



**First Metropolitan**  
**United Church of Canada**  
*A centre for spiritual growth and community engagement*

**Annual Report 2018**

# Contents

Mission Statement, Our Values & Vision ....	3
In Remembrance .....	4
Statistical Report .....	5
Governance and Committees.....	6
Minister's Report.....	7
Worship and Christian Spiritual Development .....	8
Property .....	9
Music.....	10
Children and Youth Ministry .....	11
Outreach .....	12
Spiritual Care and Wellness .....	14
Ministry and Personnel .....	16
Redevelopment Task Group .....	18
Communications.....	19
Mountford Library.....	19
FMUC Council .....	20
FMUC Board .....	21
Congregational Meetings .....	22
Ministerial Search Task Group.....	23
Transition Team.....	24
Hospitality .....	25
Newcomers Welcoming.....	26
Board of Trustees .....	26
Whole Life Stewardship .....	26
Finance and Adminstration .....	27
United Church Women .....	27
Archives and Heritage .....	28
Financial Statements .....	29-31
First Met Staff .....	32



Top two pictures are from the Stewardship Fair, held in October 2018. Bottom: The Ramblers group in January 2018



## Our Mission Statement

We are a community called to live our lives as witnesses to God as known through Jesus. We invite others to share our Christian journey as we seek to be a transforming presence in our city and the world.

## Our Values

- To love one another unconditionally as God loves us.
- To value each person's uniqueness and the gifts of community.
- To actively care for and live with respect in Creation.
- To nurture Christian spirituality and justice-seeking in ways that foster personal growth and creative interaction.

## Our Vision

- To be an alive, welcoming and inclusive Christian community for all ages.
- To enter into worship that draws us closer to our Creator, and enabling us to be active followers of Jesus in our communities.
- To nurture transformation through spiritual practices and learning that reconnects us to our Source and empowers us to be salt and light in the world.
- To reach out with compassion and respect, seeking justice and healing within our church, our community and beyond.

Defining our collective theology is challenging. We are a people called to love, honour, worship and serve God. This calling is reflected through a diverse range of programs that reach inward to foster the spiritual growth of our members and outward to help meet the needs of our neighbours and others in the world beyond. We like to be challenged, and we welcome speakers on a diverse range of spiritual, social and global issues. We seek to meaningfully engage the broader community in an era of rapid and radical change. We firmly believe that action must accompany our faith.

## Our Sunday Services

09:00 am	Communion in the Chapel
11:00 am	Worship in the Sanctuary
12:00 pm	Congregation Coffee and Fellowship

# In Remembrance



## January

DELLER, May	Jan.31	Terri, daughter	Member
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## February

MORDEN, Marjorie	Feb.21		Adherent
VOGEL, Kees	Feb. 24		Member

## March

BIRTWISTLE, Bobbie	March 15		Adherent
LIGHTBODY, Ruby	March 19	Laura Kean (daughter)	Former member

## April

MAYNE, Tommy	April 17	Kerry Mason (friend)	Member
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## May

HAYES, Jerry	May 8	Niki Sacoutis (wife)	Adherent
ROBERTS, Judy	May 22		Member
MACKINNON, Ross	May 22	Patricia (wife)	Member

## June

CUNNINGHAM, Joan	June 25	Wendy Caldwell (daughter)	Member
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## September

MCKAY, Elaine	Sept.3		Member
PITTS, Herb	Sept. 26	Marianne (wife)	Member

## November

MOORE, Mike	Nov.1	Irene (wife)	Adherent
ROBERTSON, Barbara	Nov.11	Anne (daughter)	Member

## December

SIMPSON, Laurie	Dec.17		Member
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*I am the resurrection and the life; all who believe in me, though they die, yet shall they live, and whoever lives and believes in me shall never die.*  
*(John 11:25, 26)*

# Statistical Report 2018

## Wedding Bells

Lloyd Michael Jurens and Lorelee Ann Burbach were married on September 22, 2018 by Rev She-lagh MacKinnon

## Baptisms

Owen Mark ROBINSON	May 27	by Rev Ivy Thomas
Matthew Mark ROBINSON	May 27	by Rev Ivy Thomas

## Reaffirmations of Faith

BANFIELD, Marilyn	Joined Date 03/04/2018
GOODWIN, Dawn	Joined Date 02/04/2018
MOLLARD, Doug	Joined Date 02/04/2018
ROBERTS, Judy	Joined Date 02/04/2018
ROBERTSON, Barbara	Joined Date 02/04/2018
ROLSTON, Dale	Joined Date 03/04/2018
STANEV, Slavi	Joined Date 02/04/2018
TALBOT, Jan	Joined Date 02/04/2018

## Church Membership

Members 310

## Average number of persons attending Sunday services

9:00 am	20
11:00 am	136

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*What does love look like? It has the hands to help others. It has the feet to hasten to the poor and needy. It has eyes to see misery and want. It has the ears to hear the sighs and sorrows of men. That is what love looks like.” St. Augustine*

# Governance and Committees

## Church Board (fr. Oct 2018)

Edeana Malcolm, Chair  
Jim Olesen, Vice Chair  
Anne Carson, Secretary  
Liane Clark  
Ross Breckon  
Jacquie Henderson  
Emily MacDonald

## Church Council (Jan-Oct 2018)

The council, disbanded in Oct. 2018, consisted of the chairs of all of the committees.

## Board of Trustees

Jan Drent, Chair  
Larry Scott, Secretary  
Irene Moore  
Pam Shemilt  
Rennie Warburton  
Ivy Thomas/Shelagh MacKinnon, staff partners

## Archives and Heritage

Margery Hadley, Chair  
Sharron Higgins  
Don Bourdon  
Dawn Goodwin

## Children & Youth Ministry

Hayley Henderson  
Kat Rainsberry  
Leanne Vowles Tuey  
Mary Jean Krawciw  
Melanie Ihmels, Staff Partner

## Worship and Christian Spiritual Development

Edeana Malcolm, co-chair (Jan-Sept)  
Marion Denton, co-chair  
Jane Dawson  
Leslie Biederman  
Marg MacQuarrie  
Ivy Thomas/Shelagh MacKinnon, staff partners

## Communications

David Bray, Chair  
Joan Mason  
Marg MacQuarrie

## Finance and Administration

Liane Clark, Treasurer, Chair  
Andrew Faulkner, IT Support  
Susan Walma  
Katya Rumyantseva, Staff Partner

## Hospitality

Moirá Nasim, Chair  
Irene Baddeley, Secretary  
Susan Walma  
Alva Jenson  
Heather Querengesser  
Vicky Atwell  
Barbara Robertson  
Edie Faucher  
Cullen Morton/Bruce Davies & Tammy Lindahl, staff partners

## Library

David Chamberlin  
Gillian Chamberlin  
Pat Davies  
Phyllis Duval  
Denise Holmen  
Clare Lowery  
Terry Swan

## Ministerial Search Task Group

Steve Gray, Chair  
Barry Rolston, Corresponding Secretary  
Marion Denton,  
Jane Dawson,  
Alec Krawciw  
Kat Rainsberry  
Rev. Gail Miller, BC  
Conference liaison

## Ministry and Personnel

Leanne Prestwich, Chair  
Marie McKee  
Peter Clugston  
Irene Baddeley, Volunteer Coordinator

## Music

Mary Byrne  
Gordon Larson  
Mavis Olesen  
Sharon Stennes  
Kelly Charlton, Staff Partner

## Newcomers Welcoming

David Prestwich, Chair  
Brenda Porter  
Lynda Page

## Outreach

Kathy Cook, Co-chair  
Janet Gray, Co-chair  
Heini Mathis  
Tom Lane  
Hally Hofmeyr  
Penny Bond

## Property

Jan Drent, Chair  
Mavis Olesen, Co-chair (May to Oct)  
Cullen Morton/Bruce Davies

## Spiritual Care & Wellness

Vreny Mathis, Co-chair  
Sharron Higgins, Co-chair  
Irene Baddeley  
Patti Buchanan  
Ann Maffey  
Wally Lazaruk  
Mavis Olesen  
T. Lindahl/I. Thomas/S. MacKinnon, Staff Partners  
Kyla Morrison Morgan, Staff Partner

## Redevelopment Task Group

Ross Breckon, Chair  
Linden Holmen  
Kathy Cook  
David Bray  
Mavis Olesen (fr. June 2018)  
Mike McCauley (Presbytery Rep)

## Transition Team

Moirá Nasim, Chair  
Rev. Ivy Thomas, Interim Minister  
Rev. Wendy Brown, Presbytery Rep  
Doug Koch, Presbytery Rep  
Kathy Cook  
Marion Denton  
Janet Gray  
Barry Rolston

## Whole Life Stewardship

Eileen Lavigne, Chair  
Liane Clark  
Ann Maffey  
Forrest Nelson  
Shelagh MacKinnon, Staff Partner

# Minister's Report

What a whirlwind this past year has been for all of us! Reflect where we were this time last year: I was finishing up 19+ years as the Vicar at Little Red Church on Bowen Island. My house was going on the market and all I really knew was that I was moving to Victoria at the end of July. My wife, Cheryl Black, had been in ministry at St Aidan's Church and knew she loved Victoria and was very sure I would too!

