

CENTER STREET THRIFT STORE REPORT TO COUNCIL – June 14th, 2017

DATE (2017)	CUSTOMERS	BANK DEPOSIT	ACTUAL SALES	VOLUNTEER HOURS
May-2	14	92.00	97.00	11
May-3	26	287.50	287.50	24
May-5	21	292.85	292.85	16
May-6	25	380.25	380.25	7.5
May-9	7	54.00	54.00	10
May-10	29	423.75	423.75	29.5
May-13	19	202.80	262.80	15
May-14	31	387.35	387.35	11.75
May-16				
May-17	19	242.00	242.00	18
May-19	25	264.65	294.65	16.5
May-20	26	324.25	334.25	16
May-23	19	206.75	206.75	9
May-24	27	414.00	436.50	23
May-26	31	412.60	457.60	22
May-27	26	297.25	297.25	6
May-30	29	276.50	276.50	11
May-31	28	420.00	420.00	22
TOTAL	402	4978.50	5151.00	268.25

This was another good month for the thrift store. The stats are above. We are now open on Tuesdays also which was slow at first but picking up now that customers are aware of the new hours. We had a board meeting on June 7th. The minutes are attached. We donated \$1000 to the Community Youth Fund. We have sponsored two kids to go to Bar Harbour Camp by paying half the fees. We will be closed for Canada Day. We had our first pick up from the Diabetic Association on June 3rd – we moved on 225 bags and 12 boxes. We are looking into getting a lamppost for the community garden in memory of Leroy Lausen. We are also looking into getting a new outdoor sign made as our outdoor sign is showing its age. We will be having a volunteer appreciation supper at Jean's on June 15th. The thrift store board has made a motion that the finance committee may access the \$5000 discretionary contribution during the summer months if needed. We are planning a visit for the lodge residents in July and a customer appreciation BBQ in August. Thank you to property for fixing the toilet in the lady's bathroom. We noticed that it is quite dirty under the kitchen sink. Wondering if it is possible to ask the caretaker to clean it?

Could the following motions please be ratified by council:

MOTION - Gloria McAfee made a motion that in the event that Walker is unable to do waste management during the summer months (some or all the days), that Amanda or Sarah Creasy be hired to cover those days. Seconded by Linda Quaschnick. All in favour.

MOTION – Gloria Hutton made a motion that the finance committee be able to transfer \$5000 from the thrift store account to the operating account during the summer months is needed due to a shortfall of funds during the summer months. Charlotte Preston seconded. All in favor.

Respectfully submitted by Laura Creasy

CENTER STREET THRIFT STORE BOARD MEETING June 7, 2017 – 4:00 PM

HANNA, ALBERTA – CHURCH LOUNGE

In attendance: Jean Curry, Laurie Gall, Gloria McAfee, Linda Quaschnick, Laura Creasy, Leila Currie, Gloria Hutton, Charlotte Preston, Barb Burgemeister

Meeting called to order at 4:04 PM

Prayer by Leila

Approval of agenda. Approved as circulated.

Approval of minutes from previous board meeting (May 3, 2017). Approved as circulated.

Correspondence:

1. Thank you from Community Youth Fund for the \$1000 donation.
2. Tourism Ad in ECA – 25% off coupon – looks good.
3. “Trucker Dave” video on Facebook – Thrift store was mentioned by Dwayne Starcevic on his Trucker Dave video on Facebook giving tour of Hanna-it has got quite a few views
4. Newsletter from School – thank you for extra clothes donation for younger elementary students in recent school newsletter

Business arising from the minutes:

1. Annual Plan –Open Tuesdays this month – first two Tuesdays slow but last two better – customers starting to know we are open the extra day. We will close July 1st for Canada Day. Gave away books for Mother Day to ladies – much appreciated. Grad display of dresses. Add to annual plan for next year soccer and baseball accessories in April and Grad dresses in Jan/Feb. Just having weekly specials right now. For Fathers Day, give free book to the men. For Canada Day, have ½ price red and white sale June 27,28 and 30. Do summer clearance starting beginning of July – run until stock down. Then have Back to School sale beginning of August. Notes from June 2016 – wondered if we should be open over long weekends during summer – keep up with donations. Decided to keep with decision to be closed the Saturdays of long weekends in July and August. Donations are unpredictable and are keeping up better now that we are open an extra day. Discussed board meetings during summer. Decided to have one towards end of July and then not meet again until September.
2. Managerial Duties – job description, contract – not ratified yet at council since no council meeting last month. Will ratify at June council meeting and then meet with M&P to discuss.
3. DA – Diabetic Association – had first pick up on June 3rd. Went well – new driver and Laura’s first time so not sure if did it right. Driver counted 490 bags but she counted 271. Driver said it went by weight so went with 490. Driver happy with way we bagged and boxed everything. Sent in invoice for 490. Got call from Carolyn at DA today – counted wrong. They recounted and got 225 which is the number we went with for the invoice. We may be moving to a bigger shed as it was almost full and the truck

was only 2/3 full so would be more cost wise to have a bigger shed so we can fill a truck each trip. DA pays for the shed. Laura will be meeting with Carolyn next Thursday (coming to Hanna).

4. Memorial Bench /Lamppost quotes – bench quotes presented at last board meeting. Lamppost quotes presented at this meeting from Home Hardware. Decided on lamppost for Community Garden. Laura will contact Health Care Center to see if we can put a lamppost up in memory of Leroy Lausen. Laura will also research lampposts more – solar / anchoring – to bring to next meeting. Would like completed in next few months.
5. Waste Management summer - Laura will discuss with Walker if he is able to do waste management over the summer. In event that Walker is unable to do some or all summer hours, Laura's girls would be able to cover for the summer.

