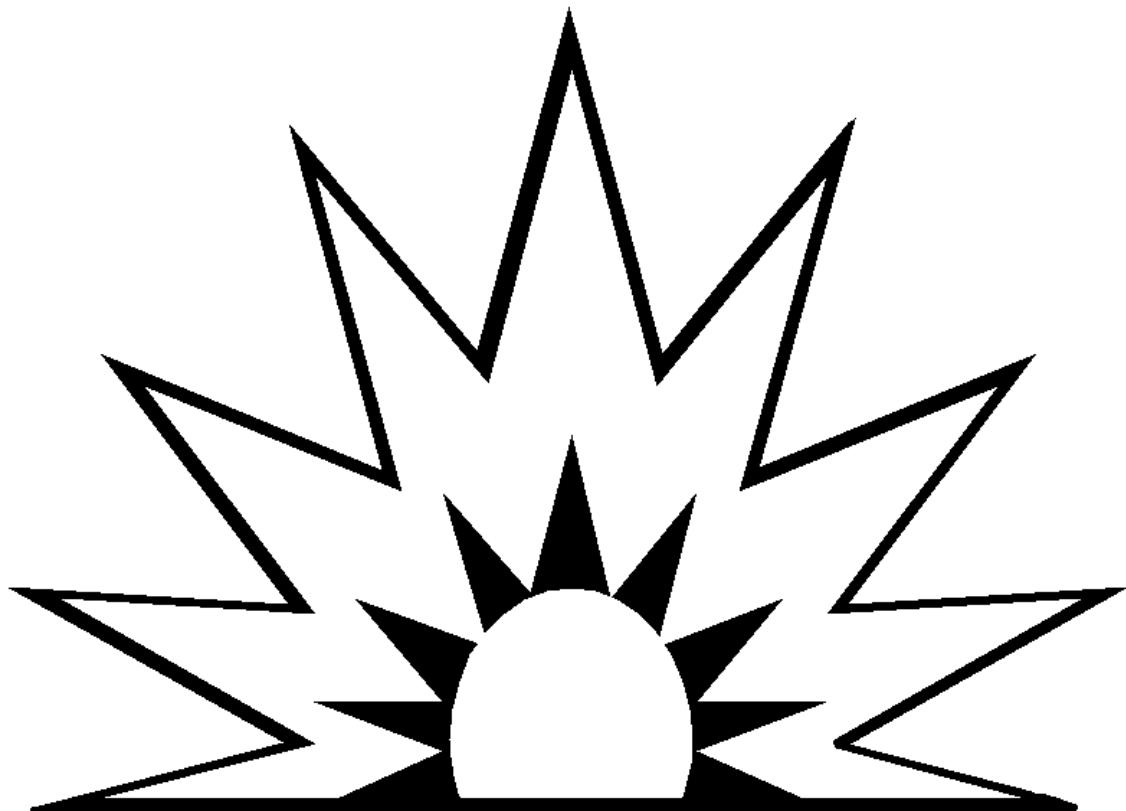


Lakeview United Church

3200 McCallum Avenue, Regina, SK S4S 0R8



LAKEVIEW UNITED CHURCH

ANNUAL REPORT 2019

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In Memoriam 2019

Those we have loved and lost in 2019

Gladys Watt
Frederick Kozak
Noel Beauregard
John Campbell
Bill Ready
Kay Prior
Jean Noble
Weldy Moffat
Ruth McKillop
Fred Rodgers
Doug Ross
Lois Gibson

Romans 8: 38-39 I am sure that nothing can separate us from God's love—not life or death, not angels or spirits, not the present or the future, and not powers above or powers below. Nothing in all creation can separate us from God's love for us in Christ Jesus our Lord

Minister's Report

*Trust in the Lord and do good;
live in the land and be safe.*

*⁴ Seek your happiness in the Lord,
and he will give you your heart's desire.*

⁵ Give yourself to the Lord; trust in him, and he will help you;

⁶ he will make your righteousness shine like the noonday sun.

⁷ Be patient and wait for the Lord to act; Psalm 37:3-7a

We approach the Annual General meeting for Lakeview United which was belated, like many other things in life, by the Covid-19 pandemic and the government directives regarding social distancing. This is a time to look back and look forward.

Looking back we see that our church continues to learn and grow together. New people drop in, are welcomed, and return. We have created an environment in worship where people feel comfortable and safe to come no matter where they are on their faith journey. This is no small feat in a time when so very many people are unsure of the church and their welcome there. We have created an environment where people can question, doubt, explore, and grow without fear of being singled out or embarrassed. Lakeview United Church is a wonderful community to be part of and new people who come believe it when we say "You are welcome; you belong!"

We responded immediately to the unfolding issues around the Covid 19 pandemic, shutting our building and asking "so, how do we keep being church?" The very first Sunday we met on Zoom and, despite some hiccups along the way, we discovered together that our community and closeness were expressed and experienced online as well as in the church building. This means we can have a valid, powerful online presence that can reach beyond our walls with No Limits other than where the internet can go. Looking forward we are asking, how do we do that? What would it look like?

As we begin to contemplate a return to face to face service we honor the fact that we would rather continue to meet online that set up a situation where, because of limited group sizes, any of our church family would be excluded. It just can't be. Either we will all return together or we will wait until we can.