Your Search Committee kindly met with me about a one year appointment for the Spiritual Care Ministry. As I have often said, we went on a Blind Date! And, the Sacred Spirit must have been one of the match-makers. Soon I was able to see possibilities I had not known about when I was still on Bowen.

I appreciate the challenges we are facing together. I appreciate the skilled volunteers who, everywhere, keep the relationships going that bind us to each other. I appreciate the volunteers on Ministry teams and the Board...and I appreciate this opportunity to serve, in the name of that Sacred One, at this time in the life of First-Met Church!



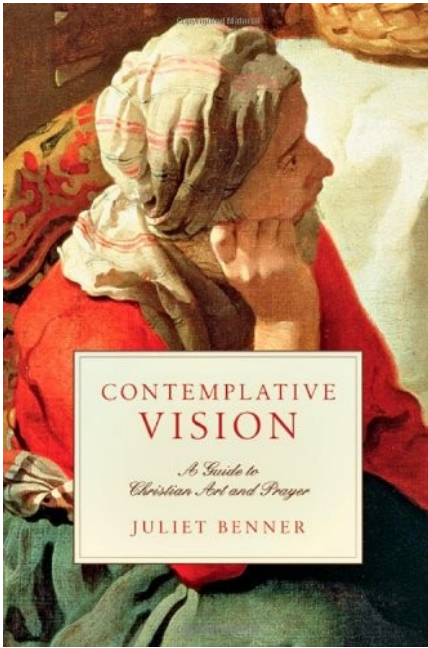
When the chosen people left the land of Egypt for the uncertainty of the wilderness, God went with them. God inspired and directed Moses and the people to the Promised Land. I wonder where our promised land is? Maybe we are so much on the “on the move” mode that our destination is still unclear. But some things are clear: we know who we are travelling with, and where we come from. We know our destination will include creative ways of serving the Sacred One in community and as a community, but we do not know what that looks like yet. The building re-development is unfolding. The Spirituality of deep trust is an important resource as we go forward.

The resilience of this church community is inspirational to me. We are talking to each other about the different vision we have for First Met going forward. We do not have a single vision, but are learning a vocabulary that will allow us to communicate openly about our limits and our possibilities.

Rev. Shelagh MacKinnon

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*Christ has no body now but yours, now hands but yours...  
No hands but yours to heal the wounded world...  
(MV 171, Stephen C. Warner, 2003)*



# Worship and Christian Spiritual Development

There are two Sunday services: a Chapel service with weekly communion at 9:00 am and a Sanctuary service at 11:00 am with communion on the first Sunday of the month until September, and then on designated Sundays in October, November and December. Children's Time at the 11:00 am service was led by the Rev. Arleigh Alexander (Jan to Jun) and by the Rev. Melanie Ihmels (Sep to Dec). Flowers on the altar each Sunday are organized by Arlene Anderson and Marg MacQuarrie.

In addition to Sundays, special services were held on Ash Wednesday, Good Friday (in conjunction with Fairfield United), on December 6 to commemorate the National Day of Remembrance and Action on Violence Against Women (organized by the Outreach Team, The Longest Night (focusing on those who are grieving or finding the

holiday season difficult) on Dec 21, Paper Bag Christmas family service, Carols in the Candlelight and The Magic of Wonder service, all three held on Christmas Eve. The UCW organizes two additional services: The Ingathering of the Least Coin and an Ecumenical Advent Service. Thank you to all who have contributed to the worship services to make them interesting, lively and thought-provoking.

The contributions of five staff members who retired or resigned between February and August, were recognized and gratefully acknowledged in our Sunday services. Each service was followed by a social time. The five staff members recognized were Cullen Morton, Sharon Van Damme, Tammy Lindahl, Arleigh Alexander and Ivy Thomas.

A technical crew of two or three provides sound, visual and live-streaming support each Sunday. Led by Jim Anderson, two part-time employees, Anna Shkuratoff (till July) and Trison Nguyen, and volunteers Aaron Kanstrup, Edeana Malcolm, John Newhouse, Steve Gray, Joan Mason and Marg MacQuarrie fill the roles of visuals technician, sound technician, and live-streaming technician each week.

Each Sunday service is live-streamed (<https://www.firstmetvictoria.com/pages/live-stream>) for the benefit of those who are not able to attend church. Approximately 10 to 15 viewers participate this way on Sundays. After the service finishes, congregants can view the service via the church's YouTube channel. A review in Spring 2018 showed that the average number of views over the previous 48 weeks was approximately 44 per Sunday service. It is not known whether this represented more than one individual viewing or whether the whole service or only part was viewed.

We made a change in receiving the offering by putting out baskets at the front and rear of the Sanctuary and at the front of the Chapel where people can place their contributions before, during or after the service. Some congregants also make their contributions via PAR. During the usual time of offering in the service, we acknowledge the gifts offered and have an opportunity for quiet reflection to recall other ways we have lived out the Christian mission in the world over the past week.

## Christian Spiritual Development

As a church family, we were very fortunate to have excellent leaders who facilitated many interesting programs. These included:

- 'We Make the Road by Walking' led by Ivy Thomas
- Amos and Social Justice' led by Jane Dawson

- 'Digging Deeper: the Gospel According to Mark' led by Jane Dawson
- 'Epistles to the Hebrews' led by Jane Dawson
- 'To Everything There is a Season' Wednesday morning Bible Study led by Jane Dawson
- 'Epiphany Revisited' led by Edeana Malcolm
- 'The Challenge of Paul' led by Emily MacDonald
- 'Exploring Advent with Luke' led by Jane Dawson

The Women Exploring Spirituality Group meets each month from September to June. The group was facilitated by Tammy Lindahl till her departure and, from September to December, by a rotating leadership from among the members. Each year, the group chooses a book to read and discuss. The most recent book chosen is *Contemplative Vision: A Guide to Christian Art and Prayer* by Juliet Benner.

Submitted by Marion Denton, Chair



## Property Committee

**Meetings:** The members met as required and monthly to review ongoing issues. They also met monthly with representatives from Our Place to review any issues concerning the night shelter.  
**Issues.**

**Lighting in Fellowship Hall** In addition to ongoing work such as dealing with the venerable boiler that heats the Fellowship Hall, Bruce replaced the incandescent lamps in the Fellowship Hall with LED bulbs in March. The LED lamps cast more light on the floor (20-foot candles versus 13). They last far longer than the old incandescent bulbs, and best of all, even though their unit cost is higher, their energy consumption is one tenth that of the old bulbs, so they will pay for themselves in 18 months.

**Exterior Painting.** Regular maintenance this year included exterior painting. The heritage building doors and trim were painted after preparation in July along with the stanchions and canopy trim at the chapel entrance. At the same time the coloured strips on the exterior stair case from the ICA creche to the playground area facing were renewed.

**Heating Ducts in Fellowship Hall.** After some of the night shelter users reported experiencing mould odours we had the ducts professionally checked and cleaned.

