

**ANGLICAN PARISH OF SALT SPRING ISLAND  
PARISH COUNCIL MINUTES  
THURSDAY 15 OCTOBER 2020, 2:30PM**

***NOTE: DUE TO COVID-19 PANDEMIC, MEETING WAS HELD BY ZOOM VIDEO CONFERENCE***

**CALL TO ORDER & OPENING PRAYER**

Chair: Gyllian Davies, Incumbent

Secretaries: Dale Storm & Eva Lam

**PRESENT:** Dovene Steele (Incumbent's Co-Warden)  
Judy Tyson (Incumbent's Co-Warden)  
Walter Stewart (People's Warden)  
Elizabeth Van Akker (Finance Committee)  
Anne Clapham  
Gloria McEachern  
Jim Smith  
Joan Dickenson  
John Metzger

Absent/Regrets: Doreen Davidson (Retiring Warden), Sue Savage (Alternate Synod Delegate),  
Elaine Hunt

Note that the members present make up a quorum (the chair, a churchwarden and one-third of membership [3])

**READING & APPROVAL OF THE MINUTES of 17 SEPTEMBER 2020**

**MOVED** Walter Stewart

**SECONDED** Jim Smith

**THAT the minutes be approved as circulated. CARRIED.**

**REPORTS**

**FINANCE**

Update – Walter Stewart

- The Profit & Loss figures for January to September 2020 show that the parish has a deficit of approximately \$46,000 in net income compared to approximately \$39,000 for the same period last year. However, total expenses are down by about \$18,000 for the same period. The wage subsidy, when received for July, August and September, should eliminate the additional deficit for this year.
- As was requested during the last Parish Council meeting, a "Monthly Non-Parish Donations Worksheet" showing the non-operating accounts of the parish was circulated to all members prior to the meeting.
- When May Cree Shaw died, \$200,000 was bequeathed to the Anglican Parish of Salt Spring Island for the maintenance of the grounds and buildings of the parish. The original capital is held in trust by the diocese and the interest is transferred to the accounts of each church in the parish twice a year. It was a requirement of the bequest that the funds be distributed equally amongst the three churches of the parish, but this has proven to be a problem because each church has different maintenance needs.

- Capital Replacement Fund includes funds that have been put aside out of every project surplus and is used on capital expenditures for All Saints (for example, the recent upgrade to the heating system). Minor capital expenses are taken out of the Cree Shaw funds allocated to All Saints.
- A question was raised with respect to the possibility of transferring the funds in the Capital Replacement Fund to the Transforming Futures account. The Capital Replacement Fund could be used for the somewhat urgent project of replacing the windows, but it would not be enough to cover the whole cost. It may also not be prudent to deplete the Capital Replacement Fund.
- Cemetery Maintenance account is negative (-\$5,901.26) because the costs related to the 2018 storm damage were in excess of the funds received for the insurance claim.
- Parish Outreach account (current balance of \$4,109.59) includes funds that have been donated specifically for Parish Outreach (and not budgeted funds) that have not yet been spent.

#### **MOTION**

**MOVED Walter Stewart**

**SECONDED Judy Tyson**

**THAT Parish Council invite the Missions & Outreach Committee to come up with a set of proposals to spend the funds in the Parish Outreach account. However, there is no deadline for when the funds need to be spent by.**

**ACTION: GYLLIAN DAVIES WILL SPEAK TO THE MISSIONS & OUTREACH COMMITTEE ABOUT THIS MOTION.**

#### **BUILDING AND LANDS**

##### **ALL SAINTS**

###### Lines for Handicap Parking Spaces

- It is too late in the year to complete the lines now and they are not needed now due to Covid-19.

**ACTION: BILL MORRISON WILL BE ASKED TO PAINT THE SPACES IN THE SPRING WHEN THE LOT DRIES OUT.**

##### **ST MARK'S & ST MARY'S**

###### Update – Walter Stewart

- The gutters are currently fine at both buildings and will be cleaned after all the leaves have fallen, most likely in November.
- Dale Storm, Gloria McEachern and John Metzger volunteered to check on St. Mark's while it is closed. Some of the things they will check on include vandalism, broken windows, and leaks/water damage.