This July 1st I will celebrate my 6th year of ministry here at Lakeview. It has been a wonderful, amazing journey to grow, learn, and lead along with all of you! I have announced that I will be leaving at the end of August. Part of what we look ahead to is the search for a minister, and the person who will be called. Please, continue to keep the Visionary Board and all the congregational leaders in your prayers as they seek exactly the right person to lead this community of faith into a bright and exciting future. I believe, as I have said before, that since God has called me to a new ministry then God already knows who your next minister will be.

Claim that, trust that, and pray for clarity as the search moves forward. God walks with you, you are not alone! I will miss you all!

Blessings;
Rev. Sue Breisch

A/V (Audio Video) Team Report

It has been another busy year for the A/V team of Lakeview Church and sometimes challenging. Not only is the A/V team volunteering to do the church services they are also volunteering to do weddings, funerals and special services when required. The A/V team is responsible to make sure that the finished product you see up on the monitors throughout the church during the services is presented in a professional manner (visually correct, correct spelling, etc.). It is exactly as we say a great team. It all starts with the minister giving the work to the admin person in the office, then when all that is completed the A/V team comes into the church, checks it again and loads the info onto the computers in the balcony.

On any given Sunday, 2 people are required in the balcony. One person will run the computers and another person will run the camera.

Also our IT staff member Stephanie Campbell includes the minister's weekly reflection onto the website. And any bulletin news related to our church is also on our web site and facebook. So just in case you miss a Sunday, please just click onto Lakeview United Church web site and everything is there.

It really does take a team to make this all happen and we are so thankful to the A/V team who not only give of their time for this team, they give of their time to other teams within the church. We couldn't do all this without them. We couldn't also do this without our church minister, and our church secretary.

So in closing, we are always looking for more people to join the A/V team. If you think this may be of interest to you don't hesitate to talk to a team member.

Blessings,
A/V Team (Larry & Vicki Klatt, Ron & Margaret Hopkinson, Lily & Bill Tingley, Doug Keam and Sharon humter)

Visionary Board Report

This is the Report of the Visionary Board, on the occasion of the Annual General Meeting of the Congregation of Lakeview United Church, Regina, Saskatchewan.

The Visionary Board was established pursuant to the Model of Governance approved by the Congregation in 2015.

The current Members are:

Ken Ready, Chair

Ron Hopkinson, Treasurer

Bob Allen

Alison Lohans

Heidi Klatt

Bob Buchanan

Alison Elliott

Rev. Sue Breisch, Minister.

The Visionary Board meets regularly, usually on the second Tuesday of every month, excepting July and August.

From time to time, the Board invites members of Teams of the Board to attend Board meetings, or Board members attend Team meetings. Members of the Congregation are certainly welcome to attend at any time.

The format of a regular meeting provides a period of time for discussion and consideration of spiritual matters. This may include discussion over a book or selected readings, or similar undertaking led by the Minister. It is then followed by a period of time for the “business” of the Congregation.

The Board has a legal responsibility to the Congregation to act and to be responsible as good stewards of its capital assets, its monies and its goodwill. We take this seriously.

The Board sees its mandate as being responsible to the Congregation for pretty well everything that can be included in Lakeview’s congregational life: from Sunday Service to rental of the premises to outreach in the community. Accomplishing this relies heavily on the work of Teams, according to a prescribed mandate and empowered to act in the best interest

of the congregation and without the need for day to day oversight. This means that a Team acting within its authority is entitled to so act, to expect the Board to be aware of its activities, and where the Board may become involved either by invitation or where appropriate in the circumstances.

In the result, the Congregation places considerable reliance on good volunteers who accept their duties and responsibilities and act accordingly. Almost without exception, the work being done by the many Team members has been thoughtfully applied and of good service to all.

This Report is written at a time of Global Pandemic with the Coronavirus 19 causing considerable disruption to our personal and business lives. While not directly relevant to the Board's Report on the activities of the Congregation in 2019, it does overlay some of what we hope to do in 2020 and years ahead.

The Board continues to see great possibilities for Lakeview as a United Church Congregation in 2020 and moving forward.

In the recent past, the Congregation was the beneficiary of significant bequests from members of the Congregation (in particular the Estate of Clare Estelle Moodie, the Jack Mollard Estate and the Weldon Moffat Estate). We also had the good fortune of receiving monies from the Brown Oils Trust, upon the Trust entering into certain oil and gas leases on property that we held a beneficial interest in. These financial benefits have continued to influence favourably what we do and hope to do.

As good stewards of the Congregations financial resources, we now have a significant "nest egg" to protect us against unforeseen circumstances. But more importantly, it positions us as a Board to keep thinking about and embarking upon new projects and ideas. Not just the deferred maintenance that our building deserves --- like the new carpet that we installed in the Sanctuary or significant roof repairs ----but those things that a healthy and vibrant congregation should be doing for our members and adherents and for the larger community around us.