Submitted by Jan Drent, Chair

# Music



2018 has been a busy one for Music at First Met with a wide range of music presented by different groups. Whether at regular Sunday worship services, special concerts, weddings, funerals or seasonal extra services (particularly Advent, Christmas and Easter), music heightens our spiritual awareness, invigorates our congregational singing and consoles us in times of need or sadness.

The Sanctuary choir provides an excellent standard and variety of choral music at 11:00 am worship and many of the extra services throughout the church year. The choir's numbers continue to grow with new, younger members in all sections. Choristers' talents and enthusiasm coupled with dedicated service result in a happy and vibrant group. We feel especially blessed to have Shelagh MacKinnon join us weekly for rehearsals and on Sunday mornings. The choir also sang as part of St. Aidan United's 'Christmas Music Special' on December 16. Being the guest choir was fun and quite special and we developed links with other faith communities in the process.

The Choral Bursary Program is thriving, and our choral scholars prove their worth singing solos or leading their section in worship. Their strength and quality of singing contribute wonderfully to the overall choral texture. It is hard to over-estimate the value of the scholars; their collective musical personality helps the whole group feel more confident to take on the task of studying new music and lifting the worship experience for all. Scholars this year were Jennifer Turner (Sept 2017-April 2018), Annalyse Tylor (Sept 2018-present), Amber Dayton, Louis Dillon and Martin Perez.

Pringle Bell Ringers meet every Friday for rehearsals where they learn a wide variety of music from the bell repertoire. They present their music two or three times a year at the 11:00 am service. This past summer the entire set of bells were overhauled and serviced for the first time in years, giving the bells much clearer and precise sounds, especially in the higher ranges. An anonymous donor from within the group arranged for transport to and from the BC interior where they were serviced, and paid the entire cost: a magnanimous gesture for which we are very thankful.

The Music Department has been careful to fund-raise for the health of the congregation's music. In 2018, our fundraising concerts included:

- 'Music for Meditation' with Lanny Pollet and Denis Donnelly on New Year's Day,
- 'Concert for A Winter's Day', with Eve Daniels in mid-January, and
- 'Let Not Your Heart Be Troubled', during the All Saints/All Souls season.

Special mention this year is given to the Board, which generously approved directing partial proceeds of the Christmas Eve 'Carols in the Candlelight' service to the Music/Bursary Fund. Contributions to the Bursary Fund from members of the congregation enable this valuable program to continue, and we are most grateful.



The Music Committee, chaired by Mary Byrne, continues to be a source of strength and inspiration to our Music Programs. Our Facebook page, 'Music at First Met', helps spread the word of the good work being done here. Please take a moment to 'Like' us. Our assigned Music Representative on the Church Board is Jacquie Henderson, and we value her support.

Submitted by Kelly Charlton, Director of Music Ministry

# Children and Youth Ministry



Hello Everyone! Here is the Children and Youth Ministry (CYM) report for the 2018 -2019 year. It has been a very full and very fun year with a steady increase in the number of children joining us on Sundays! The more the merrier!

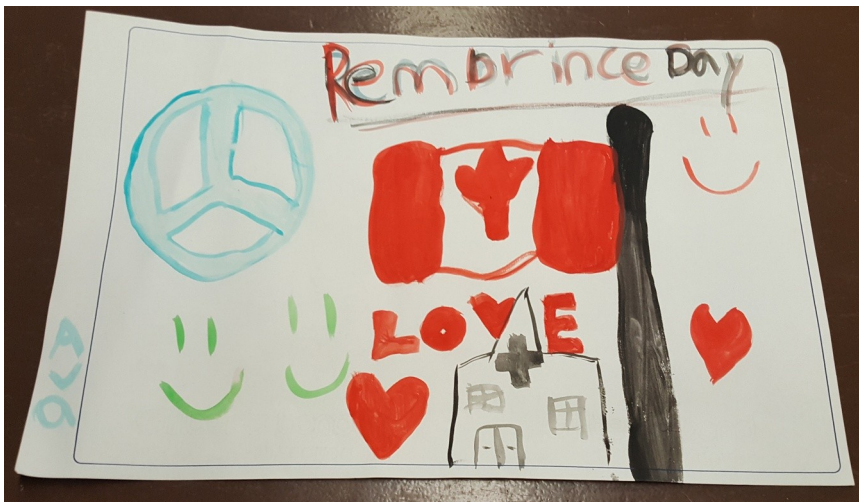
The last five months of 2018 were exciting ones for the CYM! I was appointed on Aug 15<sup>th</sup> and I, and some amazing volunteers, spent the first 4 weeks cleaning, organizing, and prepping for the new CYM year. Our program began with the September 8<sup>th</sup> 'Love to Teach' session. The CYM team of Minister and Volunteers met together to set our Vision for the year and discuss curriculum and teaching strategies. Our Children's Church program began on September 15 with a Welcome Party!

We ended September with a Youth Jam in the Sanctuary on Sept 28 and jumped into October with the theme of FAITH. The children participated in activities like the Courage Walk and Faith Bandanas and our Youth began exploring the Song of Faith with the idea of creating their own personal creeds. On Saturday Oct 27, with the help of our youth and CYM volunteers, we hosted a fabulous neighbourhood Haunted House Halloween Party for the younger children! The youth then had a sleep over and we had a Youth Spiritual Retreat Day on Sunday. Both events were well attended and very, very fun!

November's theme was PRAYER and we spent the month learning what prayer was, when we could use it, and all about the Lord's Prayer in particular. The children practiced prayer with a bunch of different activities including Prayer Ribbons and using Lord's Prayer books. The Youth continued working on the Song of Faith and their own Creeds.

The end of November brought Advent 1 and with it the beginning of the children's Build Your Own Nativity! December's Advent theme of Waiting through the Journey taught how each of us can wait while we journey towards exciting things. The journey can be just as powerful as the destination! The children practiced gifting to others as they slowly built their own Nativity scenes in preparation for Christmas. We had a Children and Youth Christmas Party on the 22...much baking, pizza, and sardines happened! The Youth group spent many hours organizing costumes and preparing for the upcoming pageant, individually donating more than 15 hours each to the season. On the 23<sup>rd</sup> each one of our children and youth were presented with Prayer scarves for Christmas. And finally, on the 24<sup>th</sup> after much work from the CYM team we presented *To Bethlehem or Bust...our Christmas Pageant!*

Submitted by Melanie Ihmels, Sunday School and Youth Coordinator



# Outreach



Our purpose is to be people that live out our faith with compassion, to be advocates for peace and social justice and to promote healing and right relationship with each other, the broader community and creation so that we might build a healthier future and healthier communities together.

## Projects and Activities in 2018

### **Our Place Therapeutic Recovery Community** (leader Heini Mathis):

Following a presentation made by Don Evans, Executive Director of Our Place and an Our Place family member, First Met Council committed a \$5000 donation to the Therapeutic Recovery Community (TRC) for 2018, to be met by contributions from the congregation. The TRC will help people with addiction problems make changes toward self-reliance and independence. \$5,009 was contributed.

**Sunday Dinner at Our Place** (leaders Hally and Andrea Hoffmyer): A team of volunteers, coordinated by Hally and Andrea Hoffmeyr, assist once a month with the preparation of the Sunday evening meal.

**Law of the Land: Learning with Indigenous Law workshop** (leaders Denise Nadeau and Janet Gray): Guest facilitators from the RELaw project led a workshop March 18th for approx. 45 people from First Met and the wider community.

**Dinner for Our Place Family** (leaders Robin Breckon and Janet Gray): The Outreach team provided a roast beef dinner for the Our Place family on Thursday, October 11, when the Our Place kitchen was in use for their gala fundraiser. About 300 meals were served.

**Refugee Support** (leader Kathy Cook): Volunteers from St. John the Divine Anglican Church, First Met, and members of the community make up the First Met - St John Refugee Support Group. The one-year sponsorship of Sohaila's son from Iran ended in June, and our group welcomed two new families - A family of 9 from Eritrea in July and a family of three from Syria in August. Ongoing fundraising since 2016 for refugee support was used to provide \$32,500 toward the one-year sponsorship of these two families.

