

First Metropolitan United Church
Draft Board Meeting Minutes September 09,2020

1. Call to Order at 3PM.

Present: Rev. Shelagh MacKinnon, Edeana Malcolm, Emily MacDonald
Jacquie Henderson, Liane Clark, Ross Breckon and Anne Carson.

2. Opening Reflection/Prayer: Jacquie Henderson opened the meeting with a prayer. Edeana will do the reflection/prayer at the October Board Meeting.

3. Approval of the Consent Agenda

Motion: "That the Consent Agenda and Board Draft Minutes be adopted as circulated prior to the Board Meeting."

- a. 2020 09 09 Board Meeting Agenda (agreed to)
- b. 2020 08 19 Board Draft Minutes (accepted)
- c. 20200909 Re-opening plan Updates Phases 0, 1 and 2 Preread (motions to approve)

Moved: Liane Clark

Seconded: Jacquie Henderson

Carried.

4. Minister's Report: Shelagh shared a resource by Diane Strickland, who is doing this work on behalf of the Region. One of her points was to use our collective wisdom and memory as we realize what is different about us now. Many people are feeling less resilient in our congregation and the whole world. That can be seen as people feeling more needy, with signs like decreased energy. This shows up in our life as a community of faith as well as in other areas. Diane asked that we concentrate on developing self-awareness about how we are. She meant both as individuals and as a congregation. Are there areas where anxiety is growing or gathering? As we notice these signs of the negative impact of the pandemic, we can see that we are each and all experiencing something. (It could be feeling tired, or irritable etc.) She stressed that one resource the church can offer is the what is familiar (our sanctuary), and the things that comfort us in our faith. One of the ways we can find some stability in the face off all this change and instability is to reflect on what we have come through before, both as individuals and as a community of faith. What do we do when we are stressed? When there is upheaval? as individuals and as a congregation. Remembering what we have come through with the grace of God can really help us now. God is still showing up!

5. Ministry and Personnel

Roles & Responsibilities Pre-Read. There are several responsibilities that were taken on by Liane Clark during our shut down due to Covid 19. Now that we have entered Phase 2 of our reopening plan Liane wishes to relinquish some of these responsibilities.

1) Shelagh will take over communication with staff and holding staff meetings relieving Liane of the responsibility of weekly check-ins with Bruce, Fiona and Katya.

2) Shelagh will review a very draft pastoral care job description developed from past job descriptions.

3) Edeana will work with worship and newcomers to find greeters for the recording Sundays. Liane will continue to be responsible for the on-line registration system.

6. Treasurer's Report

a. 8. August 2020 Finance & Administration Committee Update

Motion: To accept the Updated Finance and Administration August 2020 report as presented.

Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

b. 2020 Assumptions for Treasurer to create a draft 2021 Budget

Motion: That Liane Clark, as Treasurer, draft a 2021 Budget for FMUC.

Moved: Anne Carson **Seconded:** Emily MacDonald **Carried.**

c. 20200909 Livestream capital replacements pre-read.

Motion: That \$13,000 be transferred from the Operating Budget to the Capital Budget to accommodate the installation of the new Livestream equipment needed to enhance our Livestream services.

Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

d. Information acquired from PMR sites that the United Church of Canada is looking to make the wearing of masks in all our churches mandatory.

7. Strategic Plan/ Affirming Committee

a. **Motion:** It is moved that FMUC provide space and assistance for the North Park Neighbourhood Association to use the Fellowship Hall for its Grocery Hamper Program on Thursday mornings from September 3, 2020 until the end of August, 2021.

Moved: Anne Carson **Seconded:** Emily MacDonald **Carried.**

b. The Strategic Plan is set to be approved by the Congregation at a meeting in November.

- c. The Affirming Team is going to set up a Zoom meeting to gain more insight from other UC churches who have gone through the process. An idea proposed for us might be a Bible Study.
- 8. Redevelopment Task Group:** Nothing new to report at this time. Ross is waiting for Don Evans to get back to him with news of the redevelopment timeline.
- 9. Team Reports: Evolving Church Team Update:**
The Evolving Church Team is getting together and making sandwiches for folks in Centennial Square and the North Park neighborhood. The North Park Neighborhood Association has funds for this project.
- 10. Halo Project:** Nothing to report at this time. Ross will get in touch with Mike Wood-Daly and see what progress he has for us.
- 11. Old Business**
 - a. Revisions to the Spiritual Care and Wellness Team Mandate – pre read.
This document was discussed and new wording produced to send back to the Spiritual Health and Wellness Team for finalization.
 - b. Update on Age-ing to Sage-ing.
We will find out in October if we will get the monies to fund this course. Emily talked to one of the instructors, Nancy Gray-Hemstock. They are doing a continuation of the course in Esquimalt and starting a new one for beginners at the Monterey Center in Oak Bay. Perhaps we could look to teaming up with another congregation to bring up the numbers as it will be hard to have people from the general public involved due to Covid 19 if sessions are not done via Zoom.
 - c. Zoom for church groups to use.
At this point in time the best way for any small groups at FMUC that want to meet via Zoom will be to do it through someone in the group who already has a Zoom account.
- 12. New Business**
 - a. Can Dropbox meeting folder have sub folders for 2018 and 2019 with all meetings folders placed under them to shorten the list of meeting folders?
Edeana has already made folders for the above years in Dropbox.

13. **Actions To Be Taken From Decisions Made At This Board Meeting** – see separate document.
14. **Next Board Meeting** October 21, 2020 at 3PM via Zoom .
15. **Adjournment** at 4:50PM.

Chairperson: _____

Edeana Malcolm

Secretary: - _____

Anne Carson