I think it is helpful to quote with approval what we described in last year's Report, which continues to be relevant going forward:

We continue to believe that while our current attendance for Sunday Service seems relatively stable, and those who attend seem to be happy with what we are doing insofar as service is concerned, we have aspirational goals for attendance. We think that if a good Sunday attendance for us today is 100 persons present, then we should strive for 200! This is not to say that attendance is a defining quality of who we are or what we are doing. And if it happens to be the case that 100 persons is what we can reasonably expect, then that is just fine.

As a general observation, those who attend church --- any church --- are either the committed or the curious.

We think that we need to identify who the “curious” are or where do they live or what is it that makes us an attractive destination to feed that curiosity. This is not about competing with another congregation or denomination. It is about making Lakeview easier for the curious to find us.

We have also believed that if we can help 10 families walk in the door at Lakeview on a regular basis, then we are likely touching 20 or 30 or 40 new faces. This will make a material difference in who we are as a congregation and our character and our culture going forward. Relevance comes with new ideas, new interests and new people.

In our regular Board meetings, we have been spending time on those things that a Church should be talking about. In 2019 we spent time on a number of initiatives that we had earlier identified, and we report on progress:

1. A youth ministry. This remains a topic of interest, but we have not really moved this forward. We need to better understand what this might look like and whether it is something that would be an attraction to our members.
2. A concentrated “branding” of Lakeview, as a mechanism for how we become known in the larger community. Quite a bit of work has been done on this topic. This has allowed us to look at who we are and where we see ourselves in the short and the long term. This is a work in progress.
3. Enhanced streaming of our Sunday services, to a wider and more diverse audience, but also for the benefit of weddings and funerals and other functions that may be convened in our Church Sanctuary. This will be more of a report for our 2020 year, but it is a real and we think a viable undertaking that will come closer to realization over the next year or so.
4. An upgraded website, which is a constant requirement in the world of the Internet
You will see incremental changes from time to time. Not a wholesale re-do.
5. Development of Social Media, with the expectation that this is important for a wide demographic that we can readily and effectively touch. Some of the things that we have done have involved social media, specifically Facebook. Again, something we are trying to embrace within the limitations of what we can and cannot do as a Congregation

6. Specific enhancements like new lighting for the Church, so that when you drive by at night the building and environs is not this black hole. Done.
7. We are also looking at the possibility of an electronic sign that is tasteful and thoughtful and makes our messaging a much more effective effort for anyone who passes by our building (and no one has to manually insert letters at -30 below on a windy winter day). This is proving to be a challenge. The City has implemented new policies that make a useful electronic sign difficult if not outright impossible. At the same time, the manual posting of messages on our current sign is not really ideal. We are not done with this yet, but a solution so far has been elusive.
8. The support of mission initiatives, for example our Take Two Clothing exchange of clothing and family supplies We are part way along this journey. The work for us going forward is to continue to provide useful and timely support. The project makes sense and is worth our effort. Thanks to the Deren Family who are the drivers of Take Two.
9. Continued and effective hospitality and pastoral care (the former which we are known for and the latter which we have struggled to meet) We are still trying to do both, better.
10. In 2019, we embraced the Tri Church Experience. We now share Sunday Services over the summer months with Wesley and Sunset Churches. Each Church takes 4 weeks to provide service to all. This has been a surprising success for all, and will be continued.

There are other ideas percolating in the background.

In 2020, we are emphasizing work on a variety of topics:

1. The Branding exercise, to reach more families and more effectively;
2. The Video Streaming Project (which was unexpectedly introduced to us in March 2020 and which has given us a really interesting perspective and experience on what we can and might do).
3. Enhanced pastoral care. This is something that deserves our effort.

4. Good steady leadership and planning for the next 1-3 and 5 years. We are in a good place right now, but we want to do better, be smarter and be more effective as a Congregation of Christians who believe that our faith makes a difference. We operate on the understanding that as long as we have ideas --- 2 or 3 good ideas will make a difference ---- and for so long as we can keep trying, we will be a successful and vibrant place to worship.

This is a good and healthy place to be in.

We have the time, the energy and the appetite to understand ourselves and who we want to be as a Christian Church in 2020.

We enjoy the music of our Music Director Nathan Pylypuk and our choir, and the dependable work of our Building Manager Gord Nylen , our Administrator Emilline Saguinsin and our Website coordinator Stephanie Campbell and our Sunday School teacher Katie Elliott. I had the opportunity to read the report of Ministry and Personnel in this year's Reports. The descriptions of the work of our employees is exactly the sentiment of the Board. Well done to each and all.

We have the good fortune of a Minister, Sue Breisch, who is thoughtful and thorough in her messaging, and a willingness to try new and different things. With her recent announcement of a move to Trail BC at the end of August this year, we are now on the quest to find her replacement. Sue is deserving of our thanks and best wishes as she moves on to the new challenges of a new pastoral charge and the excitement of a fresh start.

We said this last year, and it still applies:

We continue to be a desirable landlord for several small organizations that rely on Lakeview as their home base. This is a considerable source of our total revenues on an annual basis. We see several possibilities for daytime tenants that would nicely fill in our available space, and bring new revenue. We see reasonable growth in those places where we still have capacity to grow.

The expenses of operating a large building continues, and in many instances we are exposed to significant risk to our assets in the case of deferred maintenance. There is a balance between what we need to do and what we would like to do, and for the moment we have managed to maintain a pretty attractive physical premises, suitable for every use that has come to us.

