

FIRST METROPOLITAN UNITED CHURCH  
CONGREGATIONAL MEETING – MINUTES  
JANUARY 12, 2020

**ATTENDANCE RECORD:**

A Congregational Meeting of First Metropolitan United Church took place in the sanctuary of First Metropolitan United Church following morning worship on January 12, 2020. A quorum was present. Those entering their names on the circulated attendance list were as follows:

- |                        |                        |                              |
|------------------------|------------------------|------------------------------|
| 1. Anderson, Jim       | 30. Faulkner, Andrew   | 59. Mickelson, Joan          |
| 2. Anderson, Sheila    | 31. Fowler, Al         | 60. Moore, Irene             |
| 3. Attwell, Vicky      | 32. Fowler, Sheila     | 61. Moutant, Joyce           |
| 4. Baddeley, Irene     | 33. Graham, Phyllis M. | 62. Mufford, Caroline        |
| 5. Banfield, Marilyn   | 34. Gray, Janet        | 63. Nasim, Cyril             |
| 6. Bartel, Dennis      | 35. Gray, Steve        | 64. Nasim, Moira             |
| 7. Bartel, Elizabeth   | 36. Higgins, Sharron   | 65. Nelson, Christopher      |
| 8. Bender, Bill        | 37. Hodgson, Don       | 66. Nigussie, Hiwot          |
| 9. Bender, Kathy       | 38. Holmen, Linden     | 67. Oja, Caryl               |
| 10. Bill, Theresa      | 39. Jenkins, Paul      | 68. Page, Lynda              |
| 11. Bond, Penny        | 40. Jenson, Earl       | 69. Porter, Brenda           |
| 12. Bray, David        | 41. Krause, Robin      | 70. Prestwich, David         |
| 13. Breckon, Robin     | 42. Krawciw, Alec      | 71. Prestwich, Leanne        |
| 14. Breckon, Ross      | 43. Krawciw, Margaret  | 72. Querengesser,<br>Heather |
| 15. Buchanan, Patti    | 44. Lazaruk, Walter    | 73. Rolston, Barry           |
| 16. Chatfield, Shirley | 45. Lowery, Clare      | 74. Scott, Larry             |
| 17. Clark, Liane       | 46. MacDonald, Emily   | 75. Shemilt, Pam             |
| 18. Cook, Kathryn      | 47. Mackinnon, Shelagh | 76. Stennes, Sharon          |
| 19. Cooknell, Sherri   | 48. MacQuarrie, Marg   | 77. Thurbide, Cam            |
| 20. Darling, Vesta     | 49. Maffey, Ann        | 78. Thurbide, Eileen         |
| 21. Davey, Pat         | 50. Malcolm, Edeana    | 79. Tyler, Annalysa          |
| 22. Dempsey, BettyAnne | 51. Mathis, Vreny      | 80. Walma, Susan             |
| 23. Denton, Marion     | 52. McDonald, Lynne    | 81. Warburton, Rennie        |
| 24. Dillabough, Andrea | 53. McGill, Larry      | 82. Warburton, Ruth          |
| 25. Drent, Jan         | 54. McGill, Mona       | 83. Wright, Jean             |
| 26. Drent, Janice      | 55. McKee, Marie       | 84. Zilkie, Marg             |
| 27. Duke, Dawn         | 56. Medland, Jacquie   |                              |
| 28. Duke, Don          | 57. Mellows, Marketa   |                              |
| 29. Ellis, Carol       | 58. Mellows, Richard   |                              |

1. **WELCOME** and call to order by Marion Denton at 12:05 pm.

**OPENING PRAYER** was given by the Rev. Shelagh MacKinnon.

2. **OPENING BUSINESS:** Board Treasurer, Liane Clark.

**Motion:** Liane Clark/Patti Bucanan -- That all present at today's meeting can vote, following approval of this motion. (Only members could vote on this initial motion.)

