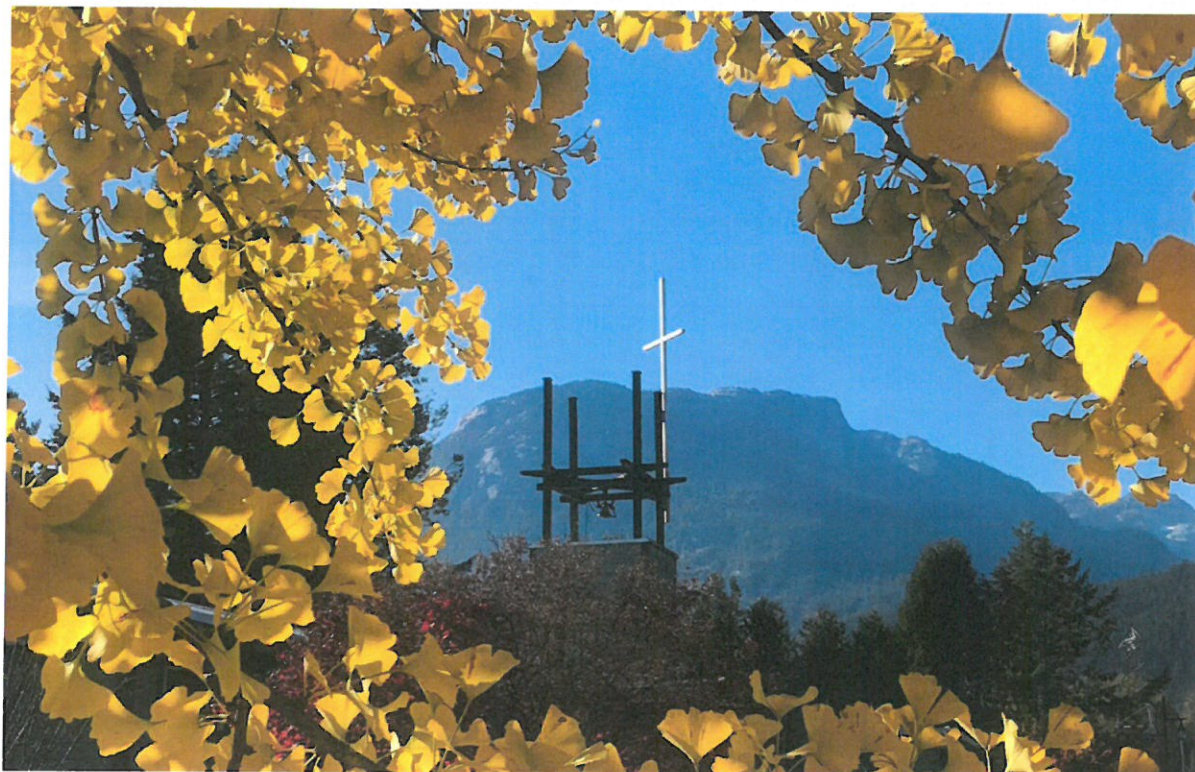


# St. John the Divine Anglican Church

## Annual Vestry Meeting

Sunday February 23<sup>rd</sup>, 2020



*We believe in an abundant God, a sacrificial, life-giving Jesus, a compassionately, creative Spirit working among us to do more than we can ask or imagine on our own.*



Address: 1930 Diamond Road in Squamish

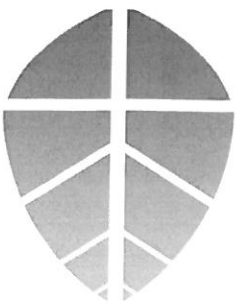
Office Hours: Wednesday, Thursday, Friday 9:30-1:00pm

Phone: 604-898-5100

Email: [info@squamishanglicanchurch.ca](mailto:info@squamishanglicanchurch.ca)

Website: [www.squamishanglicanchurch.ca](http://www.squamishanglicanchurch.ca)

Look us up on Facebook at St John the Divine Anglican Church Squamish



# Parish of St. John the Divine, Squamish

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1930 Diamond Road P.O. Box 236 Garibaldi Highlands, BC V0N 1T0  
www.squamishanglicanchurch.ca (604) 898 - 5100

January 31, 2020

## NOTICE OF ANNUAL VESTRY MEETING

Sunday, February 23rd, 2020

TAKE NOTICE the Annual Vestry Meeting will be held immediately following the 10:00 am service on SUNDAY, February 23<sup>rd</sup>, 2020 in this Parish, for the purpose of receiving reports, electing officers and Delegates and Alternate Delegates to Synod.