MOTION - Gloria McAfee made a motion that in the event that Walker is unable to do waste management during the summer months (some or all the days), that Amanda or Sarah Creasy be hired to cover those days. Seconded by Linda Quaschnick. All in favour.

6. Volunteer Appreciation Supper – planned for Thursday, June 15th at 4:00 PM at Jeans. Sign up sheet passed around. We will be having steak and chicken, salads and roasted potatoes (provided). Coffee and juice also provided – volunteers can bring a chair and anything else they may want to drink. Spouses are welcome. If volunteers want a ride, Barb has room for one more, Leila has room for 3 and Charlotte has room for 2. Please RSVP to Laura so we know numbers.
7. Outdoor Sign – Barb did a great job of changing sign to new hours. The wind storm took the west side away but Barb found it and brought it back. Laura got quotes for Kathy Gall and Frosted Impressions. Kathy Gall said it would be a maximum of \$75 for new letters. Frosted Impressions thought best option would be same type of material for board that has grommets on top so we can flip from one side to another. One side has hours and one has closed. Cost would be around \$30 for one side and can do the flip side for around \$20 (this includes everything – labour, material and lettering). Times this by two sides would be around \$100. This would just attach to old sign. Base of our sign is falling apart. Laura will contact Richard Crowle about welding a custom sign and bring information to next meeting. Would like new sign in place within next few months.

New Business:

1. Financial and sales reporting / Managers Monthly Report – Had another good month. Sales \$5151, Customers 402, volunteer hours 268.25. See managers report.
2. Lodge visit / BBQ – A couple of ideas brought forward by Raelene. Getting the lodge to come visit. Laura knows how to run lift if needed. The lodge would be interested. Raelene would bring them over, do it on a day we are closed – have drinks and snacks. Good idea. Laura will contact lodge and see what day works for them – we are thinking a Thursday in July. Also suggestion of having a BBQ fundraiser – Raelene would volunteer to cook hot dogs and burgers – do on a Saturday over the lunch

hour. Brought up to have smokies / hot dogs – hamburgers may be a food safety issue. Make it a customer appreciation day. Tentatively plan for Friday, August 11th during Fall Fair. Will discuss at next meeting. Thank you for the great ideas Raelene. Suggestions are always welcome!

3. \$5000 Discretionary Contribution – the church operating account usually falls short of funds over the summer months. The finance committee was wondering if needed if they could use the \$5000 discretionary contribution in the thrift store proposed budget during the summer months. This \$5000 was set aside in the thrift store budget for either church upgrades or operating expenses in 2017 - whichever council felt they needed the funds for. Discussion around the overall finances of the church. The finance committee and council is very grateful for the thrift stores ongoing support and hard work.

MOTION – Gloria Hutton made a motion that the finance committee be able to transfer \$5000 from the thrift store account to the operating account during the summer months is needed due to a shortfall of funds during the summer months. Charlotte Preston seconded. All in favor.

4. Canada Day - would we like to do something special for Canada Day? This was discussed under the Annual Plan. We will be doing the red and white ½ price sale the week before Canada Day. We will close for Canada Day.

Next Meeting set for July 19th at 4:00 PM.

Meeting adjourned at 5:00

Manager's Report - May 2017

Sales – Another great month for sales - \$5151 – no special sales this month – just the weekly specials. We started opening on Tuesdays this month. First couple of Tuesdays were very slow but the last two have picked up close to other day levels – customers are becoming aware of new hours. We were closed Tuesday, May 16th for Evange Lamson's funeral.

Donations – have been steady again this month. Finding that being open the extra day is helping us keep up with the sorting.

Inventory – after the funeral closure a couple weeks ago, we changed the floor plan a little with the clothing racks that seems to be working well. All the summer inventory has been brought up from the basement. Some racks were quite full still after pulling month end. We try to do weekly specials to clear out whatever racks are full.

Volunteers – being open on Tuesdays seems to be working well volunteer wise. Still looking for help on Saturdays. If I need to take off a day during the week, I will work a Saturday instead if I am able. Looking forward to our volunteer appreciation supper on the 15th – good company and good food! Our volunteers are amazing!!

Moving On and Diabetes Canada – We had our first pick up from DA on June 3rd. Went very well. We had 271 bags (and 12 boxes) but they counted as 490 bags because of the weight. That's about the maximum the shed can hold. There was a bit more room but not much. This was about 2 months worth of bags. The driver was very happy with the way we packed and bagged everything.

Management / Administration - Starting to settle into the role – learning more each day – thank you to the volunteers for being so patient with me and helping me learn the ins and outs. I will be covering the church office for the full month of June. I will still be on site from 9-1 Tuesdays and Wednesdays but just up in the church office – so I am there if needed. My thrift hours for this month will be a bit lower as I will only be in store for 3 hours instead of 5 on Tuesdays and Wednesdays.

Finances – We had a good month financially. Sales were \$5151.00, 402 customers and 268.75 volunteer hours. Tuesday sales were slow but picked up - starting at \$97 and \$54 but up to \$206.75 and \$276.50 by the end. The operating account has \$10,191.72, the savings account has \$2005.31 and the GIC has \$20,000. Proposed budget on track income wise. There will be a slight increase to waste control as Walker is now picking up one extra day a week. And the thrift store administration will go up from the proposed budget due to the changes in managerial role in April. Under donations, we have given \$1000 to the Community Youth Fund and sponsored two kids to go to Bar Harbour Camp.