

## **BOARD MEETING MINUTES**

September 16, 2020

*Present:* Grace Halverson (Chair), Bruce Larson, Trevor Harris, Carlotta Liechti, Val Stainton, Heather Mann (Minutes), Karen Millard

Grace calls the meeting to order at 6:04pm

### **1. Opening Prayer / Reflection -- Welcome to the Squamish Nation Traditional**

**Territory** Ha7lh en skwalwn Kwis tl'iknumut tl'a Skwxwuu7mesh Uxwumixw

Karen opens with a prayer by Christine Sine

### **2. Additions to Agenda**

Bruce amends to move Heather appointment to 2a

#### **2.a. Election/appointment of 5th board member, Heather Mann, Secretary**

**MOTION** to appoint Heather Mann to the SUC Board as Recording Secretary

Carlotta moves, Val seconds. Carried.

### **3. Approval of Agenda**

**MOTION** to approve agenda

*Trevor moves, Carlotta seconds, Approved.*

### **4. Review and acceptance of Board Minutes from July 22, 2020.**

No concerns

### **5. Correspondence**

No additions

### **6. Pastoral Relations and Governance**

Grace: People have been working sort of independently. Julie, Marilyn, and Grace have met getting started with the position. We are now at a stage where we will get feedback from the congregation. We are hoping to summarize this data for the October board meeting.

Focus groups will take place next week. The following week, we hope to put something together.

The Community of Faith profile has to be completed, which will include a new pastoral position description. That will be happening early October. After we have completed it, a submission will go to Mark Coulombe at Pacific Mountain Region. We hope to approve it at the October Board meeting and then bring it to a congregational meeting. Two weeks notice following the October Board meeting must be given. A date will be set at that meeting.

Karen, Grace, and Heather worked on an update to the SUC Constitution -- this was sent out to members of the Board.

**ACTION:** Board members should look over the SUC Constitution document, critique it, and send any feedback to Heather.

#### **7. Business arising from Minutes**

We greatly appreciate Val stepping in to do the minutes.

#### **8. Treasurer's Report**

**MOTION:** Bruce moves that we accept the treasurer's report. Trevor seconds. Carried.

#### **9. Stewardship**

No report

#### **10. Committee Reports**

- ***Ministry and Personnel Report***

No report this month

- ***Finance Committee***

Want to discuss releasing the money in the GIC if we need it.

Trevor: From Board trustees, there was a worry about going through that whole amount. I'm not sure if that would be a concern to the wider congregation.

Grace: We have had a lot of discussion about that over time.

Bruce: Concerns are addressed in the motion. It means we can go ahead and get trustee approval or anything else we need to do.

Carlotta: Did we ever get approved for the loan at VanCity?

Bruce: We needed to pull money from GIC to use as collateral, so we decided not to go that route.

**MOTION** -- That the Board hereby approves all necessary steps to bring a motion to the next Congregational meeting authorizing the Board to have access to Long Term Receivable account #100079707811 at the VanCity Bank for operational expenses  
Moved by Bruce, seconded by Trevor. Carried.

- ***Caring Ministry Committee***

No report this month

## **11. New Business**

### ***Church Usage, Rentals and meetings***

Karen: The Presbyterian Church has been renting our space on Sundays. That has been going fine. We have also been approached by a Seventh Day Adventist Church wanting to do a series (on Saturdays). Both of these are church plants with small congregations; they were previously using other spaces. We are talking to them. Lisa and Karen wrote a COVID protocol around cleaning, etc. We've done a lot of work and have been following Pacific Mountain Region guidelines and BC government guidelines.

We are thinking of saying to groups no more than 30. Looking for assistance taping and measuring out the space.

Grace: Can you send to Heather, we do put all of it on the web. The more information that people can see there, the better.

Bruce: Would think about aerosols and how to ventilate the space.

Grace: This has taken Lisa and Karen a good amount of time to work through.

### ***Worship and prayer study groups***

Karen: At this point in time, we've discussed as a Board where we've landed in terms of in-person worship.

Grace has received some requests about in-person worship. Are folks feeling like they want to do in person worship?

[Most Board members express that they would not be comfortable attending in-person worship]

There are some churches that are re-opening, one or two in Squamish.

Karen: Grace sent me an article regarding churches reopening in Ontario. One of the issues we face is that Provinces have different protocols, as do Church Denominations. Pacific Mountain Region has not changed its stance and does not recommend in-person worship. The Anglican Church was considering it, but they put in a proposal to do a Sunday evening prayer group with a smaller group of people.

Lynn Valley United Church is doing a watch party. They are pre-recording worship and then have a max of 12 people come into the sanctuary. They show on the big screens. They did last week, and required that people wore masks. They did a welcome, then turned on the screen. There would need to be a plexiglass screen in between the worship leader and the congregation if we were to go live.

Have thought about the option for live streaming. What I do know is that would require us getting more camera equipment, upgrading our internet. Technical aspects.

