

**First Metropolitan United Church**  
**Draft Board Meeting Minutes November 18, 2020**

1. **Call to Order** at 3:05PM.  
**Present:** Rev. Shelagh MacKinnon, Edeana Malcolm, Emily MacDonald Jacquie Henderson, Liane Clark, Ross Breckon and Anne Carson.
  
2. **Opening Reflection/Prayer:** Liane read us two prayers Remembrance Day **Prayer by Reverend Neal Parker and the other from the National Church** about Courage. Shelagh will do the reflection/prayer at the December Board Meeting.
  
3. **Approval of the Consent Agenda**  
**Motion:** "That the Consent Agenda and Board Draft Minutes be adopted with items g, h, and i removed and put under New Business."
  - a. 2020 10 21 Board Meeting Agenda (agreed to)
  - b. 2020 09 09 Board Draft Minutes will be corrected and approved at the November meeting.(accepted)
  - c. 2020 10 21 Board Draft Minutes (accepted)
  - d. Baptism Policy (accepted)
  - e. Communion Policy (accepted)
  - f. 2020118 Reopening Plan Updates Phase 2 Preread (approved)
  - g. Evolving Church Terms of Reference – pre-read (approved)
  - h. Evolving Church Team Proposal - pre-read (approved)
  - i. Weird Church Cumberland - pre-read (approved)

**Moved:** Liane Clark    **Seconded:** Emily MacDonald                    **Carried.**
  
4. **Minister's Report:** Shelagh thanked us for the beautiful stole that we gave her as a gift to celebrate her 40<sup>th</sup> Anniversary November 15. You can get a closer look at it in the pics on the website. We had a short discussion about Rev. Ingrid Brown and her Weird Church background. More to come in Emily's Team Report. As this Second Wave of Covid 19 is upon us. we are going back to some of the safety measures that were in place in March/April and May until further notice.
  
5. **Ministry and Personnel:**  
**At 3:26PM the meeting went In Camera**  
**Moved:** Liane Clark    **Seconded:** Anne Carson                    **Carried.**  
  
**At 3:32PM the meeting went out of In Camera**  
**Moved:** Liane Clark    **Seconded:** Anne Carson                    **Carried.**
  
6. **Treasurer's Report:** The Operating Budget will be presented to the FMUC Board before the next meeting where we will approve motions pertaining to it.
  - a. 10. October 2020 Finance & Administration Committee Update  
**Motion:** To accept the Updated Finance and Administration October 2020 report as presented.  
**Moved:** Liane Clark    **Seconded:** Jacquie Henderson                    **Carried.**

- b. 2019 Year End Motions  
**Motion:**  
1) That FMUC accept the 2019 Annual Report as presented.  
2) That First Metropolitan United Church reappoint the accounting firm of CPCM & Co for the 2020 review and associated services.  
**Moved:** Liane Clark **Seconded:** Emily MacDonald **Carried.**
- c. Budget Restricted Funds 2021 Total  
**Motion:** That the 2021 Restricted Fund budget be accepted as presented.  
**Moved:** Liane Clark **Seconded:** Ross Breckon **Carried.**
- d. Budget 2021 Capital – We read this document and discussed it.
- e. 2021 Price List:  
**Motion:** That the 2021 price list for letting be approved.  
**Moved:** Liane Clark **Seconded:** Emily MacDonald **Carried.**
- f. 2021 Budget motions:
- **Motion:** That the music restricted fund policy of “supporting Operations if the Music program does not at least break even and there is an operational deficit” be suspended for 2020.  
**Moved:** Liane Clark **Seconded:** Emily MacDonald **Carried.**
  - **Motion:** That the music restricted fund policy of “supporting Operations if the Music program does not at least break even and there is an operational deficit” be suspended for 2021.  
**Moved:** Liane Clark **Seconded:** Ross Breckon **Carried.**
  - **Motion:** That the annual matching of contributions to the United Church M&S and WDR funds that are made by members and adherents be \$0 in 2021 from the current maximum of \$20,000 unless the Foundation MEF revenues exceed expenses so that the surplus revenue can be used for this matching.  
**Moved:** Liane Clark **Seconded:** Emily MacDonald **Carried.**
  - **Motion:** That a 2.2% cost of living increase be approved for all staff members effective January 1, 2021.  
**Moved:** Liane Clark **Seconded:** Anne Carson **Carried.**

## 7. Strategic Plan/ Affirming Committee

- a. Strategic Plan – nothing to report
- b. A Bible Study – Becoming and Affirming Congregation: Listening to Ancient and Contemporary Voices on Sexuality and Theology. The study is under way by Zoom on Tuesdays at 10AM or 7PM – November 10, 17, 24 and December 1. Information as to how to sign up for this study is on our Website.
- c. January 12, 2021 Corey Keith will be on a Zoom call discussing the use of Pronouns where they apply to LGBTQ2IA.

8. **Redevelopment Task Group:** Ross and the Team met to discuss his meeting with Don Evans. Ross and Don will likely have another information meeting before Christmas.

9. **Team Reports:**

- a. Music Team – Over \$2500 was raised at the Let Not Your Heart be Troubled Service in November. A big THANK YOU to Ryan our Coop Student for all the effort he put into piecing together the music for the Remembrance Day Service. Advent Music is being prepared and a couple of mini concerts.
- b. Outreach Team – They want to do something to keep the vision of the December 6 Montreal Massacre service in the forefront. Janet and Shelagh are having a meeting this week to discuss strategies.
- c. Evolving Church Team are helping the North Park Neighbourhood Association make and deliver sandwiches to the homeless living in tents in Central Park. The team is also working with the NPNA to provide gift bags for the homeless there for Christmas. Aging to Sage-ing Survey – 13 folks took the survey. The course will go forward early in 2021.

Emily presented a paper outlining information the team learned from speaking to Rev. Ingrid Brown.

- d. Archives Team contacted Anne. Seems there are a lot of missing minutes from 2010 to 2017. Liane is looking for them at the church. Anne is sending them the 2020 minutes that they don't have.
- e. Spiritual Care and Wellness Team – Heather Querengesser is stepping down as co leader of the Caregivers Support Group.
- f. Worship Team – Marion Denton is stepping down as chair person of the team at the end of the year.

10. **Halo Project:** Ross received the comprehensive report from Mike Wood Daily. We will go over it more thoroughly at the December meeting.

11. **Old Business** – Nothing to report.

12. **New Business**

- a. Evolving Team

**Motion:** To approve the Evolving Teams Terms of Reference as presented.

**Moved:** Emily MacDonald    **Seconded:** Liane Clark **Carried.**

The team wishes to do a grant proposal to move forward with hiring a minister for a short period of time to promote the Evolving Church. Their proposal is based on information gleaned from discussions with Rev. Ingrid Brown.

- b. Responsibility of Reopening Plan enforcement is everyone's job.

- c. Timing of the Annual Meeting: The budget will be presented via email and Canada Post to the Congregation to peruse and give feed back to the Board. Due to Covid 19 and the inability of us to meet physically special permission has been given by the National Church to church Boards to approve 2021 Budgets.

**13. Actions To Be Taken From Decisions Made At This Board Meeting.**

**14. Next Board Meeting** December 16, 2020 at 3PM via Zoom. Theme for the meeting is Ugly Christmas Sweater

**15. Adjournment** at 5PM.

**Chairperson:** \_\_\_\_\_

**Edeana Malcolm**

**Secretary: -** \_\_\_\_\_

**Anne Carson**