vice-Chairperson – Dale Twa
Vice-Chairperson – Wally Cochrane
Treasurer – Jim Dunn
Recording Secretary – Lee Ann Plummer
Member at Large – June Syrie
Ex Officio on behalf of Incumbent – The Rev. Matthew Brown

Cemetery Caretaker – Andrew Hein

Motion: That Vestry closes nominations and installs the Holy Trinity Cemetery Board of Directors for 2021.
Moved by: George Hodgkinson
Seconded by: Sabrina Clark
Carried

Appointment of Financial Reviewer 2021

Motion: That Vestry appoints Mr. Tim Moss, Chartered Professional Accountant, as the financial reviewer of record for Holy Trinity Anglican Church for the 2021 fiscal year.
Moved by: George Hodgkinson
Seconded by: Charles Cheesman
Carried

9. Vote of Thanks

Thank you to Iris Ball for her service as coordinator of the Altar Guild.
Thank you to Vera Hoyland for her work as P.W.R.D.F. Representative and for her work on the Pumpkin Carving Contest.
Thank you to Naomi de Repentigny, a past member of Synod.
Thank you to Bill Grubb for his term as Member at Large on church council.

Thank you to John Sterling, who was Envelope Secretary for over 35 years. John will receive a framed photograph of the church.

Thank you to Sabrina Clark who served 2 years on council as Deputy Warden and People's Warden. She will receive a photo of a church window.

Welcome to Alexis Anderson, Jen Cross and Ryan Paulson who will be members of Synod for 2021.
Marie Cheesman will be the new Envelope Secretary.
Maggie Jacques is the new P.W.R.D.F. representative.
Jennifer Cross has agreed to coordinate the Altar Guild.
Brian Devereaux will be a Member at Large on Church Council.

Rev. Matthew will be on Parental Leave in April, May and June to look after his little Lily while Rev. Gillian returns to her ministry.

11. Adjournment with Prayer

Moved by: Maggie Jacques
Seconded by: Rob Hanson
Carried

Our meeting was closed with prayer by Bishop Michael at 11:54 am.

Holy Trinity Church Annual Vestry Meeting – Held on Zoom
Feb. 28, 2021

Attendees:

1. Bishop Michael Bird – Incumbent (Co-Chair)
2. The Reverend Matthew Brown – Associate Incumbent (Co-Chair)
3. The Reverend Canon Susan Clifford – Associate Incumbent
4. Gary Severin
5. Arlene Severin
6. Alexis Anderson
7. Maggie Jacques
8. Peter Jacques
9. George Hodgkinson
10. Helgard Hodgkinson
11. Jennifer Cross
12. Bill Collins
13. Doris Collins
14. Robert Hanson
15. Jane Hanson
16. Lorna Sibley
17. Charles Cheesman
18. Marie Cheesman
19. Rick Hoyland
20. Vera Hoyland
21. Byron Ostrom
22. Jean Ostrom
23. Sabrina Clark
24. The Reverend Canon Roger Steinke
25. John Sterling
26. Joan Sterling
27. Mike Johns
28. Naomi de Repentigny – Vestry Clerk