**Amnesty International** (leader Tom Lane): Tom and his team of volunteers organize regular letter signing about human rights cases approximately 8 times per year. In addition, a number of First Met members wrote letters and cards around the 12 cases highlighted by Amnesty International during "Write for Rights" campaign on December 10.

**First Met /KAİROS** (leader Janet Gray): In April we hosted and facilitated a KAİROS Blanket Exercise as one of the many downtown area venues for the Ecumenical Starfields Festival. 70 people attended.

First Met held a remembrance service on December 6<sup>th</sup>, the **National Day of Remembrance and Action on Violence against Women** attended by approximately 120 member of our congregation and the community. Many community members participated in the service, through gifts of poetry, music, or story or to light candles of remembrance. The service was followed by light refreshments.

**Angel Gifts for the Our Place Family** (leader Penny Bond): 73 angel gifts were donated by First Met congregants to the Our Place Family. Penny Bond also managed the Angel Gift program for all of Victoria.

**Our Place Adult Shelter Holiday Treats** (leader Kathy Cook): For the residents of the Adult Shelter who sleep nightly in the Fellowship Hall,



we provided 60 gift bags for Christmas Eve and pizza and pop for New Year's Eve. First Met congregants donated home-baked cookies, warm socks and cash donations towards the pizza and pop dinner. In addition, \$600 from the Margaret Cameron fund was used to purchase 60 \$10 McDonald's gift cards to be included in the gift bags.

**In addition to our programs we provided financial support of organizations and charities:**

- Kairos: \$500
- Out of the Rain Youth Shelter, Beacon Community Services: \$1,865
- Our Place Society: \$1,985
- Mission and Service: \$38,097; World Development and Relief: \$1,132

**Some of the events First Met co-hosted with other Social Justice Organizations:**

- Mining Justice Action Committee: First Met provides monthly meeting space
- Canada Centre for Policy Alternatives 2018 BC Budget Briefing: February 20, 2018.
- 2nd Indigenous Law workshop. Sponsors: First Met, Indigenous Solidarity Group, Sierra Club and others. Held at Legacy Gallery: Dec 5, 2018.
- Home in the City Workshop. Sponsors: First Met, Indigenous Solidarity Group and others. Held for inner city participants at First Met: Wednesday, December 5-7, 2018.
- Palestine at the Crossroads: A Human Rights Perspective, presentation by Palestinian international human rights lawyer Jonathan Kuttub. Sponsors: First Met, Development and Peace Caritas Canada, Independent Jewish Voices Canada, and Kairos Victoria: Oct 5, 2018.
- All Candidates forum on poverty. Sponsors: First Met and Our Place. 350 people attendance.
- Winter Craft Fair for Emerging Artists. Sponsors: First Met, OUR Place, and Cool Aid Society: Saturday, November 17, 2018.
- Kairos Victoria Christmas gathering: Wednesday, December 12, 2018 .

**Contributed:**

- \$5000 to TRC
  - 73 Angel Gifts
  - 60 Gift Bags for Shelter treats
  - \$1,865 to Out of the Rain
  - \$1,985 to Our Place
- Welcomed 2 new refugee families

Our church community is being called to be more than we are, to be relevant in today's culture where very few people attend a church, to be a sign of hope and action in our larger community and a place where questions and answers about the past, present and the future are welcome.

We are being called to search out the ways in which we can be leaders and relevant to today's challenges including our response to the climate emergency, supporting human rights and living in right relations with Canada's first peoples.

Submitted by Janet Gray and Kathy Cook, co-chairs Outreach Team



# Spiritual Care and Wellness

26 homebound folks  
receiving Care Calls/Visits

1481 Healing Pathways  
treatments

23 weekly participants in  
Summer Strollers

10 participants in Care Giver  
Support Group

## Highlights for 2018:

- **Mindfulness Workshops and Presentations:** Wally Lazaruk continued presenting well-attended work shops and series that received positive evaluations.
- **Umbrella Groups:** An annual consultation/ appreciation meeting was held in June 2018.
- Participated in the October **Stewardship Fair**
- Spiritual Care and Wellness contacts were updated and compiled on green pocket-sized card. available at Stewardship Fair and as hand-outs for Newcomers.
- **Newsletter Submissions:** Spiritual Care and Wellness quiz; promoted Health and Wellness Education Bursary Fund; upcoming and past events.
- **Christmas Gifts for the Adult Shelter:** Monies for gift cards provided from Margaret Cameron Fund, augmented by baking from various volunteers.

- **Strategic Plan 2017 - 2019:** Finalized and approved by Council and Board.
- **Inquiries from various Community Agencies:** The SC & W Team received and reviewed inquiries re possible rental space or partnership arrangements from Victoria Health Cooperative, the Base Healing Community and Stroke Recovery Group. Requests were reviewed in view of suitability, risk management, availability of rental space as well as custodial needs.
- The committee oversees and administers two funds: The Margret Cameron Trust Fund and the Health and Wellness Education Bursary Fund.

The SC & W Committee sincerely appreciates the work of **First Met's Umbrella Groups**, and embraces them as a vital part of FMUC' spiritual care and health and wellness ministries.

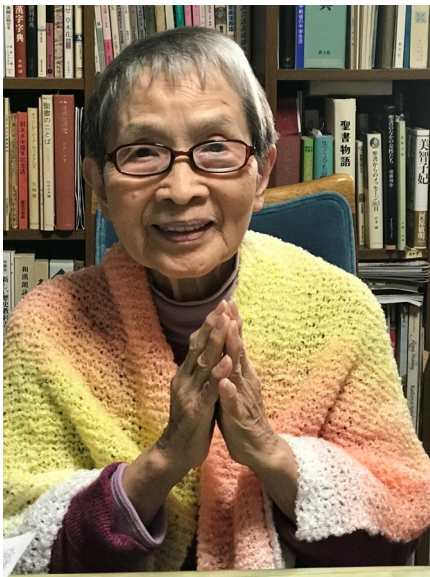
**Care Call/Visitation Ministry** - A sense of connection and community is maintained through telephone calls and visits, for the benefit of the Volunteer and those no longer active in church life. The Core Team are: Barbara Langton, Shirley Chatfield and Irene Baddeley with staff support from Rev. Shelagh MacKinnon and Kyla Morrison Morgan.

19 Trained Volunteers are visiting or calling 26 folks who reside in Care Facilities, are homebound, or have a disability or illness that is isolating. Visitors also bring communion on request. Visitors and Callers meet quarterly for their mutual support, sharing their concerns and benefiting from a variety of speakers on relevant topics and learning experiences. The Core Team meets regularly to identify folks who could benefit from calls or visits. We welcome those who feel called to join this Ministry as well as referrals of those who would benefit from a visit or a regular call.



**Care Giver Support Group (CSG)**- Since 2012, the CSG has met at First Met, facilitated by Heather Quengesser, Emily MacDonald, and Kyla Morrison Morgan. There are 10 people in the group who meet on the 4<sup>th</sup> Thursday of the month. The CSG is an **independent** group of the Alzheimer's Society, allowing more flexibility in defining membership and how the group is organized. Members of the group are supporting a family member with a dementia either living at home or in a care facility. Benefits of the group are many: an opportunity to decrease feelings of isolation and loneliness; a place to express feelings; a place to laugh at the ridiculous side of tragedy without being misunderstood; a place to exchange practical tips and strategies for coping with the challenges associated with the disease. It is a place to find a sense of hope.

**Gentle and Chair Yoga** - Gentle and Chair Yoga continued to be offered at FMUC. Professional teacher, Elaine Duke led regular Yoga sessions at reasonable costs. Bursary funds are available to FMUC members and the community at large.



Keiko Matsuo, Megumi's mother, with her prayer shawl

**Healing Pathways/Healing Touch** - Healing Pathway/Healing Touch has qualified practitioners in fields like Reiki and Healing Touch. Sessions are available twice weekly over four hours. Leader Joan Mickelson says, "Being a Healing Touch Practitioner not only provides a very special service for our faith community, but also enhances one's own wellbeing". There were 1481 treatments provided by Volunteers this year.

