ST. PAUL'S ANGLICAN CHURCH
ANNUAL MEETING OF PARISHONERS MINUTES
JANUARY 27TH, 2019

MEETING DATE:	LOCATION:	PREPARED:	ISSUE DATE:
27 January 2019	St. Paul's	Paul Bourgeois	27 January 2020

MEMBERS AND REPRESENTATIVES PRESENT:	REGRETS:
Incumbent – *Rev. Fergus Tyson* - Chair **Incumbent's Warden – Murray Sykes** **Christian Education – Murray Sykes** **Communications – Paul Bourgeois** **Community Connection – Muyi Ekomwenrenren** **Hospitality – Angela Richardson** **Outreach – Loret Macdonald** **Pastoral Care – Nicola Peden** **Treasurer – Dan Brisbin** **Shepherding – Rev. Cyril Haynes**	**People's Warden – Rick Coller** **Administration – Robbie Coller** **ABSENT:** **Maintenance – Gerald de Vries** **Newcomers – Julie Wilson** **Sunday School – Gloria Ford** **Stewardship – Heather Johnson**

ITEM NO.	DISCUSSION
1.0	**Circulation of Declaration Sheets**
	Sheets circulated and signed.
2.0	**Declaration of 2019 Annual Meeting as Properly Called (Canon 13.49 and 50)**
	All reasonable effort was made to inform the members of St. Paul's of the AMP
3.0	**Declaration of Quorum (Canon 13.54)**
	There was sufficient representation from the congregation - greater than 10 members in attendance (29 signed Declaration).
4.0	**Call to Order and Opening Prayer**
	Fergus opened the meeting with prayer.
5.0	**Appointment of Recording Secretary**
	Paul Bourgeois – Will be the recording secretary for the meeting.
6.0	**Apologies/Regrets**
	Rick & Robbie Coller send their regrets; also Ingrid Bolton, Joan McCartney
7.0	**Review & Accept Minutes for January 28, 2018**
	Moved by Murray Sykes to accept the Minutes of January 28, 2018 as amended. Seconded by Dan Brisbin. Carried.
8.0	**Incumbent's Report**
	Fergus presented his oral report. A written version of the report will be made available.
9.0	**Acceptance of Annual Parish Reports – Incumbent's Report and Reports Package- excluding Proposed 2019 Budget**
	Prior to acceptance of the reports, Dan presented an overview of the Parish finances as outlined in the Annual Reports. Feedback was requested from those in attendance. Dan Brisbin moved that the Incumbent's report and report package be approved as circulated. Seconded by Barb Eason. Carried.

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10.0	**Five Matters**
	a. Parish Council Expansion Fund Proposal – Discussion about the fact that we have over $26,000 set aside in an Expansion Fund that may never be needed, but we do have upcoming Capital Improvement needs (such as replacing our furnaces). Doreen Peters moved that we transfer all of the money in the Expansion Fund to the Capital Improvement Fund. Seconded by Annette Pingot. Carried. b. Update on Telus Proposal - Laura O'Neill provided an update on the proposal from Telus to install a Cell Tower on our property. A task force was struck in the fall to review the proposal, and we are now waiting to hear back from Telus. c. Task Force for St. Paul's Missional Footprint – Fergus gave a brief explanation on what the Diocese is asking us to do and is looking for volunteers to work on a task force. An information document from the Diocese will be posted on the website. d. Update on Benches – Donations have been made in the past towards the purchase and installation benches around the property. Volunteers are needed to sit on a task force to make a decision on the number of benches we can purchase and where they should be installed. e. Selling of movable sign and letters – As we no longer use our old movable sign, Kathleen Robinson moved that we sell the movable sign and letters. Seconded by Annette Pingot. Carried.
11.0	**Parish Finances**
	a. Presentation of Proposed 2019 Budget – Dan presented the Proposed 2019 Budget. Annette Pingot proposed that one of our Fundraising Events will be a Talent Show in the Spring. b. Vote on Adoption of Proposed 2019 Budget – Dan Brisbin moved that we adopt the Proposed 2019 Budget as presented. Seconded by Ed Mullaney. Carried.
12.0	**Elections and Appointments**
a.	**Report on Nominations** No nominations to date. Several positions on Parish Council remain to be filled, in particular Outreach and Stewardship. If anyone is interested in serving on Parish Council, please let the Wardens or Fergus know.
b.	**Vote for Continuation of Local Variation for Youth Member on Parish Council (Canon 13.60(b))** Annette Pingot moved we continue the "local variation" for youth member on parish council. Seconded by Laura O'Neill. Carried.
c.	**Election of Synod Delegates** There should be a Synod this Fall. The People's Warden, Rick Coller is automatically a delegate. Robbie Coller and Kathleen Robinson have indicated that they would like to be delegates. Alternates are Parish Council Members.

d.	**Appointment of Parish Treasurer** Karen Huq will begin in this role effective March 1st.
e.	**Appointment of Envelope Secretary** Debra Brisbin will continue in this role.
f.	**Appointment of Parish Accounts Examiner to review fiscal Year 2018** We will ask Stacey Spoonheim if he is interested in performing this duty this year.
g.	**Appointment of MCES Directors** Kerry Peters and Iona Shaw will serve as Directors from St. Paul's. Dan Brisbin will continue as Interim Treasurer for MCES.
h.	**Identification of 2019 Parish Corporation and Parish Council, Treasurer, Envelope Secretary, and MCES Directors** Expression of thanks given to all Parish Council members, Treasurer, Envelope Secretary, Synod Delegates and MCES Directors.
i.	**Vote to Authorize New Signatories** Continuing Signatories: Fergus Tyson (Incumbent), Rick Coller (People's Warden), Murray Sykes (Incumbent's Warden) New Signatory: Karen Huq (Treasurer) Moved by Annette Pingot, seconded by Barb Eason. Carried.
j.	**Vote to Authorize Parish Council to fill Vacant Positions in 2019** Linda Hubert moved that parish council fill any vacancies on Parish Council. Seconded by Simon Evans. Carried.
13.0	**Votes of Thanks**
	For Murray Sykes and Rick Coller, Rev. Cyril Haynes, Dan Brisbin, Linda Penton, Anne Lowry, Heather Johnson, Loret MacDonald, Paul Bourgeois, Gloria Ford, Stephanie Evans for teaching, all those who worked with Al Jbawi family, Charles and Verna Alexander, and posthumously, for Jane Sandul.
14.0	**Adjournment**
	Motion to adjourn at 1:09 pm by Annette Pingot.
15.0	**Closing Prayers and the grace**

Signed by _____ (Incumbent, Chair) Date: _____

Signed by _____ (People's Warden) Date: _____