

First Metropolitan United Church
Draft Board Meeting Minutes December 16, 2020

1. **Call to Order** at 3:00PM.
Present: Rev. Shelagh MacKinnon, Edeana Malcolm, Emily MacDonald
Jacquie Henderson, Liane Clark, Ross Breckon and Anne Carson.

2. **Opening Reflection/Prayer:** Shelagh showed us a Millennial Nativity scene that she has also showed us a short video on the Christmas story 2021 style. Jacquie will give us the reflection/prayer at the January Board Meeting.

3. **Approval of the Consent Agenda**
Motion: "That the Consent Agenda and Board Draft Minutes be adopted as presented."
 - a. 2021 01 20 Board Meeting Agenda (agreed to)
 - b. 2020 12 16 Board Draft Minutes (agreed to)
 - c. First Metropolitan United Church Reopening to a New Normal Plan Phase 2 (found under Board\Reopening Plan) additions of "working from home as much as possible", "the health check form filled out at home before coming to work" and "or have been told by Public Health to self-isolate". (approved)

Moved: Ross Breckon

Seconded: Liane Clark

Carried.

4. **Minister's Report:** Shelagh advised us that there are a slew of wonderful services for Christmas. Thanks to everyone who pulled these services together. We would like to visit some of our parishioners in care homes and take them Poinsettias. Betty Anne Dempsey is checking to see if we can. We will hear in the next couple of days if we are allowed to visit the homes. Betty Anne Dempsey will not be renewing her contract with us.

5. **Ministry and Personnel:**
All Motions read out and voted on as one.
Motion: "That the hire of Peter Chalmers, coop student Communications Technician, for the Winter 2021 term be approved"
Motion:" That the job description for casual audio-visual technician be approved" (pre-read in Board\Policy Manual folder)
Motion: "That the continuing employment of Ryan Lee in a new role of casual audio-visual technician be approved"

Motion: "That a new contract for 16 hours/week for Fiona Weber, Administrative Assistant from March 1, 2021 to February 28, 2022 be approved."

Moved: Liane Clark **Seconded:** Jacquie Henderson **Carried.**

6. **Treasurer's Report:** An Operating Budget will be presented to the FMUC Board before the next meeting where we will approve motions pertaining to it.

a. 11. November 2020 Finance & Administration Committee Update

Motion: To accept the Updated Finance and Administration November 2020 report as presented.

Moved: Liane Clark **Seconded:** Anne Carson **Carried.**

b. Budget 2021 Operating pre-read for discussion.

At 3:50PM the meeting went In Camera to discuss Staff in the Budget for 2021.

Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

At 4:05PM the meeting went out of In Camera

Moved: Liane Clark **Seconded:** Jacquie Henderson **Carried.**

c. Capital Budget 2021 motions pre read (approved)

Motion: "That the Board request that the Board of Directors of the First Metropolitan United Church Foundation support the budgeted and authorized operating and capital expenses of FMUC during 2021, and should the need arise, release the income earned by the MEF as required, and if necessary, encroach on the capital in the MEF."

Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

7. **Strategic Plan/ Affirming Committee**

a. Strategic Plan – nothing to report

b. January 12, 2021 Corey Keith will be on a Zoom call in the day and then again in the evening, discussing the use of Pronouns where they apply to LGBTQ2IA.

8. **Redevelopment Task Group:** Ross , Trina Duncan and Don Evans met twice and also met with Tim Blair CEO of Property Development Corporation a subdivision of the United Church of Canada about our Redevelopment Project.

9. Team Reports:

- a. Music Team – The concerts and their times that the team has planned will be on the FMUC website.
- b. Evolving Church Team with funding from the NPNA and personal donations, are filling 40 gift bags to give to the people living in tents in Central Park.
- c. Spiritual Care and Wellness Team and Worship Team – We will send cards to Heather Querengesser and Marion Denton respectfully for their service to these teams at FMHC.

10. Halo Project: Ross will talk to Communications to get ideas about how to get the report to the Congregation. Ross will also speak to Mike Wood Daily to join us via Zoom at our next meeting.

11. Old Business – Nothing to report.

12. New Business -

- a. Dear Neighbor. The Baumann Center accessibility pre reads. Our neighbors across the street are taking out two trees at the front of their building in order to make modifications to their center and put in a new ramp for folks who are mobility challenged. We have no objections to the tree removal.

13. Actions To Be Taken From Decisions Made At This Board Meeting.

14. Next Board Meeting - January 21, 2021 via Zoom at 3PM.

15. Adjournment at 5PM.

Chairperson: _____

Edeana Malcolm

Secretary: - _____

Anne Carson