The Vestry of the Parish consists of all baptized persons of the age of sixteen or over who are accustomed worshippers within the Parish and whose names have been on the Membership Roll of the Parish for at least the three months preceding the Vestry Meeting, but no person shall have their names on the Membership roll of more than one Parish in this Diocese at the same time. Only those members of the Vestry who have within the preceding twelve months provided an identifiable commitment of time, talents or financial resources to the Parish or have been in receipt of the ministrations of the Parish because of illness or other incapacity shall have the right to vote at any Vestry Meeting.

Dated this 22<sup>nd</sup> day of January 2020

The Reverend Cameron Gutjahr



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### **Parish Statistics for 2019**

Baptisms	0
Confirmations	0
Marriages	4
Recorded Deaths	2

At the end of the year there were 63 people listed as members of St. John's living in 43 households.

Average attendance at the 10:00 am service was 41.

Average number of communicates was 39.

**The Parish of St. John the Divine, Squamish**

**Annual Vestry Meeting Agenda**

**February 23rd, 2020**

Call to Order and Opening Prayer

1. Adoption of the 2020 Annual Vestry Meeting Agenda
2. Adoption of the Minutes from the 2019 Annual Vestry Meeting
3. Business Arising from the Minutes
4. Presentation and Reception of the annual reports (Rector, People's Warden, Rector's Warden, Deputy Warden, Synod Delegate, Altar Guild, and Envelope Secretary)
5. Appointment of Lay Administrators for Holy Communion
6. Presentation and Reception of the Treasurer's Report/2019 Financial Statements
7. Presentation and Adoption of 2020 Budget
8. Nominations and Appointment of Parish Council
9. Other Business
10. Announcements and Adjournment

Closing Prayer followed by lunch in the Parish Hall

**Annual Vestry Meeting for 2018**

**Held February 10, 2019**

**The Reverend Nick Parker – Vicar**

**Chair – David Hildreth**

**Secretary – Karen Brumpton**

Motion to call to order by Donald Lawton and seconded by Eleanor Faveris

The meeting opened with a prayer.

An attendance sheet was passed around.

Adoption of the agenda was moved by Don Christie and seconded by Alice Christie. Carried

Adoption of minutes of the minutes & attendance from Vestry meeting held February 18, 2018 was moved by Pam Tattersfield and seconded by Edie Hildreth. Carried

David thanked Elaine for all her hard work in getting the vestry reports collected, printed and on time.

David requested a motion for all reports to be accepted at once. It was moved by Peg Tinney and seconded by Dorothy Bruce. Carried

David Hildreth spoke:

At this time for a moment, may I draw your attention to the “Rev’s” well written seven tenets notes. And on record to appear in the Vestry minutes, our appreciation to Nick for spiritual leadership and his passionate love for St. John the Divine. Nick has certainly given us the ability to know God trusts us to share the love to all the Nick demonstrates. There will be more on May 26<sup>th</sup>. I do however want to share a LinkedIn Message from Randy Murray at the Diocese office “I was saddened to hear about Nick’s retirement but you folks are really flourishing at St. John’s IMHO. It is a place the could be a model for smaller parishes in the diocese, due in huge part to Nick’s ministry.” So thank you Nick from all here at St. John the Divine and God Bless and much Health & Happiness in your next chapter. Enjoy the evenings in the hot tub with a glass of wine and Sandi. You both have earned that after thirty seven years!

As well, we thank Pam as she retires from her role as Vicar’s Warden after eight amazing years of unselfish leadership and contributions. Pam’s report, like Nick’s says it all. Quoting Pam in her report, “I am not going anywhere and will help out where others may not want to go.”

However again let it be recorded that the parishioners of St. John the Divine say "Thanks". Rest assured, I have already "signed" Pam to a lifetime membership in Budget Input, Leadership of PWRDF, World Day of Prayer, Christmas Care, Readers, etc. I assured her the income with those roles would continue at the same amount – LOL – So Pam, on behalf of the Parish, our sincere appreciation, God Bless & Much Health & Happiness.

Eve Brealey presented the Treasurer's Reports – First the General Fund Financials which were Moved by Eve and seconded by Don Lawton. Carried

The Building Fund Financials were presented. It was explained that the debt is now paid off. It was moved by Eve and seconded Dorothy Bruce. Carried.