Carlotta: Do people feel the benefits would outweigh the costs?

Trevor: The event Grace hosted at her place. 22 people, well spread out. That was lovely -- however, people had trouble social distancing at the event and he had to ask people to keep distant.

Bruce: When I watch true live streaming, it's a very different experience. In terms of the difficulty, I would say it's remarkably simple.

Heather: Uncle's Church in Toronto does a live service, for 15 minutes leading up to the service people pop onto Zoom and greet one another.

Grace: Attended a service where the pianist plays for 3-4 minutes. If Karen had a worship committee, it would be really helpful. Talked to one person who wanted to connect with her church family.

Trevor: The live stream services have been great.

Summary: The Board is not in a position where we're comfortable having in-person worship.

Karen: The other thing I've thought about starting to make is a study group, or a prayer group. Those that feel comfortable could come.

Carlotta: This internet disconnect that we've had from Day 1, and you say Sea to Sky has updated. Who and how can we? I think it may be financially astute to upgrade the internet, so that if we do want to do live streaming.

**ACTION:** Karen and Lisa will look into this together with Bruce.

Grace: As COVID continues, we will need to look at costs associated with filming services.

Carlotta: We could consider this as a fundraiser.

Bruce: Upgrading the internet -- if your system has been there for more than 3 years, cheaper than you think. In terms of what Grace is saying,

## 12. Staff Reports

- **Minister**

Karen: I have heard back from Rob Crosby-Sheer. They have been in email conversation, will be meeting in the next couple of weeks.

- **Administrator**

Report from Lisa on Spirit Kids was sent out. Things seem to be going well.

### **13. Calendar of Events**

Church usage:

- Patrick McNeely - Pastor of Coram Deo Reformed Presbyterian Church – Sunday services

**Action:** Encourage members of the congregation to sign up for the upcoming focus groups (to gather input on the proposal by the Leadership Team).

### **14. Next Meeting Date – October 21,2020 at 7pm**

### **15. Adjournment**

**MOTION** to adjourn

*Moved by Trevor, seconded by Bruce, Approved.*

### **16. Closing Prayer**

## Pastoral Relations Committee2020

Report September 16, 2020

Marilyn Caldwell  
Grace Halvorson  
Bruce Larson  
Julie Larson  
Carlotta Liechti  
Reverend Karen Millard

Thank you to the above committee members for their commitment to our restructuring. We have met once with Marc Coulombe, Regional Minister in the Pacific Mountain Region, for his input and guidance.

Work to date is as follows:

Bruce Larson is working on a Financial Viability Review.

Karen Millard, Heather Mann and Grace Halvorson have worked with George Meier on a new Constitution. A draft has been circulated to board members for their feedback.

Karen has submitted her proposal for a Spiritual Wellness Centre to the Pacific Mountain Region for their approval.

Karen and Grace will present a short video to introduce the concept of half time ministry for Squamish United Church and the Spiritual Wellness Centre.

Julie Larson, Marilyn Caldwell and Grace Halvorson are working on a revised Position Description for a half time ministry position. A revised administrator Position Description for Lisa Cameron will also have to be done. M & P have had some discussions with Lisa.

The congregation will be asked for input around the priorities and values that they see for ministry recognizing that there will be many changes with only 50% clergy time.

Julie, Marilyn and Grace have arranged for small focus group meetings (8 with 2 facilitators) to discuss their thoughts. Members from the Leadership team and the board will facilitate these groups and the focus questions will assist us in creating our Community of Faith Profile.

A Community of Faith Profile (CFP) must be completed and a template will be circulated to all members of the Pastoral Relations Committee.

**Please see a suggested timeline below.**

September 16	Board meeting	update
September 17	Video to the congregation	
September 22-24	Focus Groups	
September 28 – October 2	Work on the Position Descriptions with input from Karen and Lisa Circulation of the CFP to committee members	
October 5-9	Completion of the draft Community of Faith Profile	
October 14	Submission of the draft CFP to the Regional Minister (Marc) for approval	
October 21	Board Approval of the draft profile	
November 4 (approximate)	Congregational meeting	approval
November	Approval by the PMR of the CFP	



## **For Board Meeting Sept 16, 2020**

### **Report: Spirit Kids Sept. 16th 2020**

Dear Squamish United Board Members,

Spirit Kids Out of School Care opened this week. After carefully researching what parent's needs are, we decided to only open for After School Care from 3pm to 6pm at this time. Our Before School Care program is currently on hold.

We hired two new wonderful Child Care Associates who are available to work 5 days a week. Our goal is to keep our group consisting of the same staff and children each day. Children can only join if they sign up for a minimum of 2 days per week. Drop-ins are only available to children who are already attending our program. We currently have 13 children attending our program.

New health and safety policies have been carefully put in place, addressing new cleaning and sick protocols.

Our first couple of days have been a lot of fun and I trust that our group will grow over the next couple of months.

Lisa Cameron, Manager Spirit Kids