

JBUC Board Meeting – September 5, 2018 - Minutes

Location: Welcome Room, 10 AM

Chair: Cheryl Caldwell

Secretary: Kathie Putt

Present: Duncan McLean, Karen Dickey, Cheryl Caldwell, Doug Lunam, Karen Pollett, Gordon Miller, and Kathie Putt.

Opening: Communion and check in.

Old Business:

1. Email from Our Place (distributed May2 for consideration in the fall) – referred to next meeting.
2. Church security update – Karen Pollett
The Church doors are now kept locked when anyone is alone in the building and there are emergency numbers by all the telephones, and members of the congregation who can help in a crisis have been identified. Karen will be writing up procedures.

Karen also informed us that because Louise n'ha Ruby is employed as the janitor she can no longer sit on the board.

New Business:

1. Financial picture (Cheryl Caldwell)
The finances were reviewed. Please see Cheryl's report, attached. A report will be made to the congregation on September 30.
Questions were raised about various line items including whether we are charging too little for renting the sanctuary for weddings, and requesting more detail on the summer expenses.
Action item: Gordon will work with Vanya to break out the summer Communication and Neighbourhood Engagement expenses.
2. Harvesting the fruit of the sabbatical leave
The Board discussed ways to get feedback from the congregation, agreeing on a handout to be in the bulletin for the next two weeks and inviting the congregation to comment either in writing or in person to board members after the services.
Action item: comments will be compiled and presented to the Congregation on September 30th.
3. Duncan McLean's resignation
Duncan gave us the unfortunate news that he can no longer continue to be on the Board, for health reasons. Regrets were expressed and much appreciation for the wisdom and perspective he has brought to our meetings.
4. Communication and Neighbourhood Engagement Report (Gordon Miller)
Please see Gordon's report, attached. Additions include time spent supporting a couple of individuals.
A training for greeters is being planned though there has been little response to the group

email. Some days there have been no greeters signed up.
About hugs, a caution was raised, to be aware that not everyone is comfortable with them.
Action item: Gordon to arrange Greeter training.

5. "Life is Better When Lived Together" (Gordon Miller)

The Board had been asked to give some thought to an online newsletter sent out by the Living Presence Ministry in Ontario. Many of the ideas, which would link us more to the community, did resonate with us, though who would actually do them was a question. Some of these were the Gratitude Project leading up to Thanksgiving (a video), Twilight Contemplative, and a community potluck dinner, as opposed to Church members and friends. This is food for further thought, no action planned at this time.

6. Communication and Neighbourhood Engagement Initiative: Process for one-year evaluation

The chair reminded Gordon that his report needs to be to the Board by September 24.

Gordon left the meeting at this point.

We need to have a report in to Pro Vision by a date in October. It is not an application for second year funding but a report required to receive those funds (\$15,000).

The evaluation criteria are in Part 5 of the Pro Vision Fund Application, which was attached to the May 2, 2018 Minutes. The Board was asked for input. A number of people were suggested as being in a good position to give input to the evaluation process, and some suggestions were made as to questions that might be asked of them.

A committee was formed to meet with Gordon and to complete the evaluation, including, if all agree, Karen Dickey, Karen Pollett, Aleksa Harkness, and Cheryl Caldwell.

Action items: Committee members to be contacted, to contact designated individuals, to compile the evaluation, and meet with Gordon and prepare the Report.

Gordon to submit his Report to the Committee by September 24.

7. M and P Report (Karen Pollett)

M and P members have found many challenges in carrying out their role.

The team would like to get to know members of the Board better, and to that end Doug Lunam offered his and Marg's place for a pot-luck and social time. Planning of the evening will be done by M and P.

The meeting concluded at about 12:30, with the **next meeting scheduled for October 10 at 10 AM.**