**Knitting Ministry**- Knitters engage in their craft as a group and individuals. Knitting Prayer Shawls, given as retirement or parting gifts, remains the focus of the group. They are received with much joy. A new project for the group is providing 25-30 sweaters for 1 to 3 year-olds at the Cridge Centre Day Care.

**Prayer Connections** - The Prayer Connection Team works very much behind the scene. They have currently 10 members, some are largely housebound and/or elderly; others fit the PCT into their busy schedules. The group receives request from individuals, other front-line volunteers and staff.

**Summer Strollers** - Supported by a wonderful group of volunteer drivers, the Summer Strollers meet at Willows Beach each Thursday, from late May to late September. Average weekly participation was **23 Strollers**. In 2018, the group initiated a Christmas party for both Strollers and Drivers, in addition to the year-end social.

**Tai Chi** - Tai Chi is offered twice weekly at FMUC. Sessions are volunteer led, with the more experienced participants providing leadership. The group accepts weekly donations, benefitting the Health and Wellness Education Bursary Fund.

Submitted by Vreny Mathis & Sharron Higgins. Co-chairs



# Ministry and Personnel

2018 continued to be another year of transition with several staff changes.

## Goodbyes

Cullen Morton, our long time Building Supervisor and employee of over 30 years retired on 28 February 2018.

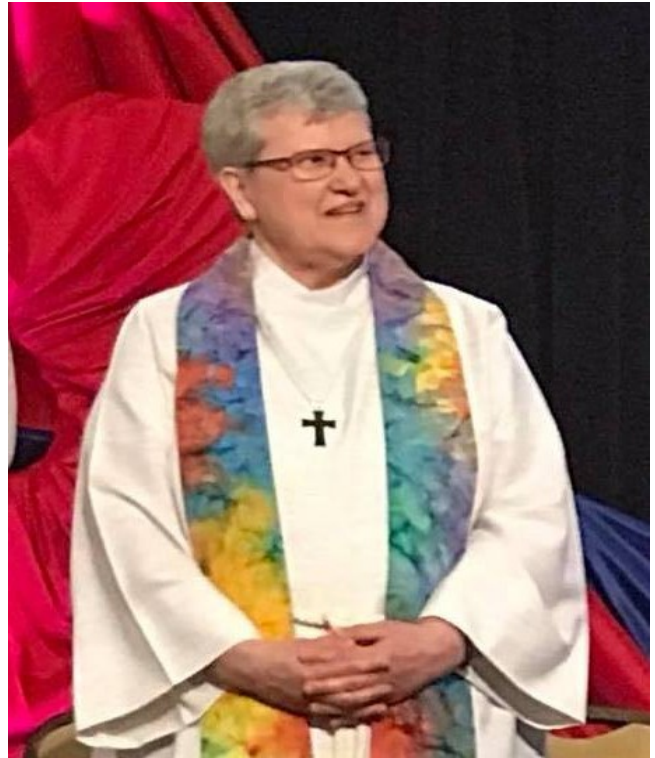
Rev. Ivy Thomas, Interim Minister, finished her time with us on 31 August 2018.

Rev. Tammy Lindahl, Minister of Spiritual Care left us on 16 July 2018 to pursue her new ministry in Bella Coola, BC.

Rev. Arleigh Alexander, Coordinator of Children, Youth, Young Adult and Families Ministries left us on 30 June 2018.

Anna Shkuratoff, one of our technical crew, left to pursue studies at BCIT on 15 July 2018.

Sharon von Damme (formerly MacDonald) resigned in March to join her new husband in Terrace.



Rev. Tammy Lindahl on her acceptance into United church ministry June 1, 2018.



LEFT: Anna Shkuratoff with her farewell cake.  
ABOVE: Rev. Arleigh Alexander



Sharon von Damme at her farewell gathering.

### **Hellos**

Bruce Davies, our long time custodian was welcomed into his new role of Building Supervisor on 1 March 2018.

Rev. Shelagh MacKinnon, first joined us as Supply Pastoral Care minister on 16 August 2018 then she agreed to make the arrangement “official” and agreed to become our new Lead Minister on 13 January 2019.

Melanie Ihmels, Supply School and Youth Coordinator joined us on 16 August 2018.

### **Our Roles**

M&P is the only committee that is actually mandatory for any church to have, interestingly enough.

Our main activities are:

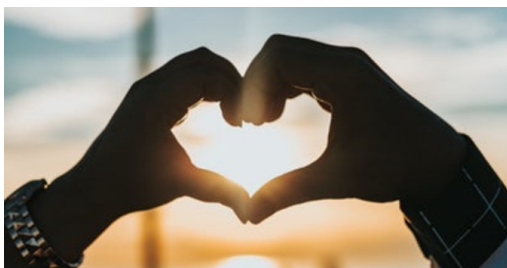
- being available to consult and support around staffing matters
- advising hiring groups (task groups) on personnel matters
- conducting staff performance reviews as we are able
- overseeing the relationship of staff with each other and with the congregation
- reviewing job descriptions and updating as needed
- working with staff to ensure they make use of continuing education opportunities updating Human Resource policies

We are a small committee for a church our size but are grateful to work alongside such an amazing staff team.

Submitted by Leanne Prestwich  
Chair, Ministry and personnel Committee



ABOVE: Rev. Ivy Thomas with a farewell cake.  
BELOW: Cullen Morton



# Redevelopment Task Group

## Purpose

To ensure that FMUC has sufficient and suitable space from which it can deliver programs in a cost effective manner and support Church operations well into the future, the RTG has two primary objectives:

- Explore and evaluate various development opportunities for FMUC properties.
- Recommend a Master Development Plan.

## 2018 RTG Activities in Review

- In January 2018 the RTG facilitated a presentation by the BC Conference Property Resource Team (PRT) to the FMUC Council. The presentation concerned the PRT plan for the Redevelopment and Restoration of FMUC's Balmoral Road properties which had been reviewed in depth with the RTG during the Fall of 2017. The Council directed the RTG to present the PRT plan to the Congregation for their review in February 2-18 and to have the congregation vote on approval of the plan in March 2018.
- The RTG and PRT held three congregational discussions in February 2018 during which the redevelopment plan was presented and discussed with the Congregation. The congregation voted to formally accept PRT plan at a Congregational Meeting held for that purpose on March 4, 2018.
- In March 2018 FMUC Council and Board of Trustees, along with the Victoria Presbytery passed motions to give effect to the BC Conference Redevelopment and Restoration Plan. In May 2018 FMUC and BC Conference entered into a formal "internal" agreement governing the Redevelopment and Restoration Plan.
- During the period April - June 2018 the PRT prepared and submitted a proposal to BC Housing for funding to complete the pre-Development stage (project planning) of the Redevelopment and Restoration Project.
- In October and November 2018, while awaiting funding approval from BC Housing, the RTG, under the direction of the PRT, gathered space requirement information from Church staff, Ministry and program teams and the congregation. The input from congregation was gathered at three congregational conversation held in early December 2018. The information gathered was consolidated and submitted to the project architects for review and analysis.

Respectfully Submitted by

Ross Breckon, Chair

# Communications

Communications carried out two major projects in 2018:

- Produced an updated church photo directory using online technology to provide a more current listing of congregants and providing congregants the ability to edit their own personal information. Limited numbers of printed versions were also made available, recognizing that some congregants do not have or are uncomfortable with online technology.
- Expanded the use of biweekly email information updates to keep First Met congregants informed of news and events of interest.

