



Church Seminar Agreement

The following information explains how your church can join together with Family Foundations International (FFI) to bring the Ancient Paths seminars to your church/community. Hosting an Ancient Paths seminar requires minimal financial commitment/expense by the church. Seminar expenses are offset by the following seminar income:

Seminar Income

All the Ancient Paths seminars require pre-registration, with registration fees paid in advance. In addition, an offering is received one time during the seminar for the expansion of FFI's ministry. The money from registration fees and offering belong to Family Foundations, and are used to offset expenses incurred in bringing the seminar to your church. In addition, Family Foundations will provide a materials resource center during all seminars at which books and audio/video teachings will be offered.

The minimum number of participants attending each seminar is negotiable between the pastor and the Seminar Coordinator conducting the seminar. To secure a date on our calendar for an initial seminar, Family Foundations requires this agreement to be signed and sent to the Family Foundations Office listed at the end, or given to the Seminar Coordinator you are working with. On rare occasions, if extensive travel arrangements need to be made (e.g. airline reservations), a small deposit may be required of the church to offset this initial investment.

Schedule

All the Ancient Paths seminars adhere to specific schedules. Each teaching builds on the one before, so it is important that all registrants attend every session. Registrants not attending the first seminar session will not be allowed to come to the remainder of the seminar.

Hospitality

The host church is responsible for the following accommodations and details:

- 1) Housing and meals for out-of-town Seminar Coordinators and facilitators (either in the homes of people in the congregation, or in a local hotel/motel).
- 2) Adequate meeting facilities with audio-visual equipment to show the videos/DVDs.
- 3) Enough private rooms to accommodate small groups (of approximately 8-12 people) separately.
- 4) A box of facial tissues for each small group.
- 5) Snacks during breaks and optional Saturday continental breakfast.
- 6) Seminar contact person who will organize all pre-registration forms and payment and work with the Seminar Coordinator in planning the success of the seminar.

This signed agreement is required to proceed with the scheduling of your seminar.

If you are already working with a Family Foundations Seminar Coordinator, please return this entire agreement and deposit (*if requested*) directly to the Coordinator.

Name of FFI Seminar Coordinator (Print)

OR

email or scan this entire agreement to: Family Foundations International
Suite #246, 315, 5155-130th Ave
SE Calgary, AB T2Z 0N3

I am interested in scheduling the following Ancient Paths seminar in my church (check one)- *days of the week are flexible but must be consecutive.*

- The Ancient Paths Seminar (Thursday/Friday evenings, full day Saturday)
- An Ancient Paths Seminar: Blessing Generations* (Friday evening, full day Saturday)
- An Ancient Paths Seminar: Empowering Relationships* (Friday evening, full day Saturday)
- An Ancient Paths Seminar: Overcoming Anger* (Full day Saturday or two 4-hour evenings)
- An Ancient Paths Seminar: The Question for Men* (Friday evening, full day Saturday)
- An Ancient Paths Seminar: The Question for Women* (Friday evening, full day Saturday)
- An Ancient Paths Seminar: Financial Foundations* (Friday evening, full day Saturday /no small groups)
- I haven't decided which seminar and would like to discuss this with the Seminar Coordinator

Name of Host Church (*please print*)

Date

Church Address

Phone

E-mail

Church Affiliation or Denomination

Name of Contact Person (if not pastor)

Please specify three possible dates for your first seminar:

First choice: _____

Second choice: _____

Third choice: _____

I have read and understand the above Church Seminar Agreement. **I understand that the number of participants attending each seminar needs to be agreed to by the Seminar Coordinator.** I agree to abide by Family Foundations guidelines for holding the seminar under the authority of my local church.

Senior Pastor/Ministerial Authority (*please print*)

Title (e.g. Rev., Pastor)

Pastor Signature

Date

Pastor Phone

Pastor E-mail

Family Foundations will respond to this agreement to establish on which of the above dates the seminar will be conducted and will schedule the seminar, post it on our website and send you promotional materials.

Supplement to Church Seminar Agreement regarding *The Ancient Paths Seminars*

Following is a guideline of how you and your church can raise up a local team in order to offer Family Foundations seminars to your community on an ongoing basis. Please discuss with your Seminar Coordinator how to tailor this plan to your church needs and vision.

- Seminar I** Family Foundations brings a ministry team to your church, where they will conduct a small Ancient Paths seminar. The participants should be selected by the pastor and have potential to become facilitators.
- Training I** Family Foundations conducts a training session for church members and/or others who have attended the first seminar and are good candidates for becoming small group facilitators approximately one week before a second Seminar. Family Foundations works closely with the pastor to identify these individuals.
- Seminar II** Approximately four to six weeks after the first Ancient Paths seminar, Family Foundations brings ministry team to conduct a seminar using facilitators from your church.
- Training II** Family Foundations trains more local facilitators.
- Seminar III** Approximately another four to six weeks later, a third Ancient Paths seminar is conducted, in which Family Foundations sends a Seminar Coordinator to your church who relies on local facilitators.
- Seminar IV** The last seminar is a "graduate" course called An Ancient Paths Seminar: Transforming Hearts (*Ancient Paths Level II Seminar*), which builds on the material presented in the first seminar. Family Foundations again pays travel expenses to send a Seminar Coordinator. After this seminar, Family Foundations works together with the local church pastor to designate and qualify a Seminar Coordinator who can run in-house seminars on an ongoing basis.