**ACTION: WALTER STEWART AND DALE STORM WILL SET UP A ROTA FOR THE SECURITY OF ST. MARK'S.**

## CEMETERIES

### Burial Records vs Actual Burials in St. Mary's Cemetery

- The work of reconciling the burial records and actual burials is ongoing and being completed by Terri Manuck, Doreen Davidson, and Ron Dyck.

### Plot & Maintenance Costs of Other Church Cemeteries – Dale Storm

- The Cemeteries Committee will discuss the report prepared by Dale Storm during their next meeting. Some findings include:
  - We are really inexpensive compared with other cemeteries.
  - Some other cemeteries charge for things that we currently don't, such as an administration fee for paperwork and an extra charge for more than one ash burial in one plot.
- A suggestion was made that an email be sent to parishioners in advance of any price increase so that they may have an opportunity to purchase plots before the price increase.

### Clean-up of Downed Trees at St. Mark's Cemetery

- The neighbour on Baker Rd was cleaning up trees on his property and offered to clean up the final two downed trees on the cemetery property at no cost to us.

**ACTION: GYLLIAN WILL THANK THE NEIGHBOUR.**

## MISSIONS & OUTREACH

### M&O Report – Gyllian Davies

- Sock drive will be from 10am-4pm on November 5 at Lynda Turner's house in Brinkworthy. Accepted items include new socks, blankets, sleeping bags and gently used winter coats. After collection, all the items will be brought to the church to be blessed before being disbursed.
- Large print Bibles for the elders in Alert Bay will be provided by the Christian Bookstore in Victoria after the elders confirm what version of the Bible they would like (NRSV Bibles are not available).

## PARISH LIFE & GROWTH

### Report from Incumbent – Gyllian Davies

- Liturgy: Our services continue to be offered both online and at church. There is a steady group who attend the in-person Eucharist (average of 17 every Sunday) and for the online services, we are averaging 69 unique views every week.
- It was delightful to have Rita and Al Robertson attend the Thanksgiving service. However, the new heating system wasn't turned on successfully, so it was very cold. This will be looked at for the next Sunday.
- We will try to include "hums" (humming along to a hymn with masks on) in upcoming Sunday services. This will increase people's access to music as a part of worship.
- We continue to receive very positive feedback for e-services. This is greatly appreciated and it is very helpful to receive info on how the online service works for people.
- Coffee Hour after church on Sunday: This will be moved from the parking lot into the upper hall because it's too cold to continue outside. Tables will be set up with chairs appropriately spaced 6' apart. People will continue to bring their own coffee and mugs.
- Advent & Christmas: Gyllian Davies will speak to David Storm about ideas for the music. Whatever we do will need to be limited to people in the congregation only. To not appear so

unwelcoming, perhaps we could let the community know that we look forward to welcoming them in Advent and Christmas 2021. Gyllian will then meet with the Worship Committee to discuss how we can celebrate Christmas.

**ACTION: GYLLIAN DAVIES TO PUT A NOTICE IN THE USUAL PLACES (IE. DRIFTWOOD NEWSPAPER) ABOUT US LOOKING FORWARD TO WELCOMING PEOPLE BACK IN ADVENT AND CHRISTMAS 2021.**

- Gyllian is putting together a group of people to help plan how we can use the upper hall to hold COVID-safe groups (ie. Bible study, book group, etc.). Anyone interested should contact Gyllian.

Star of the Sea – Online Events

- Online events are continuing. Upcoming events include some poetry evenings and chant nights. There is also an event on November 21 with Michael Griffin, a professor of classics at UBC, entitled “What do modern captives of literalism have to learn from the spiritual insights of the ancients?” Michael is the grandson of former United Church minister Barry Cooke.
- Virtual events are being held as a placeholder for future events.

**DIOCESAN LIFE**

Bishop-Elect: Anna Greenwood-Lee – Dovene Steele

- The 99<sup>th</sup> Synod was held on Saturday, September 26, 2020 to elect the 14<sup>th</sup> bishop of the diocese. Due to COVID, the election was held virtually this year.
- Prior to the election, video instructions were sent by the diocese to all synod delegates. Judy Tyson and Dovene Steele shared one vote and spent the day at Judy’s house for the election. Between ballots, delegates were able to participate in chatrooms where you could chat with others from the diocese. It took seven ballots to elect Anna Greenwood-Lee as the new bishop. She is from Calgary and has served as the priest of the Parish of St. Laurence for the last 14 years.
- The consecration and installation of the new bishop will be on January 30, 2021.