**182 congregants signed up for directory; 125 copies printed**

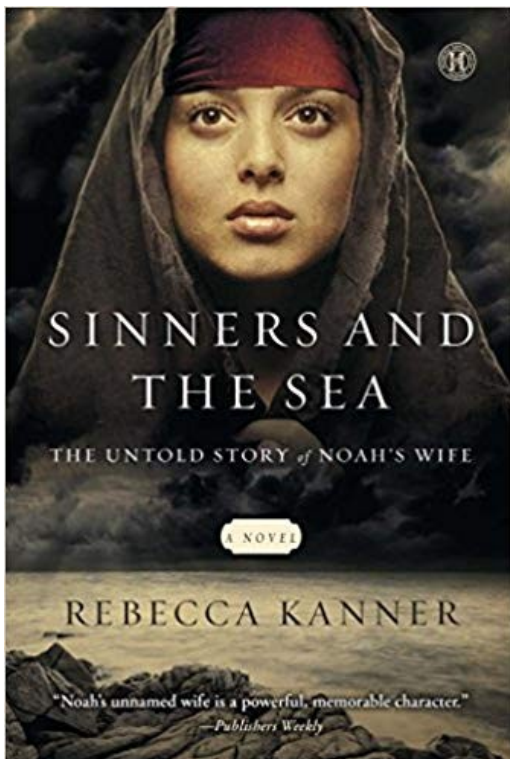
**Biweekly updates sent to over 300 households**

The team also carried out two major media advertising campaigns to promote First Met services in the Easter and Christmas seasons. In addition to ongoing activities, promotional campaigns were also undertaken for special events such as Mindfulness-related sessions, Let Not Your Heart Be Troubled, various stewardship events, memorial services and others.

Submitted by: David Bray, Chair

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## Mountford Library



Book orders, church newsletter columns, bulletin notices and bulletin board displays again focused on Indigenous reconciliation and on care giving.

David Chamberlin catalogued 20 books and DVDs.

163 items were borrowed from the library, down from previous years. Many meetings were scheduled after church this past year when borrowers usually stopped in on their way to coffee in the church hall. This may have contributed to the reduced borrowing.

Submitted by: Denise Holmen

**162 items borrowed  
20 new books and DVDs  
catalogued**

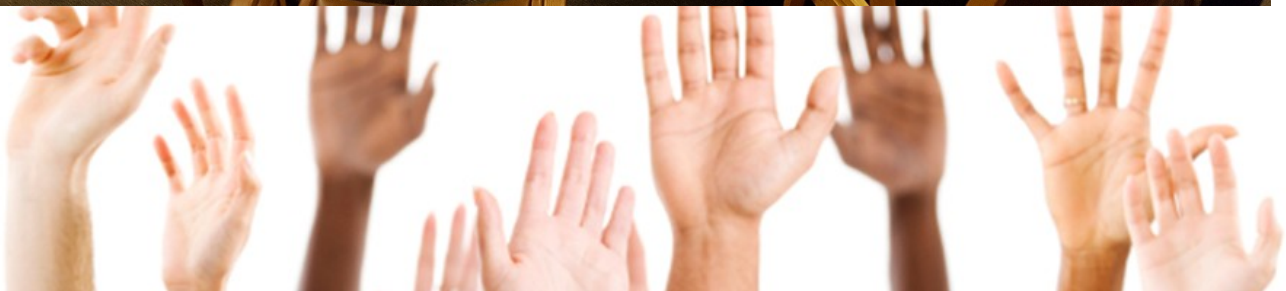
# FMUC Council

The Church Council met monthly on average, from January to fall of 2018. It was then replaced by the Church Board. The Council operated with a rotating Chair - a different person appointed for each meeting. The Secretary from January to the end of May, was Larry Scott, who resigned at the Annual General Meeting of the congregation, on May 27, 2018. Other members of Council were the chairs of each respective Committee, Team or Task Group. The average attendance at a Council meeting was 15-18 people.

In the early part of the year, the main issues considered by Council were the redevelopment proposal and progress towards the Transition Team's presentation of a staffing model and the Ministry Profile & Search Report (MPSR). During this time, the main executive leadership for the Council came from the Transition Team, which was a team mandated by the Interim Ministry process of BC Conference. The Search Committee and the Church Council were resourced by Interim Minister Ivy Thomas, whose appointment ended in August 2018. Congregational discussions were hosted by the Transition Team and the results reported to Council.

The MPSR was accepted by Council and Congregation in March. A Search Committee was appointed by Council, with Steve Gray as Chair.

Submitted by Larry Scott, Secretary



# FMUC Board



The new First Metropolitan United Church Board replaced the Council on October 28 when a slate of seven members was voted in at a Congregational meeting.

Meetings were held on November 6, November 25 and December 13. The main issues were the 2019 Budget, the Redevelopment Proposal, the appointment of a lead minister and the Children and Youth ministry.

Each Board member is assigned several Teams (formerly Committees) to liaise with. These are:

Anne Carson: Archives & Heritage, Library, and Hospitality

Edeana Malcolm: Christian Spiritual Development & Worship, Communications

Jim Olesen: Outreach, Search Committee Task Group, Children, Youth,  
Young Adults & Families

Liane Clark: Stewardship, Finance & Administration, Ministry & Personnel

Ross Breckon: Board of Trustees, Property Standing Committee, Redevelopment Task Group

Jacquie Henderson: Newcomers Welcoming Team, Music Team

Emily Macdonald: United Church Women, Spiritual Care & Wellness

The Board had a training session in November with Lisa Mort-Putland of Volunteer Victoria, which we found useful, educational and enjoyable.

We approved the final draft of the Ministry Profile and Search Report on December 13 and voted to recommend the calling of the Reverend Shelagh MacKinnon as Lead Minister at a Congregational meeting to be held on January 13, 2019.

Submitted by Edeana Malcolm, Chair

Submitted by Edeana Malcolm, Chair

# Congregational Meetings

During 2018, there were five Congregational Meetings. These are meetings of the whole congregation, in which the congregation elects a chair and a secretary for each session, separate from the chair and secretary of the Church Council or Church Board. The minutes of Congregational Meetings are posted on the Church website, or a print version can be viewed on the congregational bulletin board, near the Church Office. The five meetings were as follows:

1. **March 4, 2018:** The congregation received a redevelopment proposal from the Redevelopment Task Group of First Met United Church, as recommended by Church Council. The task group recommended a proposal from the Property Redevelopment Team of BC Conference of The United Church. The congregation voted in favour of the proposal, and instructed the Board of Trustees to transfer the title for church property to BC Conference.
2. **March 25, 2018:** The congregation received and accepted the Ministry Profile and Search Report, maintaining the existing staffing structure of the congregation. A vacancy was declared for a Coordinating Minister, full time. The appointing of a Search Committee was delegated to Church Council.
3. **April 22, 2018:** The 2019 Budget was presented and adopted.
4. **May 27, 2018:** The Annual Meeting took place and the Annual Report was received. The congregation voted to change from a governance model of Church Council to one of a Church Board. Both models are authorized by the United Church Manual. Four members out of a proposed Church Board membership of seven, were elected. The Church Council would continue to an unspecified time in the latter half of the year, when the full change over to Church Board could be realized.
5. **October 28, 2018:** Three additional Church Board members were added to the existing four, making a Board of seven members. Church Council ceases to exist and the Church Board is now the governance court of the Congregation. The Church Board still brings larger issues to Congregational Meetings for input and decision-making. Existing Committees, Teams and Task Groups continue to function as previously.

Report prepared by Larry Scott (secretary for four of the five above meetings).



# Ministerial Search Task Group



Our initial search for a coordinating minister in 2018 was not successful. We thank all those who applied and those who worked with us through our selection process.

In the fall of 2018, a sub-group of the Search Task Group reviewed staffing levels at similar-sized churches.

Then, on January 13, 2019, the Search Task Group recommended a revised and updated Ministry Profile and Search Report (MPSR) to the congregation.

Updates reflected our smaller size, the advent of our new Board and the latest redevelopment decisions.

The revised MPSR also held our existing FTE level's steady for ministerial, spiritual care and wellness, music and children and youth programs. The ministerial job description was changed to reflect this status-quo staffing model and the position was re-named as Lead Minister.

At the January 13 Congregational Meeting, the revised MPSR and new ministerial job description were approved by the congregation and the Pacific Mountain Region was asked to declare a vacancy at First Met for a full-time, order of ministry, Lead Minister.

The Search Committee was then very pleased to recommend that the congregation extend a call to the Rev. Shelagh MacKinnon as full-time, Lead Minister of First Metropolitan United Church to be effective that very day. The congregation accepted this recommendation unanimously.