#### Verbal Reports & Discussion

Reverend Nick Parker – Looking forward, not looking back. I came for one Sunday, then three and It is now five years later. The sky is the limit. I was the finger in the dyke. Aim for someone who lives in town. Read the seven points in the written report. Bureaucracy steps in so don't let it rule. Don't be afraid to say no and wait for the right person.

The Wardens regarding their meeting with the Bishop on January 30.

The Bishop sent an email saying that it was an exhilarating meeting with the wardens.

Pam Tattersfield said that David got the groundwork done for the meeting. Trevor Mills put together a Parish profile with the help of David & Pam. We have the Rectory for a priest to live in which can be a plus. It was a very positive meeting.

Trevor Mills said that they were surprised that we were so prepared with the Parish Profile started. They want stability here. There should only be one person between Nick & the new priest. Not a succession of visiting clergy. It was a very reassuring meeting.

There will be a meeting after the Church Board meeting on March 17<sup>th</sup> with Stephen Muir. It was mentioned that he was mentored & trained by Nick.

The appointment of the Lay Administrators – Reverend Nick Parker

Eve Brealey, Rita Carey, Carol Cheal, Don Christie, Pam Lokken, Pam Tattersfield, David Hildreth, Edie Hildreth.

The appointment has to be done at Vestry every year as names are approved as people come and go.

Donald Lawton as a priest is eligible and doesn't have to be approved.

**Nominations:**

The nominations for 2019 Church Committee are as follows:

Vicar's Warden	David Hildreth
People's Warden	Trevor Mills
Deputy Warden	Karen Brumpton
Secretary	Anna Morgan
Treasurer	Eve Brealey
Envelope Secretary	Rita Carey
Envelope Assistant	Lou Remple
Member at Large	Muriel Shephard
Delegate to Synod	Pam Tattersfield
Alternate Delegate to Synod	Rita Carey

David Hildreth gave sincere thanks to Anna Morgan & Muriel Shephard for agreeing to be on the Church Board. We still need an understudy for Eve as Treasurer.

David called three times for nominations from the floor. There were none.

**The Canonical Committee is as follows:**

Vicar's Warden	David Hildreth
People's Warden	Trevor Mills
Deputy Warden	Karen Brumpton
Delegate to Synod	Pam Tattersfield
Alternative Delegate to Synod	Rita Carey
Members	Anna Morgan
	Muriel Shephard

The Venerable Stephen Muir, Archdeacon of Capilano

The list of people are the Canonical Committee once approved by the Archbishop. The Committee was nominated by Trevor Mills & seconded by Karen Brumpton. Carried



The Budget was presented by Eve Brealey & Pam Tattersfield. There was discussion about this and then Pam Tatterfield moved that this be accepted & Don Christie seconded. Carried.

**Other Business:**

David Hildreth spoke to the fact that we need to have an AED (defibrillator) in the church. With it being a space being rented out to public groups we should be worried about litigation.

Dorothy Bruce mentioned points her daughter said that we should check when getting one.

Pam Tattersfield talked about a program where they had been supplied but unfortunately not anymore. It was suggested that we also need training in using one. David has a contact at the fire department that might be able to help us out. Peg Tinney kindly offered to pay for the cost of one. At the Church Board Meeting on March 17 a decision will be made on the AED to purchase.

It was moved by Donald Lawton & seconded by Eve Brealey that the church purchase an AED which Peg Tinney would pay for. Carried

There was no other business.

Dorothy Bruce moved to adjourn the meeting. Donald Lawton seconded. Carried

Pam Tattersfield said a closing prayer.

Trevor Mills led the Grace.

## **The Rector's Report ~ The Reverend Cameron Gutjahr**

### ***Getting Started***

It really was an exciting 2019 at St. John's, and I can only speak about the last 6 months of it that I experienced since joining you in July. I give thanks that Archbishop Melissa has sent me here – I feel the guidance of the Holy Spirit in all of it. I could not imagine a better place to begin my ordained ministry. So much has happened, even in only 6 months, that I will only provide some of my favourite highlights!

But before anything more, let me first thank you: my amazing team of wardens, parish council members, administrator, cleaner, the myriad of dedicated volunteers – all of you members, friends, siblings in Christ, who have welcomed me so warmly; who have been so flexible and generous with your time and energy in service to the Gospel. None of the ministry that St. John's has done in the past year would be possible without you.

