

St. John's Sunshine Coast United Church Board Meeting Minutes – January 12, 2021

Agenda

Discussion

Decision / Action

Call to Order and Holy Manners:	--Bernadette Richards called the meeting to order at 2:59 pm and shared a reading of Holy Manners	
Present:	Bernadette Richards (Chair), Sybil Young (Past Chair), Dianne Baker (Vice Chair), Nancy Smith (Secretary), Ian Poole (Keeping our Lights On), Joan Hibbard (Letting Our Lights Shine), Cathy Poole (Worship & Arts), Norman Gleadow (Ministry & Personnel), Isobel Gibson (Trustees), Rev. Jamie Bushell	
Approval of Agenda:		Sybil Young/Isobel Gibson: Move to accept the agenda. CARRIED
Approval of Minutes from December 15, 2020:		Cathy Poole/Dianne Baker: That the December 15, 2020 minutes be approved. CARRIED
Correspondence:	--As a follow-up to the request made at the last Board Meeting, Nancy shared thank you notes received – see Correspondence page distributed	An “In Gratitude” section will be added to the “What’s Happening” e-newsletter once per month to share such expressions of gratitude with the congregation
Team Reports:	--See Team Reports distributed	
Budget 2021 Discussion – Ian Poole: - Review of Financials as at end of December 2020 - Review 2021 Preliminary Budget – Version 3:	--Ian shared what has changed since we last had a look at the budget proposal – See Assumptions page – version 3 --Ian walked us through the Actuals – great to see that we had an operating surplus of \$2,460.00 but important to keep in mind that was due in large part to the government subsidy (CEWS) --surplus from 2020 will roll over to begin to cover deficit in budget proposals for 2021 --important to be honest with the congregation about the challenges of putting together a budget where there are so many uncertainties – our revenue stream is very	

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	<p>difficult to predict --CEWS subsidy will likely only be available until June which would account for about \$15,000 revenue --it is also uncertain when we will be able to open our building for community use / rental in 2021 --it was suggested that we not cut back fundraising goal for 2021 but rather do some creative thinking about what alternate fundraising may look like --we need to continue to look for what other budget adjustments may be necessary moving forward --suggestion to have M&P chat with staff about how job descriptions have changed during the Pandemic – responsibilities / hours required to complete work, ...</p>	<p>Ian Poole will create Version #4 of a draft budget proposal to circulate with Board via email by the end of the week.</p> <p>Norm Gleadow will take the suggestion to M & P that they check in to have a conversation with staff about how their job description / workload has changed during the Pandemic.</p>
<p>Annual Meeting Planning:</p>	<p>--Karen Weatherington is working on the Annual Report – it will be sent out to congregants with the “What’s Happening” e-newsletter on February 11th --Financial Conversation – February 21st – following the church service –Worship & Arts Team to work with Jamie re: length of service - could be a break out room for those who wish to share in conversation after worship while others will stay in main room for the financial meeting --Annual Meeting – February 28th following worship – important to set a clear start time for folks who may wish to join in for just the meeting --three Zoom hosts will be needed to monitor a speaker’s list, to count hands when voting, ...</p>	<p>Sybil Young will share list of Nominations with Board Members via email this week.</p> <p>Dianne Baker will contact Zoom hosts to elicit their help for the Financial Meeting and Annual Meeting.</p>
<p>New Business: Formalization of Email Motion</p>		<p>Dianne Baker/Ian Poole: Move to confirm a Christmas bonus for 5 staff members in the amount of \$100 per staff. CARRIED</p>
<p>Closing & Prayer:</p>	<p>--Everyone contributed to a circle of hope --Rev. Jamie Bushell offered a closing prayer</p>	
<p>Motion to adjourn</p>		<p>Joan Hibbard moved to adjourn at 4:42 pm</p>
<p>Next meeting</p>	<p>--Tuesday, February 16th, 2021 3 pm – see Zoom link in body of email</p>	