**Carried.**

FIRST METROPOLITAN UNITED CHURCH  
CONGREGATIONAL MEETING – MINUTES  
JANUARY 12, 2020

**3. APPOINT MEETING LEADERS:** Church Board Chair, Edeana Malcolm.

**Motion:** Edeana Malcolm/Barry Rolston -- That Larry Scott be appointed Secretary for the January 12, 2020 Congregational Meeting. **Carried.**

**Motion:** Liane Clark/Ross Breckon -- That Marion Denton be appointed Chair for the January 12, 2020 Congregational Meeting. **Carried.**

**4. APPROVAL OF AGENDA:** Marion Denton

Larry Scott/Irene Moore -- That the agenda for this January 12, 2020 meeting be approved as circulated. **Carried.**

**5. ACCEPTANCE OF MINUTES:** Marion Denton

**Motion:** Larry Scott/David Prestwich -- That the minutes from the March 31, 2019 Congregational Meeting be accepted as circulated. **Carried.**

**6. TRUSTEE MOTIONS:** Liane Clark

**Motion:** Liane Clark/Robin Breckon -- That the resignation of Irene Moore from the Board of Trustees be accepted with the congregation's thanks for her 8 years of service. **Carried.**

This is the maximum length of uninterrupted service allowed for a trustee, as specified by the congregation's constitution. (Only members could vote on this motion, according to the Handbook for Trustees.)

Edeana Malcolm assumed the chair for the following motion.

**Motion:** Liane Clark/Ross Breckon -- That the congregation approve the appointment of Marion Denton as Trustee effective immediately. **Carried.**

(Only members could vote on this motion, according to the Handbook for Trustees.)

**Motion:** Liane Clark/Andrew Faulkner -- That the congregation approve the appointment of Earl Jenson as Trustee effective immediately. **Carried.**

(Only members could vote on this motion, according to the Handbook for Trustees.)

**7. BUDGET 2020 –** Treasurer Liane Clark referred to printed handouts as she guided the congregation through an overview of the proposed budget items, before each of the following motions was brought to a vote. The handouts are appendices to these minutes, as follows:

**Appendix 1:** Budget 2020 Restricted Funds

**Appendix 2:** Budget 2020 Operating

**Appendix 3:** Budget 2020 Operating Notes

**Appendix 4:** 2020 Capital Budget

**Appendix 5:** 2020 Narrative Budget

The handouts were available on the church website, and as printouts on January 5<sup>th</sup> after services, and also today after services.

FIRST METROPOLITAN UNITED CHURCH  
CONGREGATIONAL MEETING – MINUTES  
JANUARY 12, 2020

**Motion:** Liane Clark/Al Fowler -- That First Metropolitan United Church congregation approve the 2020 Restricted Fund Budget as presented. **Carried.**

**Motion:** Liane Clark/Kathy Cook -- That First Metropolitan United Church congregation approve that the annual matching of contributions to the United Church Mission & Service and World Development & Relief funds made by members and adherents be \$0 in 2020 from the current maximum of \$20,000 unless there is surplus income in 2020 in the Foundation Memorial Endowment Fund that can be used for this matching. **Carried.**

The Treasurer clarified that “surplus income” means the income that remains after the Foundation has covered service fees for its operating and made any requested donations to cover the congregation’s operating deficit. This also takes into account its investment income, donations/bequests and any transfers it receives from charitable foundations.

**Motion:** Liane Clark/Brenda Porter -- That First Metropolitan United Church congregation approve a 1.9% cost of living increase for all staff members effective January 1, 2020. **Carried.**

**Motion:** Liane Clark/Linden Holmes -- That the First Metropolitan United Church congregation request that the First Metropolitan United Church Foundation directors support the budgeted and authorized operating and capital expenses of First Metropolitan United Church during 2020 by releasing income earned by the Memorial Endowment Fund as required and, if necessary, by making available funds from the capital of the Memorial Endowment Fund. **Carried.**

**Motion:** Liane Clark/Robin Krause -- That First Metropolitan United Church congregation approve the 2020 Capital Fund Budget as presented. **Carried.**

**Motion:** Liane Clark/Susan Walma -- That First Metropolitan United Church congregation approve the 2020 operating fund budget as presented.

The chair expressed the thanks of the congregation to Treasurer Liane Clark for her extensive and thorough work in preparing the budget process, and in undertaking many administrative tasks on behalf of First Metropolitan United Church. **Applause.**

8. **CLOSING BLESSING** – Reverend Shelagh MacKinnon closed the business with a blessing.
7. **ADJOURNMENT** – The approved agenda having been completed, the chairperson adjourned the congregational meeting at 1:00 pm.

---

Chairperson, Marion Denton

---

Secretary, Larry Scott