Submitted by: Steve Gray, Chair



# Transition Team

In 2018, the Transition Team (TT), under the leadership of Ivy Thomas continued to address the remaining challenges that came our way in our attempt to fulfil the following seven goals that were approved by Council.

1. Engage in congregation-wide discussion of a) core values and beliefs and b) what ministry(ies) God is calling First Met to live out in the coming years.
2. Review our governance structures in terms of a) changes in national church policy and b) what model is needed to live out the ministries of First Met, and c) how best to address the leadership crisis within the congregation.
3. Engage with the redevelopment committee in considering redevelopment options and possibilities to optimize effective response to the call of the church.
4. Engage with the congregation to identify communication challenges and address them through means appropriate to the challenges.
5. In consultation with the ministerial staff, Council and the congregation, evaluate ministerial roles and determine the best model for addressing the needs of the congregation and its ministries.
6. Review non-ministerial staffing needs.
7. Help to initiate stewardship renewal that fits with the ministries of the congregation.

While we made some headway in achieving some of these goals, others proved more difficult as ongoing and new challenges were encountered (e.g., budget worries, redevelopment uncertainties, governance and leadership concerns and staff retirements and changes). As much as possible, however, we strove faithfully as a team to engage with Council and the congregation, to listen faithfully to the diverse voices, and discern our way forward as best we could. To this end until our last meeting in early July, we held regular twice monthly (and sometimes weekly) TT meetings, planned further gathering luncheons, attended Council meetings, updated our bulletin board and provided newsletter submissions. Our primary focus during this transition time was the writing and completion of our 'Ministry Profile and Search Report' which was sent to BC Conference and approved by Council at our AGM on May 27, 2018. As well, some time was spent on the preparation and distribution of two evaluation documents: one for the Transition Team and one for our Interim Minister, Ivy Thomas. Our final TT gathering was held on May 6<sup>th</sup> and the formal hand back of our responsibilities to the Council and the congregation took place in mid-August

We wish to thank Council, the congregation and our staff who supported us throughout our transition time. We appreciated your attendance at the many gatherings that were offered, your suggestions, your letters and your input into our deliberations. We also wish to express our gratitude to Rev. Ivy Thomas for her leadership and steadfastness throughout her time with us. Often our way forward seemed tenuous and challenging as we were attempting to address the many complexities that became more pronounced as the months went by. But Ivy maintained a calm and cheerful presence during this entire period, and especially amidst the 'stormy sea' that seemed to go on for some time! We also found invaluable the guidance and wisdom we received from our Presbytery representatives on the team, Rev. Wendy Brown and Doug Koch, and are grateful to them both for their faithful commitment to our team.

Submitted by Moira Nasim, Chair

# Hospitality

## Objectives for 2019:

- Continued to hold weekly Sunday morning refreshment time after every 11:00 am service in the Doreene McLeod Rm (DMR) and/or the Fellowship Hall (FH).
- To strive to fulfill our primary mandate goal - that is to 'foster a sense of loving and nourishing community to all who attend First Met'.
- To try to be more intentional about welcoming newcomers at our refreshment hours, using our 'blue mugs' to identify visitors.
- To support our ministry staff and be open to fresh ways of encouraging community engagement.
- To look at new ways of providing Sunday refreshments at First Met; e.g., during the service or before - in the Sanctuary, Doreene McLeod Rm, etc.

**Hosted Refreshment hour 52 Sundays**

**Organized 13 receptions for Celebrations of Life**

**Organized three special luncheons for departing staff**

## Highlights/Achievements:

- Continued to hold weekly Sunday morning refreshment time after every 11:00 am service in the DMR and/or the FH
  - Held one refreshment gathering before the service in the Sanctuary—hosted by Janet Gray.
  - Last year was a banner year for offering, or helping to coordinate, various refreshment events, e.g., AGM & other lunches, Transition Team gatherings, anniversary/birthday celebrations, special cake offerings, etc.
  - Organized a number of 'celebration of life' receptions held this past year (13 in total).
  - Helped support monthly soup lunches inspired by Janet Gray.
  - Organized three special luncheons for retiring staff: Cullen Morton, Sharon MacDonald and Tammy Lindahl.



We lost a precious member of our hospitality team this past year—Barbara Robertson—whose celebration of life was held on Dec. 11<sup>th</sup>. She was a dedicated member who quietly and diligently went about her tasks (especially washing the tables). We miss her presence.

We also said, 'Goodbye' to Dick and Irene Bevan who moved to Winnipeg. They faithfully looked after ensuring that our linens were cleaned regularly. We are grateful for their many years of service.

The Hospitality Team extends our deepest gratitude to ALL our staff and many other volunteers who have supported our ministry in a myriad of ways this past year.

Submitted by Moira Nasim, Chair

Barbara Robertson



# Newcomers Welcoming Team



We continue to provide greeters for the 11:00 am service and special events. We also, when called upon, greet and usher for funerals and celebrations of life. 2018 saw the regular pew offering replaced by a transition to the placement of offering baskets in the sanctuary at the front or rear. A new *Welcome to First Metropolitan* card is now being used as a method to get to know our visitors better. At present we have 16 active greeters on the rolls and new volunteers are always welcome to join us. In addition the core team is always on the lookout for new members to join us as part of an important ministry here at First Met.

Submitted by David Prestwich, Chair

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## Board of Trustees

Rennie Warburton volunteered to become a Trustee and was formally voted onto the Board by the Congregation at the 2018 First Met Annual General Meeting.

The legal agreements under which land title for the Congregational property were to be transferred to BC Conference Property Development Council for redevelopment were discussed and approved with the help of Ross Breckon of the Redevelopment Task Group on March 6. On April 25 Ross and Terry Harrison of the BC Conference Development Council presented a formal agreement for approval. The Trustees subsequently met with a notary to sign a form under the Land Title Transfer Act.

At the May 24 meeting, the Trustees approved a letter to the Intercultural Association informing the association that the current lease would be terminated on June 30, 2019 because of development. The letter also stated that FMUC would be open to a new shorter-term lease agreement to bridge the time between July 1, 2019 and the actual start of redevelopment.

On November 9, the Trustees met with Kathy Cook of the Redevelopment Task Group to discuss space requirements in a redeveloped Church. Trustees note that revenue from letting space would be an important factor in FMUC's long-term financial stability. The Trustees learned that Ross Breckon would provide liaison with the newly constituted Board of FMUC.

Submitted by Jan Drent, Chair

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## Whole Life Stewardship

Over the past year, the Whole Life Stewardship Ministry team led the 2019 Stewardship campaign, supported narrative budgeting, continued to update the Stewardship bulletin board, and published Stewardship Seconds and Minutes for Mission.

The team also led a woman's retreat, the "I intend" study group, and several Stewardship breakfasts. The team's activities culminated with a very successful Stewardship Fair in October. As of yearend, both Eileen Lavigne and Ann Maffey retired from the team leaving only Forrest Nelson to carry on for 2019. Should you have any interest in continuing this work, please contact Liane Clark.

Submitted by Liane Clark, Treasurer



# Finance and Administration

The Finance & Administration standing committee changed staff partners in 2018 to have a staff member whose interests are more aligned to the committee's work. Due to the Treasurer's travel schedule and health issues in 2018, the committee only met once with invited guests to discuss the plan for the 2019 budget which went very smoothly.

However, the Treasurer provided the committee with a monthly commentary on finances, information technology and letting and a quarterly commentary on Stewardship results. Any immediate issues (which were few and far between thanks to the hard work of the Front Office, Finance Office and Custodial staff) were discussed via email and resolved. The committee also thanks the volunteer leaders of the other teams and committees, the office volunteers and the Building Supervisor for their continued insight on property and financial matters.

Submitted by Liane Clark, Treasurer

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## United Church Women

We continued to work toward fulfilling our purpose "to provide a medium through which the women may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship and service."