### ***Relationship Building***

The last 6 months of 2019 were characterized, for me, by relationship building. 'Coffee, Cookies and Conversation with Cameron' in August was a huge success, and I was able to visit with well over half the congregation. Visiting has continued since then, both with members of the congregation, and with the wider community.

I have been intentional with my time, trying to spend a lot of it out in the community, to build relationships, and to be a visible reminder of the Church's presence, and God's love in the world. I have spent time helping, visiting and meeting people at the foodbank, through the Squamish Multifaith Association, through Community Christmas Care, at the Remembrance Day service, at the Hospice Society Memory Tree event, through our user groups that we host every week, meeting up with local ministers, and just generally trying to do a good deal of my work out and about throughout town. To increase our visibility and presence, and to encourage building relationship in our neighbourhood, it has also been fun to play with our new chalkboard sign, and to organize a little table to hand out candy and hot chocolate at Halloween.

Among many firsts this year, this was also my first Christmas Bazaar (ever!!) and Nativity Display. It was certainly impressive, both in terms of a fundraiser for the church, as well as an opportunity to welcome the community into our space. It was also my first set of Christmas services, which were well attended, including a first-for-us Christmas Carol sing-a-long. It was a special season to remember and celebrate the birth of Jesus.

With relationship building, with presence, with invitation, comes people who are interested to learn more, who are curious. Throughout 2019 we have welcomed some new people to our community and have continued to see many visitors and people coming to check us out.

### ***Formation and Fun***

Another major theme for me in 2019 at St. John's has been formation and fun! We kicked off September right by having a wonderful BBQ and bag blessing, continuing with Holy Cross Sunday, where people brought in crosses, a St. Francis pet blessing, and St. Michael and All Angels, with angel food cake! These all provided opportunities to invite people to church, and to deepen our own spiritual lives in a fun, participatory way.

The number of ministry groups that we offer during the week expanded in 2019, and provided a range of opportunities for people who come to St. John's on Sunday mornings, as well as those who don't, to connect with this community and with the Divine in life-giving ways. The weekly Discussion Group and monthly Men's Breakfast have continued to be well attended and lively opportunities for discussion and fellowship. Our new weekly prayer group has picked up a following, and is a meaningful moment of quiet and prayer on Thursday mornings. Our new weekly Ukulele Hymn Jam Group is a fun opportunity to make music together, and has even begun to be introduced to our Sunday morning worship. Our weekly labyrinth walk drop-in has not been well attended, but has been meaningful for those who come, and remains a wonderful time of quiet and meditation and Thursday evenings.

A big thank you to everyone who came out to the training mornings for leaders of the prayers of the people, servers and communion assistants, and readers; as well as to those who have offered their musical talents alongside our long-time faithful musician and pianist. I feel that this has helped us to continue to deepen our participation and engagement in the worship that we offer here every Sunday.

While no children came to our Advent Sunday School offering in 2019, we have laid the groundwork for children's ministry in 2020 and in the coming years. We have done this with the activity bags that we have made and assembled, the leaders who come forward to begin to be trained and equipped, and the grant we received from the diocese.

### ***Wrapping Up and Looking Forward***

If you have read this far, good for you! Pause for a moment. Take a deep breath. Consider this past year and the amazing things that have happened at St. John's. Well done, all you good and faithful servants. Give thanks to God for what our little community of Christ-followers has accomplished, with God's help.

Looking to the coming year, I hope that we can continue practicing and exploring the work of evangelism and invitation – telling our story to the people around us; sharing the good news of God in Christ – a message of love, inclusion, light and life. I hope that we can lean into mission and ministry, reaching out and serving this place where God has called us to be. I hope that we can continue to work to make this a place where families and young people feel welcome, connected, and aware of God's abiding love for them. I believe we can. I have faith in you. I have faith in God – the God who calls us onward.

Thanks be to God!

CG+

## **The Rector's Warden Report ~ David Hildreth**

Saying 2019 was an eventful year in the Parish life of St. John the Divine could be called a true understatement. Sharing some of the highlights of the past year is exciting.

On January 30<sup>th</sup> Pam, Trevor and myself met with Archbishop Melissa Skelton, Douglas Fenton, Executive Archdeacon and Stephen Muir, Archdeacon of Capilano, to request a full time Priest for our Parish. With Stephen Muir's guidance there evolved the creation of a Search Committee, which in turn developed a Parish Profile. With that approved, Her Grace recommended a candidate by the name of Cameron Gutjahr, and together with the search committee, a Skype interview, an in-person interview and with full agreement by all, as well as following all proper Diocese protocol, Cameron accepted the appointment. His Induction was memorable, well attended and most inspiring. Reverend Todd Townshend, who is now Bishop of Diocese of Huron, delivered the homily.