While there is always something to be fixed or can be made better, we are generally in good health, building wise.

We have a very effective and engaged Operations Team, that fully understands the balance between "what do we need" and "what do we want". At the same time, we have a Building

Use Committee within the Operations Team that makes Lakeview an attractive place for a number of small (and large) business and community organizations. And a Ministry and Personnel Committee who make sure we are fully staffed and functioning as an effective team.

We have a group of dedicated members in our United Church Women, and on our Dinner Committee (not necessarily the same, but with considerable overlap). This has served us well in the past and we are grateful for your continued hard work and support.

There are many others who contribute time and energy and effort. All are important. Not being named specifically should not imply a less valuable contribution.

We see ourselves as offering bold and courageous leadership. We will not be undone by events within our control.

We are planning for success.

This Report ends with our thanks to all for work well done. A congregation is not one or two or three. A congregation is each and all of us, together. Well done.

Respectfully Submitted,
Ken Ready
Chair, Visionary Board

Caring Committee and Prayer Circle Annual Report

Our members in 2019 were Margaret and Ron Hopkinson, Floralyn Wessel, Judy Ready and our minister, Sue Breisch. The committee members made as many visits as possible as well as phone visits and tried to keep in touch with the people on the Visiting Tree. Other congregational members assisted in this work and all the visits were warmly appreciated. It is always a joy to bring a smile of welcome to the faces of our friends who are unable to get to church any more.

The visiting list of those in need of special attention from our more able bodied members was regularly updated. We grieved the loss of a number of our elderly church friends. We organized special Easter and Christmas visits for the people on our visiting list. Easter and Christmas cards were made for each person visited. The committee thanks all those who took time in these busy seasons to share in the visiting ministry.

On Nov 16th, we held a visiting workshop and lunch. This brought out some new visitors and proved most helpful. A prayer booklet was also made for the workshop, for the use of visitors.

We mailed invitations to the “Quiet Christmas” Service held on Sunday December 22nd. under the leadership of Sue Breisch. These were sent to each family who had lost a family member in 2019.

The Prayer Circle continued to surround those in need of prayer, communicating the needs by email to a faithful group of 7 members and the minister.

Margaret Hopkinson
Chair, Caring Committee

Cherub Choir Report

This past year, our membership has soared to 24 but most kids come from families with many activities so attendance fluctuated widely.

In its 38th season, Cherub Choir contributed to worship by singing during the Sunday service once every 4 or 5 weeks. We had a fast moving practice each Friday afternoon at 4:30 which included fun songs, learning new church songs, musical and other games, a choral closing and musical statues.

Our practice space in the Chapel/Sunday School room has continued to be a very suitable place for us to work and play.

We did a year-end concert in May at Precious Memories and had a wind-up picnic at the church after the concert, once more a highlight of the year’s activities, even though weather precluded an outdoor picnic at our house.

At Christmas we did a concert on the second floor of Harbour Landing Village to round out the year. Two of our church members live in this facility.

We always welcome more kids to join at any time during the year! We use various means to advertise for new members, including our website. New members have come from the Chinese community and from Harbour Landing as well as from our own church family members and those from other churches.

Check us out at: lakeviewcherubchoir.com

Ron and Margaret Hopkinson

Music Director's Report

Music remains an integral part of our worship at Lakeview United Church and I am honored to lead this important ministry and collaborate with the many talented musicians among our congregation. The Lakeview Choir remains our core ensemble and rehearses regularly, leading the music and performing pieces of Special Music once a month. I would like to thank and acknowledge all its members including Colleen Kembel, Margaret Hopkinson, Ron Hopkinson, Alison Lohans, Dennis Miller, Blaine Scott, Floralyn Wessel and Patricia Williams. These are individuals who have not only volunteered their time to this ensemble for several years but remain active members of our church as Board and Committee Members, Lectors, Communion Servers and other important roles too numerous to mention.

2019 also saw the introduction of a new ensemble, the Lakeview Church Praise Band. The group has allowed us to involve some of the younger members of our congregation and introduce more contemporary music. Members include Katie Elliott on guitar and vocals, Ryan Elliott on drums, Lee Elliott on bass, Chris Jensen on guitar and vocals, Martina Leader on vocals and Derek Leverington on guitar and vocals. We had a flexible rehearsal schedule but since the fall, were able to participate in a Sunday service once every four to six weeks. I look forward to continuing to grow this ensemble and our repertoire.

This past year, the Board also approved the purchase of a wireless headset microphone and on those Sundays where we are without a choir or the Praise Band, I am able to lead the congregation in singing from the pipe organ or piano. This has proven an effective way of providing clearer vocal leadership during congregational singing when we are without a soloist or ensemble. I also remain responsible for choosing the music for each Sunday Service, paying close attention to the scriptures and messaging chosen in advance by our Minister, Sue Breisch. This positive collaboration has ensured a clear theme throughout each service while redirecting the responsibilities of music selection and vocal leadership from the Minister to the Music Director, where they more appropriately belong.

