

Westview Daycamps - COVID-19 Risk Mitigation Plan

We are following the Government of Alberta Guidance for Day Camps and Day-Cares, as well as Alberta Health Services regulations as closely as possible to ensure the health of you and your children. Documents can be found here:

- COVID-19 Information - Guidance for Day Camps:
<https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-day-camps.pdf>
- COVID-19 Information - Guidance for Day Care/ Out of School Care:
<https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-daycare-out-of-school-care.pdf>

	Government of Alberta Guidelines	What we are doing
SAFETY	<ul style="list-style-type: none"> - Day camp programs may operate in cohorts of 10 people. This includes both staff and children. <ul style="list-style-type: none"> - A cohort is defined as a group of children and staff members assigned to them who stay together throughout the day. 	<ul style="list-style-type: none"> - We are running only one cohort to limit exposure. - All multi-cohort specific rules in the Alberta documents do not apply due to having only one cohort (ex. Use of Shared Spaces)
	<ul style="list-style-type: none"> - Staff members, parents, or guardians, and children must not attend the program if they are sick, even if symptoms resemble a mild cold. <ul style="list-style-type: none"> - Symptoms to look for include fever, cough, shortness of breath, sore throat, runny nose, nasal congestion, headache, and a general feeling of being unwell. - Staff must ask parents and guardians to check the temperatures of their children daily before coming to the program. Parents and guardians should be reminded of this requirement when children are first registered for the 	<ul style="list-style-type: none"> - We will be not be allowing children to attend our programs if they are sick with any symptoms. - We will be taking the temperature of all participants and staff upon arriving at the program, and we will be recording the temperature for our records. If a child has a fever, they will not be allowed to attend. <ul style="list-style-type: none"> - <i>For reference, normal temperatures are:</i> <ul style="list-style-type: none"> - <i>Mouth: 35.5 - 37.5°C (95.9 - 99.5°F)</i> - <i>Underarm: 36.5 - 37.5°C (97.7 - 99.5°F)</i>

	<p>program and through visible signage at entrances and drop off areas.</p> <ul style="list-style-type: none">- Staff must conduct active symptom screening of each child every day with the parent or guardian as they drop off their children.	<ul style="list-style-type: none">- <i>Ear (not recommended in infants): 35.8 - 38.0°C (96.4 - 100.4°F)</i>- We will be conducting active symptom screening of each child daily at drop off, and recording the answer for our records.<ul style="list-style-type: none">- Do you have any of the following new or worsening symptoms or signs (Cough, shortness of breath, sore throat, runny nose, sneezing or nasal congestion, hoarse voice, difficulty swallowing, difficulty smelling or tasting, nausea, vomiting, fatigue, chills, headache)?- Have you travelled outside of Canada or had close contact with anyone that has travelled outside of Canada in the past 14 days?- Do you have a fever?- Have you had close contact with anyone with respiratory illness or a confirmed or probable case of COVID-19? If yes, did you wear PPE?<ul style="list-style-type: none">- <i>If answer NO to all questions, they can participate in program.</i>- <i>If answer YES to any question 1-3, cannot participate in program and will be directed to contact AHS.</i>
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	<ul style="list-style-type: none"> - Programs must keep daily records of anyone entering/attending the day camp who stays for 15 minutes or longer (e.g. staff working each day, children, etc.). - Records must be kept up-to-date and available to facilitate contact tracing in the event of an outbreak. - All visitors or special guests should also be documented 	<ul style="list-style-type: none"> - We will be keeping up to date logs of who is present at program, including drop-off and pick-up times, temperature, and symptom screening questions. - To limit people inside the building, all drop-off and pick-up will be done outside, following social distancing procedures. <ul style="list-style-type: none"> - If weather is poor, kids will remain inside the doors and be released when their parents are outside.
	<ul style="list-style-type: none"> - Any program connected to a confirmed or probable case of COVID-19 will be required to close for a minimum of 72 hours to allow contact tracing, and then adhere to recommendations from Alberta Health. 	<ul style="list-style-type: none"> - We will close program and follow all AHS instructions if there is a confirmed or probable case of COVID-19
		<ul style="list-style-type: none"> - Regular hand washing and hand sanitization will be encouraged. - Signs will be posted in the bathrooms reminding of proper handwashing technique.
ILLNESS	<ul style="list-style-type: none"> - If a child develops symptoms while at the program, the child should be isolated away from other children and the parent or guardian should be notified to come and pick up the child 	<ul style="list-style-type: none"> - We will have a designated room to isolate a sick child away from others while they wait to be picked up by a guardian. <ul style="list-style-type: none"> - A staff member will remain with the

