

Summer Children's Programming Coordinator



The Opportunity

Do you love kids and have a desire to impact lives? Do you seek to serve God in a fun and creative environment? If so we have a summer job for you! Thanks to grant funding, Cochrane Alliance Church is looking for the right person to join our children's ministry team for the summer months. Cochrane is a fantastic young community and we are envisioning some tremendous opportunities to share the love of Jesus through with kids and families in our community and church. Apply to be a part of creative summer ministry and a fun team!

Role

Summer Children's Programming Coordinator (Summer Coordinator)

The Summer Coordinator is to oversee the summer children's programming in collaboration with the Children's Pastor.

Duration & Salary

This position is from June 3 -August 23 (flexible).

Salary is \$15.00 per hour for 30 hours per week.

Relationships

The Summer Coordinator reports to the Children's Pastor as the primary point of mentorship and accountability. The Summer Coordinator will have a working relationship with volunteers, parents and children, and will function as a ministry leader in the church.

Responsibilities

1. Sunday Weekend Ministry
 - a. Assist in the planning and implementation of summer curriculum for Preschoolers
 - b. Develop material for elementary student packets
2. Camp Ministry
 - a. Assist in the development and implementation of summer day camp ministries for children ages 4-12 (Backyard Kids Camp and Soccer Camp)
 - b. Assist in the follow-up of children/families who attend the camps
3. Oversight of volunteers
 - a. Recruit, equip and oversee weekend volunteers for July & August
 - b. Assist with recruitment, scheduling and communication camp volunteer team
4. Administration
 - a. Assist Children's Pastor in ensuring the practices and policies of Plan to Protect are in place for Children's Ministries
 - b. Assist as needed in areas of general church ministry

Qualifications

- The applicant must be between the ages of 15-30
- The applicant must be a Canadian citizen or permanent resident
- Leadership Skills - ability to lead children, youth and adults. Team oriented and proven record of establishing trust and respect from others. Self motivated and reliable.
- Communication Skills - ability to communicate well in large and small groups. Ability to teach the Bible to children. Ability to present the gospel to a child.
- Administrative Skills - can manage time and resources to meet deadlines. Ability to maintain records and information in an organized way.
- Flexibility - can adjust and adapt to changing situations while remaining faithful to responsibilities
- Personal - love of children, love of God, love of the Church. Friendly and enthusiastic. Committed to living a Christ-centered life. Able to clear a Criminal Record Check. Experience working with children in a camp or other organized setting would be an asset.

Application Process

To apply for the Summer Coordinator position or to find out more information, contact Donna Hernandez; donna@cochranealliance.com. Include the following to apply:

1. Cover letter.
2. A resume which includes a description of your training, experience, skills and abilities.

Please Note:

You will only be contacted if your resume is being considered.

Application Deadline: May 18, 2019