Finally, I would like thank Linda Cheston, who has always graciously shared her talents as a musician on those Sundays that I am away. I would also like to acknowledge the members of our AV Team and Church Administrator Emilline Saguinsin who ensure the song lyrics are available to the congregation via PowerPoint. It's thanks to them and this technology that we continue to incorporate more music into our worship from outside our two regular hymnals: Voices United and More Voices.

I am grateful for the continued support of Rev. Breisch, the Board, all my fellow musicians and the members of our congregation and I look forward to the continued growth and evolution of our Music Ministry.

Sincerely,

Nathan Pylypuk

Dinner Committee Report

When the Dinner Group was formed in 2011, it was our intention to produce that year's Fowl Supper. From that beginning, we have offered 29 events at which our church family could come together for entertainment, companionship and food. As we like to remind ourselves, at formation we agreed that our goals would be:

- to provide an opportunity for the congregation to work together with humour and respect
- to generate new revenue dollars for the Lakeview community
- to provide for our church family and our surrounding neighbours an opportunity to come together for a pleasant evening.

We remain committed to those goals. The joyful guests that we see at our events, the collegiality we witness among our Group members, the laughter heard over and above all of the hard work, the generous responses we get from the congregation when we ask for help, and the fact that our group continues to grow in number all serve to convince me that we are meeting our objectives. We are very proud of that.

In 2019 we presented:

- In March: a St. Patrick's Day Stew Supper with entertainment by Prairie Gael
- In May: an Italian Night Dinner and Silent Auction
- in October: the traditional Fowl / Turkey Supper with entertainment by Time of Our Lives

Funds raised totaled \$10,189. This brings our total contribution since our inception to slightly over \$57,600. Clearly our fund-raising efforts offer practical help to the ministry of our church but equally important they provide energy and vibrancy to our church culture. The dinners also provide a chance to send generous food donations to Waterston House, where they have been happily received.

Each of the wonderful ladies who comprise are Group are a great gift. Each brings her own unique skill set and perspective, without which we would be diminished. Most importantly, each comes to the group with a generosity of spirit which enables us to work so well together.

We would be remiss not to thank also all within our extended church family who help out so generously at each event. Some cook, some serve, some clean but each offers their work

without expectation of reward. The Dinner Group cannot function without you, our reserves, to assist us. Remember the Dinner Group is open to new members at any time. Maybe you would like to partake of the fun.

Respectfully Submitted:
Penny Penniston – for the Dinner Group

Ministry and Personnel Report

Karen Hack, Marion Kelly, Gord Layman and Judy Ready are your Ministry & Personnel Committee.

It was a busy and challenging year at Lakeview, and as we currently navigate the evolving circumstances brought about by the COVID-19 pandemic, it is very evident that we are blessed with amazing staff at Lakeview.

Nathan Pylypuk, our talented music director and organist, continues with his inspiring and creative music leadership and contribution to the ministry at Lakeview. His ingenuity and hard work on the Empty Church Concert Series, and the thoughtful music that he contributes for our online Sunday Services, has been a beacon of light in these trying times. His videos have been shared widely online, and we are very proud to have him as a representative of our church. Thank you to Nathan for the many gifts he brings to Lakeview.

Katie Elliott started her leadership in the Children's Ministry in September. Her gentle approach with the children has helped continue the success of the Sunday School program. Although her work was disrupted due to the pandemic, we are hopeful that she will be able to continue this work in the fall of 2020.

Stephanie Campbell continues in her role as website coordinator. The volunteers who work closely with Stephanie appreciate her good work and creative solutions. Her technical skills were extremely helpful as we moved to an online platform in the wake of the COVID-19 pandemic.

Emilline Saguinsin and Gord Nylen, with their cheerful and helpful manner, keep things running smoothly. During the pandemic, Emilline began working remotely from home, and Gord has continued his usual care and attention to our church building. They are both excellent ambassadors for the church in our community, and are truly a blessing to the Lakeview family.

This past year has been challenging for Lakeview and Rev. Sue Breisch. Sue had several months of sick leave, and we were tasked with finding spiritual leadership during her absence. With the assistance of Nathan Pylypuk, Rev. Mary Brubacher, Rev. Mary Beth Nicks Barbour,

and Rev. Christa Eidsness, and our participation in the Tri-Church experience over the summer, we were able to continue our worship services. We were very happy to welcome back Sue in October, and she has provided us with inspiring and contemplative ministry since, even as we moved to online Sunday services during the pandemic. Sue announced at the end of May 2020 that she has accepted a new leadership role with the Communities in Faith pastoral charge in Trail, British Columbia, beginning September 1, 2020. We are thankful for Sue's years at Lakeview, and she will be greatly missed.

Moving forward, we will be following the guidelines of the United Church of Canada, which begin with the completion of a community of faith profile that will help us determine our long-term ministry needs. The Visionary Board will keep us all up to date on the plans for new ministry.

We are also very thankful for the many volunteers at Lakeview. Each volunteer contributes so much to our success and helps to illuminate the good work of our Minister and staff. Even in these difficult times, there is dedicated leadership within our church that is providing boxed lunches to Carmichael Outreach.

Although we are experiencing an unprecedented global health emergency, the positive and supportive culture at Lakeview assures our continued growth.