	<p>immediately. If a separate space is not available, the child needs to be kept at least 2 metres away from other children.</p> <ul style="list-style-type: none"> - If a child requires close contact and care, staff can continue to care for the child until the parent or guardian is able to pick them up. <ul style="list-style-type: none"> - Staff should wear a mask during all interactions with the child and should avoid contact with the child's respiratory secretions. <ul style="list-style-type: none"> - Staff should wash their hands before donning a mask and before and after removing the mask (as per mask guidance), and before and after touching any items used by the child. - All items used by the child while isolated should be cleaned and disinfected as soon as the child has been picked up. Items that cannot be cleaned and disinfected (e.g. paper, books, cardboard puzzles) should be removed from the program and stored in a sealed container for a minimum of 10 days 	<p>child wearing a mask, and following all mask wearing protocol (Page 3 - https://www.albertahealthservices.ca/assets/info/ppih/if-ppih-ncov-2019-public-faq.pdf)</p> <ul style="list-style-type: none"> - All items used by a child while isolated will be immediately disinfected and cleaned.
	<ul style="list-style-type: none"> - If a staff person develops illness while at work, they should immediately remove themselves from any contact with others, notify their supervisor and go home. 	<ul style="list-style-type: none"> - Staff members will undergo daily temperature and active symptom screening prior to starting work. This will be recorded in an up to date log. - Staff members will be allowed to leave if they develop any sort of illness at work. The proper protocol will be followed in regard to AHS and disinfecting if needed.
DROP-OFF AND PICK-UP	<ul style="list-style-type: none"> - Programs must develop procedures for drop off and pick up that support physical distancing 	<ul style="list-style-type: none"> - Pickup will occur outside in designated areas to limit people inside the building and allow

PROCEDURES	and separate cohorts to the greatest extent possible.	<p>greater room for social distancing.</p> <ul style="list-style-type: none"> - It will be encouraged that only one designated parent or guardian drop-off and pick-up each child.
	<ul style="list-style-type: none"> - There should be no non-essential visitors at the program. Parents or guardians are able to attend the program when needed, but should minimize time spent there. 	<ul style="list-style-type: none"> - We will be having no special guests or outside people coming in to run programs. - If parents or visitors need to enter the building for whatever reason, they will be asked to sign-in and complete a temperature check and active symptom check to be logged.
	<ul style="list-style-type: none"> - Day camp operators and staff should use telephone or video conferencing when possible to meet with staff and parents and guardians 	<ul style="list-style-type: none"> - Parents and guardians will be given the Westview Baptist Church phone number and will be encouraged to call if communication is needed.
	<ul style="list-style-type: none"> - Alcohol-based hand sanitizer containing at least 60% alcohol content should be placed in all entrances to the program area in for use by staff, parents doing pick-ups/drop-offs, and other essential visitors. 	<ul style="list-style-type: none"> - Hand sanitizer will be placed at all entrances throughout the building, as well as in commonly used areas. - Signs will be posted asking all people entering the building to use hand sanitizer when they enter.
PHYSICAL DISTANCING	<ul style="list-style-type: none"> - Where possible, physical distancing practices should occur. 	<ul style="list-style-type: none"> - Avoid close greetings like hugs or handshakes and encourage physically-distant greetings such as “air fives” and waves. - Plan for physically distant activities. - Participants will be encouraged to use separate tables when eating, and remain in their own space in other situations. - Each individual will have a separate, labeled, designated bathroom stall. - When applicable, participants will be provided

		their own set of supplies (Ex. scissors, markers) to use for the duration of the program.
PROGRAM PLANNING	<ul style="list-style-type: none"> - To help plan activities, staff should ask themselves the following questions to determine the risk of the activities and whether they are allowed to proceed. <ul style="list-style-type: none"> - Does the activity violate a public health order? - Does the activity involve shared surfaces or objects frequently touched by hands? - Can an activity be modified to increase opportunities for physical distancing? 	<ul style="list-style-type: none"> - All planning will take these questions into consideration and attempt to ensure the safest possible environment for all participants.
	<ul style="list-style-type: none"> - To align with physical distancing requirements, field trips and activities requiring group transportation are prohibited. 	<ul style="list-style-type: none"> - We will remain on site at all times.
FOOD SERVICES MEALS AND SNACKS	<ul style="list-style-type: none"> - No self-serve or family-style meal service - Ensure that food handling staff practice meticulous hand hygiene and are excluded from work if they are symptomatic. - There should be no common food items (e.g., salt and pepper shakers). Meals should be served in individual portions by a designated staff member to each child. Utensils should be used to serve food items (not fingers). 	<ul style="list-style-type: none"> - There will be no food provided by the program. - There will be no access to water fountains.
	<ul style="list-style-type: none"> - Food provided by the family should be stored with the child's belongings or, if refrigeration is required, should be kept in an area designated for the child's cohort and should not be handled by other cohorts' staff. 	<ul style="list-style-type: none"> - All food and drinks (lunches, snacks, water) will be brought from home by the participant and stored with the child's belongings. - Personal waterbottles may be refilled in the sink if needed.

	<ul style="list-style-type: none"> - A best practice is to enforce a “no food sharing” policy and ensure all campers bring their own water bottles. Ensure participants label personal belongings 	<ul style="list-style-type: none"> - Participants will be reminded to not share food.
	<ul style="list-style-type: none"> - No activities involving child participation in food preparation are allowed. 	<ul style="list-style-type: none"> - There will be no food provided by the program.
	<ul style="list-style-type: none"> - Where possible, children should practice physical distancing while eating. 	<ul style="list-style-type: none"> - Participants will eat at separate tables or in separate designated spaces.
CLEANING	<ul style="list-style-type: none"> - Programs should engage in frequent, thorough cleaning and disinfecting each day. - Clean and disinfect frequently touched objects and surfaces as per AHS’ Public Health Guidelines for Environmental Cleaning of Public Facilities during Respiratory Illnesses in the Community 	<ul style="list-style-type: none"> - Frequent cleaning and disinfecting will occur and recorded in a log. - We will follow all AHS guidelines.