May 26<sup>th</sup> was Nick Parker's final Sunday before his retirement. Primate Fred Hiltz, who was also retiring, officiated at the service. In addition, Archbishop Melissa attended along with many other dignitaries; a true reflection of appreciation for Nick's 37 years as a Priest. Nick and Sandi were presented with a weekend trip to Whistler and a beautiful hand-crafted bench for their outdoor garden, by the parishioners.

St. John's was blessed with guest Priests until Cameron's arrival on July 1<sup>st</sup>. Gary Hamblin, Keith Gilbert and Stephen Muir conducted our Sunday services in the interim.

With Cameron's leadership commencing in July, the ensuing months have been most exciting. We now have weekly ukulele sessions, weekly study group gatherings and bible study reflections to name a few of the new and exciting programs that have been instigated. A most wonderful tradition that Cameron has begun at the beginning of the service gives everyone the opportunity to be present in the moment and to "Breathe in the love of God and breathe out our fears and pain until we are breathing out the love of God to the whole world". Powerful.

Further 2019 reflections and accomplishments that are worthy of mention.

1. Exterior painting of the Church and Rectory. Because of parishioners support and a wonderful anonymous donation, no debt incurred
2. New Church Hall doors installed and because of donations, no debt
3. Hiring of a property manager, to relieve Don Christie of the Rectory rent challenges. We acknowledge the wonderful work Don did in locating tenants, collecting rent and routine inspections etc.



4. Thanks to Pam for volunteering to prepare and submit a grant request. Our Parish was blessed with a \$9,000.00 Grant/Ministry Diocesan gift.

5. Many other happenings involving parishioners took place; special fund-raising events etc. That is what makes St. John's so special; everyone cares, shares and is involved. There is much laughter and fun.

6. On December 22<sup>nd</sup> there was a Christmas sing- along followed by mulled wine and refreshments in the church hall. Our Christmas Eve services were uplifting and special with a 4 p.m. Family Service and a 7 p.m. church Service. On Christmas Day there was a 10 a.m. church Service. Almost 150 people attended these 3 special services commemorating the birth of Christ.

Trevor Mills, our Peoples' Warden will not be continuing on in this capacity this year. Trevor has been most supportive of every activity for St. John's. He was involved in the search for a new Minister for our parish, he assisted in developing the Parish Profile, attended Priest interviews etc. It would require a complete page to list all of Trevor's' caring accomplishments. Let me sum up with, "God Bless you Trevor" as you pursue a lifetime dream of restoration of your rail car. Thank you for all you have done, and for agreeing to continue on with our web page updates and maintenance issues.

As I close, I would like to thank Cameron, Rita Carey and Don Christie, on behalf of the Parish, for their thought-provoking Stewardship updates and also thank several other parishioners for their thoughtful presentations. We ended 2019 in a wonderful financial position, and this has huge positive connotations as we continue our faith journey together.

Thank you for permitting me to be a Warden in this wonderful Parish, and we will, with God's help, continue to grow, share and celebrate our faith and as Cameron said, "Here we go!"

Respectfully submitted.

David Hildreth.

## **People's Warden Report ~ Trevor Mills**

This year was an exciting year for St Johns. We said goodbye and thank you to Rev. Nick Parker for his 5 years of ministry to us and we went through an exciting time of hiring and welcoming Rev. Cameron Gutjahr.

As a warden I was a member of the Canonical Committee and I cannot say enough how great it was working with Bishop Melissa and the staff of the Synod Office through this process of hiring Rev. Cameron. It was a lot of work but in the end, I believe we made the right choice for the continued spiritual leadership of our parish.

We accomplished many maintenance projects around the church. We painted the outside of the building, changed the rotten doors in the hall, painted one of the Sunday school rooms and to many other small jobs to list here. We also had a big closet and storage room clear out and spring garden clean up with Barbecue. A big thank you to all the volunteers who came out to help.

I have worked toward making our website better than ever and getting our information out there on social media so the community gets to know who we are and what we do.

We had an amazing Spring fling and Christmas Bazaar with Nativity Scene display.