Respectfully Submitted,
Judy Ready
Chair, Ministry and Personnel

UCW and Funeral Committee Report

Lakeview UCW is a small group of hard working women who, with the help of both men and women from the wider congregation, strive to extend hospitality, companionship, comfort and support to all associated with our Lakeview family.

Striving always to be there when and where we are needed, our projects for 2019 included:

- Provision of Receptions for 8 Funeral Services
- Donation of personal supplies for the women and children aided by Wish House and Transition House
- Annual Strawberry Social in the spirit of Valentine's Day
- Provision of Soup and Sandwiches for the Annual General Meeting
- Annual "New to You Sale"
- Provision of the Spring Luncheon for the congregation
- Catered Soup and Sandwiches and Muffins and Coffee to CUPE meetings held at the church

- Assisted the Dinner Group with the Annual Fowl Supper
- Annual Christmas Is Coming Luncheon and Sale
- Catered for the Retired Ministers Association Luncheon at Christmas

We are having to spend to keep our kitchen and McDonald Room current and practical, as the tools we require are getting older. Our stove, in particular, has offered us challenges. To cover some of our needs we are now using, as often as possible, counter – top electric ovens which have proved to be very adaptable and convenient.

Below is a Year-End Financial Report for the UCW which details the contributions which our organization has made this past year. Many thanks to everyone that helps us out with any of our endeavours.

Thanks also to Sue, Gord and Emilline for all they do.

Respectfully submitted,
 Ina Hanley
 UCW Coordinator

Lakeview United Church Women Financial Statement at Dec 31 - 2019

Chequing Account:

Opening Balance Jan 1 2019	\$ 5,316.82
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Revenues – Net per Category:	
Receptions / Catering	4,268.00
New To You Sale	1,675.20
Christmas Is Coming Lunch and Sale	2,079.00
Strawberry Social	160.00
Spring Lunch-Musical	690.00
Donations, Dividends and Earned interest	0

Total Annual Revenues	8,872.20
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Expenses:	
Cleaning, Laundry and Kitchen Supplies	2,163.06
Stationary, Postage and Cheques	0
Gifts:	
Lakeview U.C.	
Roof Loan	3,000.00
Operations Fund - Undesignated	3,000.00
Electrical Revisions - Kitchen	423.42
Drapery Cleaning	672.75
Lightbulb Conversion – McDonald Room	96.80
Staff	400.00
Others	62.25
“Outside” Charities	
Canadian Bible Society	20.00
Carmichael Outreach	760.35
Wish House	101.71

Transition House	<u>117.04</u>	
Total Annual Expenses	<u>10,817.38</u>	
Closing Balance, Dec 31 2019	3,371.64	→ 3,371.64
Opening Balance, Jan 1 2019	5,085.00	
Interest Earned during the year	86.45	
Closing Balance, Dec 31 2019	5,171.45	→ 5,171.45
Total Assets at Dec 31, 2019:		\$ 8,543.09

Operations Team Report

OPERATIONS TEAM

As part of the modifications of Lakeview United Church governance structure, support teams were created effective March 2015. The Operations Team has responsibility for the “management, care and control of land, building, fixtures, contents and leased or rented goods of the church”. The team is a consolidation of the Property Committee, the Building Use Committee (as previous) and the Finance Committee. Activities and issues are inter-related and addressed by the Team.

Highlights of some developments in 2019 follow. Separate reports for Building Use and Finance are appended.

Building Structure

- Inspections and observations of the structure and its components is ongoing and attention is often required. The size, age, and support of the building on Regina's clay soils lends itself to some movement which creates cracks in walls and surfaces. Dry weather is not helpful. Wall cracks continue to develop. Some new foundation cracks have been noted.
- Subsurface moisture management has not been a cure but should be maintained.
- Lighting upgrades continue with better life expectancies.
- Mudjacking and crack repairs were made for walkways and the north concrete slab was jacked.
- Chapel facilities were modified to support Sunday School and other uses.
- Insurance costs for the building and internal features were moderately increased in 2019.
- Roof repairs ongoing intended for 2019 were completed in May 2020.

Plumbing, Heating and Fire Protection

- Plumbing and electrical issues were addressed as necessary.
- The heating system had limited modifications and generally performed satisfactorily with some maintenance requirements.

- The kitchen stove required a fire suppression system which was installed in 2017. This and other fire prevention measures were carried out to the satisfaction of the fire department. Additionally, an alarm system for the kitchen stove was provided.

Miscellaneous Items

- The grounds were nicely maintained.
- Revenue and Finance issues were discussed. The external rentals are very helpful.
- Prospective users required some attention. A review of rates was undertaken and some adjustments to cover a 2-year period were made.
- Short and long-term needs and “wish list” items were developed and prioritized. Discussions were held with the Visionary Board.
- The major undertaking of new carpeting in the Sanctuary was complete in April/May.
- Security and audio-visual measures were discussed.
- WIFI improvements were made.
- An AED and new first aid kit were acquired and are accessible for church users.

Support Services

- Building Manager Gord Nylen continues his good work, interest and helpful participation. Kevin Norton provided some backup.
- To assist, a number of volunteers for lock-up, unlock needs and for person power have been most needed and helpful. They warrant a big “Thank You”.
- Thanks to Lily Tingley for again serving as the Team “Secretary”.