The Executive members of the First Met UCW: Joan Dowse/Marie McKee, co-chairs; Patti Buchanan, Secretary; Marie McKee, Treasurer; Eileen Thurbide, Corresponding Secretary; and Janet Harper, Cradle Roll. The Executive met eight times in 2018. There were 20 members in two units: Mildred Mossop Unit and Unity. The units met monthly. In 2018 we held three joint meetings: a Mission and Service fund raising event, the Ingathering of the Least Coin Service, and an Ecumenical Advent Service. We collected items such as eye glasses, used stamps, tabs from pop cans, and Campbell's soup labels.

Highlights of 2018 were

- our joint services, especially the Advent service with guests from seven churches. Kelly Charlton led the music.
- attending "Day Apart" at Camp Pringle.
- joining Presbyterian women to make "Poverty Dolls".
- meetings with these topics: ReachOneTouchOne Ministry, the joint Refugee program.
- devotionals and Bible study at each meeting.
- continuing our financial support of the children of the Church.

We are committed to the total mission of the church and continue to support many groups including Outreach such as the women of Our Place and Sandy Merriman House, Elders in Uganda, Prison Fellowship Canada.

Submitted by Marie McKee, co-chair

# Archives and Heritage

13.5 linear meters of records prepared for transfer

Consolidation of 30 linear meters of records

Scanning of photos for online Flickr site

## The committee announces the completion of:

- Foldering, boxing, labeling and enhanced description of First United Church records, 1861-1996, 13.5 linear meters
  - Information and document copies were supplied in response to 7 public inquiries and numerous inquiries from First Met staff and BC Conference. Inquiries pertained to baptism and marriage records, biographical research, Oriental Home records, Spencer Chapel records, artifacts and other matters.
  - Intake and accessioning of church records to the collections, including records and artifacts of exiting staff members
  - Physical and intellectual consolidation of records, totaling approximately 30 linear meters, in preparation for transfer to the UCC Pacific Mountain Region Archives. This includes records of First and Metropolitan United churches, as well as numerous smaller sets of records.
- Submissions were made to the church newsletter, as follows: article on the First Presbyterian Church building committee records, 1912-1915 (spring issue); A&H team achievements (summer); a featured photograph (FUC\_2004-1025) in the fall issue; and, a contributed photograph of the church bell in the winter issue.
  - Management of the Heritage Room
  - Continued scanning of historic photographs. These await uploading to our on-line Flickr site. See: <<https://www.flickr.com/photos/firstmetarchives/albums>>

In 2018 we said a very reluctant farewell to our dear friend Cullen Morton, as he retired after many years of dedicated service to First United and First Met. Cullen was a great supporter of the First Met Archives. He cheerfully shared his stories and vast knowledge of church and building history, and he still continues to answer our questions. Thanks Cullen!

## Our initiatives for 2019 include:

- Wrapping, freezing and transporting 27 linear metres of First United Church and Metropolitan United Church records to the new UCC Pacific Mountain Region Archives in Vancouver (April 2019).
- NOTE: The United Church of Canada leases 1800 square feet of space from the City of Vancouver at a location known as 312 Main. The space has full environmental controls and shares security and reception services with other tenants. For more information, see <http://312main.ca/> or <https://pacificmountain.ca/bob-stewart-archives-bc-conference/>
- Adapting and promoting United Church of Canada records management strategy and records transfer schedule to First Met church-wide.
- Adding new accessions to First Metropolitan United Church fonds.
- Organizing the Archives' topical file system.
- Adding additional heritage content to the Church website and Flickr site

Submitted by: Margery Hadley, Chair



# FIRST METROPOLITAN UNITED CHURCH

## Statement of Financial Position

December 31, 2018 (*unaudited*)

	Operating Fund	Restricted Funds (Schedule 1)	2018	2017
<b>ASSETS</b>				
<b>CURRENT</b>				
Cash	\$ 66,796	\$ 17,189	<b>\$ 83,985</b>	\$ 42,861
Accounts receivable	12,518		<b>12,518</b>	22,984
GST receivable	2,656	160	<b>2,816</b>	4,221
Due from Foundation ( <i>Note 4</i> )				33,559
Due from Operating Fund		419,982	<b>419,982</b>	333,050
Due from Restricted Funds				725
Prepaid expenses	23,104		<b>23,104</b>	22,929
Investments		53,866	<b>53,866</b>	53,394
	105,074	491,197	<b>596,271</b>	513,723
<b>PLANT AND EQUIPMENT (<i>Note 5</i>)</b>				
		780,566	<b>780,566</b>	840,439
<b>INTANGIBLE ASSETS (<i>Note 6</i>)</b>				
		79,414	<b>79,414</b>	102,576
	\$ 105,574	1,351,177	<b>1,456,251</b>	1,456,738

# FIRST METROPOLITAN UNITED CHURCH

## Statement of Financial Position

December 31, 2018 *(unaudited)*

	Operating Fund	Restricted Funds (Schedule 1)	2018	2017
<b>LIABILITIES AND NET ASSETS</b>				
<b>CURRENT</b>				
Bank indebtedness	\$	\$ 3,754	\$ 3,754	\$ 10,280
Accounts payable	59,980	112	60,092	101,972
Due to Restricted Funds	419,982		419,982	333,050
Due to Operating Fund				725
Unearned Revenue	11,738		11,738	
Due to Foundation <i>(Note 4)</i>		10,400	10,400	
Deferred revenue <i>(Note 7)</i>	8,003		8,003	9,089
Current portion of notes payable <i>(Note 8)</i>		11,182	11,182	9,900
Current portion of deferred contributions <i>(Note 9)</i>	6,385	1,000	7,385	7,385
	506,088	26,448	532,536	472,401
 NOTES PAYABLE <i>(Note 8)</i>		71,471	71,471	83,153
 DEFERRED CONTRIBUTIONS <i>(Note 9)</i>		4,000	4,000	11,385
	506,088	101,919	608,007	566,939
<b>NET ASSETS (DEFICIT)</b>				
Internally restricted		1,249,258	1,249,258	1,241,663
Unrestricted	(401,014)		(401,014)	(351,864)
	(401,014)	1,249,258	848,244	889,799
	\$ 105,574	1,351,177	1,456,251	1,456,738

COMMITMENTS *(Note 10)*

# FIRST METROPOLITAN UNITED CHURCH

## Statement of Operations

Year Ended December 31, 2018 *(unaudited)*

	Operating Fund	Restricted Funds (Schedule 1)	2018	2017
<b>REVENUE</b>				
Donations from registered charities	\$ 262,361	\$ 15,332	\$ 277,693	\$ 260,965
Gain (loss) on investments	62		62	(882)
Givings	309,087	2,399	311,486	365,032
Investment income		490	490	2,414
Letting, net	325,209		325,209	323,405
Other income	704	400	1,104	993
	<u>897,423</u>	<u>18,621</u>	<u>916,044</u>	<u>951,927</u>
<b>EXPENSES</b>				
Administration (Schedule 3)	78,917	95,035	173,952	201,884
Building and grounds (Schedule 4)	209,199		209,199	206,914
Staffing costs	532,022		532,022	552,808
	<u>820,138</u>	<u>95,035</u>	<u>915,173</u>	<u>961,606</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES BEFORE PROGRAMS	77,285	(76,414)	871	(9,679)
Net program deficit (Schedule 5)	(42,426)		(42,426)	(65,395)
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<u>\$ 34,859</u>	<u>\$ (76,414)</u>	<u>\$ (41,555)</u>	<u>\$ (75,074)</u>

# 2018 First Met Staff



**Kelly Charlton**  
Director of Music  
Ministries.



**Melanie Ihmels**  
Sunday School &  
Youth Coordinator



**Shelagh MacKinnon**  
Minister of  
Spiritual Care



**Kyla Morrison Morgan**  
Health and Wellness  
Advocate



**Fiona Weber**  
Church Office/  
Letting



**Katya Rumyantseva**  
Assistant Bookkeeper



**Bruce Davies**  
Building Supervisor



**Leigh Stempski**  
Assistant Custodian

**First Metropolitan United Church**  
**932 Balmoral Road**  
**Victoria, BC V8T 1A8**  
**Phone 250-388-5188**  
**Fax 250-388-5186**  
**Firstmetvictoria.com**