I have also created a maintenance binder that lists all the mechanical systems in the church building and when they need maintenance or servicing. There is also a list of future maintenance projects with estimated costs.

It has been a great year and hope to have many more to come.

Respectfully submitted,

Trevor Mills

## **Deputy Warden's Report ~Karen Brumpton**

This was my first year as a Deputy Warden and I would like to thank both David & Trevor for doing the "heavy lifting". A lot was done between us by text, email & visits to the store to accommodate my work schedule. It has been an interesting year and I have enjoyed it.

We didn't do as much fundraising this year as last but there was the Valentine's Have a Heart & the Eggciting Easter eggs. The proceeds of both of these went to Outreach. This year I am planning on doing more as I think this is important and allows a bit of fun when donating.

Respectfully submitted,

Karen Brumpton

## Synod Delegate Report ~ Pam Tatterson

Synod 2019 May 24<sup>th</sup> and 25<sup>th</sup>

Theme: Love One Another

Friday May 24<sup>th</sup>

### Table conversation 1: *Love One Another, Christ's Body: the Church*

Constitution and canons revision. Highlights available in tabular form, in advance.

- This was an update to regularize changes over almost 30 years. Address inconsistencies, gaps, duplication, outdated (lay reader), regulatory moved to regulations, consistent principles for decision-making authority in Parishes, Diocesan Council, Synod; removing provisions covered by Provincial or General Synod; establish broader processes for flexibility and fairness; update to current statutory and legal best practices (Age 21 changed to 18 for Vestry membership and Churchwarden appointment)
- Parish Organization: "Parish Council" for CC, "Associate Wardens" for deputies, "Search Committee" for Canonical, Priest in Charge (PIC) for Rector, Vicar, etc. PIC is chair of Parish Council.  
Legal responsibility for the administration of parishes rests with PIC together with wardens and, if applicable, elected trustees.
- New Rules of Order: Kerr and King's *Procedures for Meetings and Organizations*, 3<sup>rd</sup> Ed Used by General Synod and recommended for Vestries and other Diocesan Committees.
- Substantial revision of Canon 18 governing the Board of Discipline: set-up, rules and procedures of the Diocesan Court to match current provincial, national and legal practices.

### Program Reports

- PWRDF
- Sorrento Centre (.ca)
- Mission to Seafarers – Peter Smith
- Treasurer – Bob Hardy      \$17.5M from sale of 4 properties in 2018 + other investments = \$70M total

## Resolutions

- #2 Increase Anglican Initiatives Fund administrators from 5 to 7 that include Bish, Treas, Chancellor with 4 others elected for 3 terms max. (Because AIF now includes 4 other funds)
- #3 changes to AIF regulations must pass by 2/3 majority of 2 consecutive Synods.
- #4 parish operating receipts do not include *flow-through funds such as PWRDF, Dc voluntary contributions, PD grants, curacy support or outside grants for the mission and ministry of parishes.*
- #5 10% of funds from the sale of properties from Jan 1, 2018 onward will be allocated 5% to be “returned” to the indigenous peoples claiming title to the lands on which they sit, 2.5% to fund and endow indigenous justice, reconciliation and indigenous-led ministries in our diocese, 2.5% to support self-determining indigenous Anglican Church within the Anglican Church of Canada. (requested by indigenous groups consulting with the national church)

Sat., May 24

**Morning Prayer** with Homily by Fred Hiltz – *the story of the honourable Bede*

**Self-Determining Indigenous Church** – *Fred Hiltz and Jerry Adams (Diocesan Indigenous Justice Coordinator)*

- Discussion of the evolution of indigenous ministry within the national church, starting from 1 bishop, Mark MacDonald 25 years ago, growing to 12 in 5 northern provinces and territories.
- General Synod will honour the 25<sup>th</sup> anniversary of the 1994 covenant with the Council of Indigenous people to build an indigenous church within the Anglican Church of Canada
- The Anglican council of indigenous people will be able to determine their representatives, who will be full members of General Synod, and they will have some kind of constitution. Self-determination within the church is very important to this Council.
- The National Indigenous Bishop will become an Archbishop.
- Council of Elders – vision-keepers who hold the church account to UN Declaration of Ind Rights

**Time with the Primate** - Table conversation 2:      *Affirmations passed by Council of General Synod*



- Almost unanimously accepted by Synod floor, there were a very few same-sex concerns, and they were discussed without rancour. (The affirmations later passed as Resolution 7)
- Concerns were that there was no affirmation to live them out. No follow-through
- Same-sex "A05I-R2" amendment to Canon 21 (marriage) 1<sup>st</sup> reading in 2016 passed by 2/3 majority of lay, clergy and bishops at General Synod. It will be on the 2019 agenda, and if it passes by the required 2/3 of each group for the second time (doctrinal matters), it will become an Act of Synod. If not, it will be defeated.