Team Participation

- Thank you to members of the expanded Operations Team who were able to participate in meetings typically held monthly. Meeting Minutes are posted.
- Present listing includes:

Bob Allan	Barry Swift	Gord Nylen
Lily Tingley	Ron Hopkinson	Sue Breisch
Beverley Roberts	Larry Klatt	Dennis Miller
Rodger McDonald	Bill Buchanan	

Respectfully submitted by:

Rodger McDonald, Chair
Dated: May, 2020

Attachments
Building Use Report
Finance Reports

OPERATIONS TEAM - FINANCE

OPERATIONS TEAM – FINANCE

Our Operations Fund ended the year in a nearly balanced position. Our spreadsheet cash accounting indicated a slight surplus but the QuickBooks accounts showed a small deficit. The official figure will be available when the financial review is completed.

Our facilities rental income continued to grow and we are indebted to the hard work of our Building Use coordinators Lily Tingley and Beverly Roberts for continuing to manage this important activity. Our rentals are keeping our doors open and represented almost half our income in 2019.

All income and expenses flow through our accounts at the Bank of Montreal (BMO) where we have a savings account and a chequing account. The money in our saving account earns no interest but we have no routine bank fees either. For each cheque written, we require two signatures from the authorized signatories Ken Ready, Larry Klatt, Rhonda Korpan and Ron Hopkinson.

Under the oversight of the Board of Trustees, Lakeview has a self-administered investment account with RBC Dominion Securities which amounted to about \$68,000 on December 31, 2019. To access these funds for any reason, the Visionary Board needs to formally request that the Board of Trustees release a specified amount to Operations.

Lakeview received two bequests in 2019 from the estates of Denis Brown and Weldy Moffat. These funds are currently held in our account at BMO but the Visionary Board and Operations Team are working on a plan to use some of these funds to increase our impact on the community. In 2019, we allocated some of the Legacy Fund to replace the sanctuary carpet, upgrade our Wi-Fi system and replace aging and failing components in our AV system.

Our loan with the Knox Church Regina Trust Fund was paid down by \$8500 in 2019 which included \$3000 from our UCW. The amount still owing at the end of 2019 was \$17,500 plus interest. The loan is being repaid with two regular payments each year of \$2750 plus interest on April 1 and October 1.

The finance responsibilities are shared by the treasurer who writes the cheques and oversees our accounts, Doug Keam who is our Envelope Secretary and Larry Klatt who assists by completing our Charities returns to Canada Revenue Agency. Larry writes the cheques when the treasurer is absent and represented the treasurer at most OT and Visionary Board meetings in 2019. Doug Keam, as Envelope Secretary, records and posts all incoming money to QuickBooks, our accounting software and issues income tax receipts for all donations. We make use of the bookkeeping services of Betty Tyson from Virtus Group to help maintain our QuickBooks files. Our financial review for the past few years has been conducted by RDS Chartered Professional Accountant Prof. Corp.

Ron Hopkinson
Treasurer

Narrative Budget - Lakeview United Church - 2020

Our children's ministry is a vital part of our congregational life and our cherub choir is the largest it has been in over a decade! Attendance at worship services has remained fairly stable but we seek ways to grow our congregation and share the good news of Jesus Christ more widely. Spiritual growth is the focus of the Wednesday night faith exploration group. We had a budget surplus in 2018 and a close-to-balanced budget in 2019. Also, we have been blessed with several bequests over the past two years which have allowed us to replace the carpet in the sanctuary, upgrade our AV system and Wi-Fi throughout the church. The Board and Operations Team are actively working on other initiatives to further our mission to our community. The tri-church services last summer worked well and plans are in place to repeat that arrangement this summer. The role of the church is to welcome people, nurture them and equip them as followers of Jesus.

Our Plan for Ministry for 2020

A. To provide meaningful life-changing worship every week of the year

Experiential worship through music, prayer, creative liturgy and inspired sermons is a priority. The music and hymns are carefully chosen to complement the message of the day and we are evolving our music program to make better use of the music talents of congregational members. Hospitality and welcoming are an important part of our church's way of inviting newcomers to share in the fellowship that surrounds the worship service.

Includes a portion of the minister's, administrative assistant's and building superintendent's salaries, cost of utilities, office supplies and maintenance, organists' honorarium, pulpit supply and worship materials

\$117,800

B. To nurture persons in their faith journey

Faith exploration groups provide an opportunity to deepen faith for individuals and the congregation as a whole. A sermon series on debt has given us a spiritual basis for deciding where to focus our time, talents and money. Our cherub choir has a 38 year tradition of sharing the Gospel and love of music with children ages 3 to 8. We will continue to support our children's ministry. Our investment in children's ministry has been the turning point in the congregation and has brought new families and a new sense of youth and vitality.

Includes a portion of the minister's, administrative assistant's and building superintendent's salaries, cost of utilities, office supplies and maintenance, Sunday School leader, Sunday School supplies and other Christian education costs

\$54,800

C. To witness to our faith beyond ourselves (outreach)

We support the ongoing work of Living Skies Region which includes funding the Regina Anti-Poverty Ministry and South Saskatchewan Chaplaincy. All monies designated to the United Church of Canada Mission and Service Fund are sent monthly to the national office for mission work across Canada and around the world. We provide pastoral care at times of funerals, weddings, baptisms and confirmation as well as paying particular attention to members no longer able to worship with us regularly. We support a number of modest outreach projects (such as the Christmas hampers) and host the Take Two project which provides clothing to foster families. We have plans to improve our web site and are starting to use social media more effectively to spread the message beyond our walls.