Bishop Logan’s retirement event – Friday, October 23, 2020, 7pm – Judy Tyson

- The announcement from the diocesan website was read to members:  
*Join the diocese of islands and inlets for a special video event in celebration of Bishop Logan McMenamie’s ministry. With +Logan as our special live guest, we’ll take everyone on a journey that will include photos, music, special messages from all over the diocese, and live-streamed presentations. The event will be viewable on the diocesan website, Vimeo, and Facebook Live, simultaneously. All you need to do is find a comfortable viewing location, pour yourself a beverage, and click the link at 7PM on October 23. The link to the event will be distributed the week of and more information can be found here.*

**PASTORAL MINISTRY**

Upcoming interments/burials

- Gyllian Davies is still waiting for the families of Valerie Hughes and Frances Mary Winter to get back to her to discuss the details for their interments.

## WORSHIP & MUSIC

### All Saints Day & All Souls' Day, November 1 & 2

- All Saints Day will have an in-person and online service. In previous years, there has been an afternoon service for All Souls' Day and a handout prepared with names and photos of all the people who have died the past year. This year, a similar document will be prepared and then put on the parish website under "News" with a link to be emailed to the congregation.

### Video equipment research

- In anticipation of the eventual return to in-person services, we need to look into purchasing video equipment for parishioners who will wish to remain online. What is needed is a good camera that can pivot between the front of the church, the choir, the soloist, and the back of the church. It must also have excellent sound capabilities. We will also need a large TV for the front of the church to show the closed captioning as this is currently used by one-third of the online audience. Ron Dyck has volunteered to do this research but needs an assistant. Anyone interested in assisting can let Gyllian Davies or Ron know.

## OTHER

### Going Green – Elimination of Single-Use Plastics

- The federal government has stated that it will start banning single-use plastics in the very near future. Therefore, it was proposed to parish council that we do more than what the government is already doing in order to truly be stewards of creation.
- Our transition to heat pumps was already a move in the right direction towards helping the environment and conserving electricity. However, all the 25-year-old windows really need to be replaced in order to retain heat and conserve electricity. We need to keep in mind, though, that if all the windows become airtight, an air exchange system may need to be purchased to prevent stale air. It was noted during this conversation that even though quotes for the window replacement were received from a window salesman, we have not heard back from him.

**ACTION: WALTER STEWART WILL ASK DAL BRICKENDEN WHETHER HE HAS HEARD BACK FROM THE WINDOW SALESMAN.**

- A discussion took place regarding the leaking that occurs occasionally near the skylight in the roof of All Saints. This problem has already been unsuccessfully fixed many times. It appears that this problem was the result of the poor installation of the cross on the roof, and leaking only occurs when there is very heavy rain AND a southeaster is blowing.

**ACTION: JUDY TYSON WILL SPEAK TO HER SON, WHO IS A ROOFER, ABOUT THIS ISSUE.**

- Moving forward we must consider the environmental footprint of any decisions we make. We must make it one of the top criteria. As we already have a criteria that anything we spend on capital, should reduce our operating costs, it was proposed that this criteria also include a reference to the environmental footprint.

**MOTION**

**MOVED Joan Dickenson**

**SECONDED Dovens Steele**

**THAT Parish Council adopt the criteria that anything we spend on capital should both take into account its effect on operating costs and our environmental footprint. CARRIED.**

**Adjournment & Closing Prayer**

Gloria McEachern moved that we adjourn, and the meeting ended with the Grace at 4:03PM.

**Next Parish Council meeting – Thu 19 NOVEMBER 2020, 2:30PM by Zoom video conference.**

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These minutes were approved by Parish Council at a subsequent meeting:

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Judy Tyson,  
Incumbent's Co-Warden

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Dovens Steele,  
Incumbent's Co-Warden

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Walter Stewart,  
People's Warden