Includes a portion of the minister's, administrative assistant's and building superintendent's salaries, cost of utilities, office supplies and maintenance, pastoral care, website maintenance and advertising \$120,600

Total required for our Mission 'Changing lives for Christ' \$293,200

A detailed line-item budget is available in the church office for anyone who wishes to view it.

OPERATIONS TEAM (OT) - BUILDING USE (BU)

The available space at Lakeview United Church (LUC) continues to be well utilized by our congregation and local community groups. Events at the church are posted on the website: <http://www.lakeviewchurch.ca/what-we-do/pages/calendar>, which is regularly updated by the BU volunteer co-ordinators and our Office Administrator. A hard copy of the monthly schedule of events is updated and is located on the desk beside the gym doors.

LUC and United Church functions have first priority for boardrooms/space, accordingly, all external users are advised of this stipulation, therefore cancellations of their space may occur at anytime. As well, BU appreciates being notified by organizers of our own LUC functions well in advance in order that we may advise tenants and offer them alternative times and dates.

Each tenant signs an individualized contract for requested space. There is a schedule of rates based on room location, hours utilized, and type of tenant (e.g. youth/adult rates). Our current tenants include those who:

- rent storage space on a monthly basis (e.g. musical equipment, dance costumes, archival materials),
- use space on a regular basis - weekly, twice/week (e.g. practices, rehearsals), and
- request space for a one-time single event (e.g. concerts, anniversary/birthday parties, meetings).

BU receives a substantial number of inquiries for space, all which require appropriate follow-up. More often than not, we are unable to accommodate their requests due to the fact that there is no availability. Wedding and funeral inquiries are handled by the Ministry.

BU Activities: January 2019 – December 2019

New Arrivals: Bienvenue to -

- Autism Resource Center, Summer Camp (July and August)
- Regina Infertility, Regina Parkinson's Support Group, Prairie Winds Beginners Band, Lakeview Community Association, Take Two Clothing Exchange.

Departures: Au revoir to -

- Muslim community and Ramadan

Comments and Observations -

- LUC staff maintains the key list (access to LUC). BU assists with the approval of and distribution of keys and fobs to tenants.
- The rate schedule was revised, to become effective September 2020 to August 2022. Tenants were provided notice of the rate increase by email in January 2020 to permit timely budget adjustments. A previous increased gym rate effective September 2019 was rescinded due to the untimely notice to tenants.
- We continue to welcome Beavers, Scouts and Venturers to meet regularly at LUC at no cost as part of our mission (including 2 weekend sleepovers). Thanks to one of the leaders, Grant Vogelsang, for his expert technological assistance in installing equipment in our building.

- The Minister's Study in the sanctuary remains vacant and is available for use by LUC staff and congregation.
- The OT Team developed two new policies: (1) there be no external rentals beyond 9:30 PM and no rentals on weekends that require extra volunteer supervision and (2) any complaints concerning tenants be presented to BU/OT in writing.
- Challenges that we encountered included:
 - o difficulty in reconciling tenants' invoices with payments received,
 - o security in the building – tenants and congregational members must always be diligent and responsible in ensuring that their valuables are in safe keeping and that external doors are locked (car keys were taken from coats hanging in the hallway and 2 guitars were taken from the sanctuary)
 - o lock up of the building has been the responsibility of volunteers; some tenants have taken on this task which has proven to be somewhat as learning curve for tenants (lights left on, etc.).

We wish to sincerely thank our LUC staff, Gord Nylen, and the many volunteers for their time and assistance in ensuring that the facility is accessible, clean, staffed and supervised. Thank you to Emilline Saguinsin, our Administrative Assistant for her diligence in maintaining the contracts and insurance policies, calculating the invoices and updating the calendar. In the latter part of the year, Emilline has taken on some of the responsibilities of responding to inquiries and preparing contracts. The congregation and staff's friendly attitude to all those who enter our doors promotes a positive image of LUC in our community. Thank you to our Ministry, UCW and the Dinner Group who partner with BU to ensure that space is shared appropriately, particularly for funerals and special events. Finally thank you to Rodger McDonald and the Operations Team for their encouragement and support for the work that we do.

Respectfully Submitted,
 Beverly Roberts and Lily Tingley
 Building Use Co-ordinators

Appendices: Our regular tenants include (in alphabetical order):

Chaban Ukrainian Dance
 Jesus the Anointed One Church
 Parkinson's Support Group
 Phoenix Baton and Dance
 Prairie Winds Band
 Public Employees' Benefit Agency
 Queen City Quality Child Care
 Ranch Ehrlo
 Regina Ballroom Dancing Club
 Regina Infertility Support Group
 Regina Lyric Musical Theater
 Rise N Shine
 Scouts
 Table Tennis
 United Church of Canada – Region 4
 Wednesday Morning Badminton