**Property Development** – interesting presentation of possibilities by committee that includes Rob Dickson and Tellison Glover. They have resource packages that may be helpful to us one day.

#### **Program Reports**

- VST – growing strong with Richard Topping
- VGH Chaplaincy – Rev Bryan Rivers. Contact John Stephens if we wish to support

#### **2019 Budget and Vision Budgets 2020 and 2021**

- All passed with only some discussion, no real controversy
- Diocesan Consolidated Trust Fund is a good place for us to invest (!)– low fees, large fund - good ROI
- \$200K extra expenses in 2020 anticipated from hosting Gen Synod 2019, \$400K extra in 2021 for episcopal succession – election of new Bishop.

#### **Resolutions**

- Resolution 8 – youth affirmation recognizing a climate emergency. Diocese will support all parish efforts to reduce emissions, and efforts to be documented in annual vestry reports. Amended to Include Thinstallation of 2 EV charging stations at the Synod office.
- Resolution 10 (2EV charge stations) withdrawn; 9 through 12 referred to Diocesan Council

**Altar Guild Report ~ Eve Brealey**

Thank you to the altar guild members, Alice Christie, Norma Lawton, Lou Rempel, Eve Brealey and Carol Cheal.

Thank you to Debbie Fryer for changing the liturgical wall hangings when needed.

The altar guild sets up the altar for communion, washes the linens and cleans the brass. The altar guild also makes sure there is an adequate supply of wine, grape juice, wafers, bread and candles.

The altar guild schedule can be found on the bulletin board outside the office.

Respectively submitted,

Eve Brealey

February 2, 2020

Thank you all for your generous givings in 2019. Our parish council relies on your donations to run St. John's and we have been blessed to once again have full-time ministry here, with our Reverend Cameron, whose energy and enthusiasm will no doubt continue to expand our programs and membership.

The report below shows the range of contributions made. Please note that the figures in the \$1 to \$499 range include 27 one-time donations. Also, the figures show total amounts donated to all funds, including General, Primates World Relief and Development (PWRDF), our Diocesan Care and Share program, Building Contingency Fund and Local Outreach.

We still have some packages of numbered weekly envelopes available. Also, it is not too late to fill out a pledge form for 2020 if you have not done so. Please see me or call me at 604-892-7966.

Rita Carey,

Envelope Secretary

St. John the Divine Anglican Church  
**Contribution Range Report**  
For Period: 01/01/2019 to 12/31/2019

Contribution Range	# of Contributors	Total Given	Average per Contributor
1 - 499	59	7,019.25	118.97
500 - 999	10	6,403.00	640.30
1,000 - 2,499	11	16,678.00	1,516.18
2,500 - 4,999	9	28,009.00	3,112.11
5,000 - 7,499	3	18,889.76	6,296.59
7,500 - 999,999,999	0	0.00	0.00
<b>Total</b>		<b>\$76,999.01</b>	<b>\$205.33</b>

To Dec. 31, 2019

St. John the Divine Anglican Church  
Contribution Fund Pledged/Unpledged Totals

Fund Number	Fund Description	Pledged	Unpledged	Total
1	Parish	33,637.00	0.00	33,637.00
4	PWRDF	1,830.00	869.00	2,699.00
10	Outreach	0.00	380.00	380.00
15	unpledged parish	0.00	32,613.01	32,613.01
27	Care and Share (GEM)	208.00	185.00	393.00
28	Bldg. Contingency 2018	1,457.00	2,425.00	3,882.00
29	Rector's Discretionary Fund	0.00	160.00	160.00
30	Fundraising	0.00	3,235.00	3,235.00
<b>Totals:</b>		<b>37,132.00</b>	<b>39,867.01</b>	<b>76,999.01</b>

ENVELOPE SECRETARY REPORT

Contributions Received January 1 to December 31, 2019

PLEDGED PARISH  -GENERAL FUND	<b>Total Pledged</b>	<b>29,900.00</b>
	<b>Total Received</b>	<b>33,637.00</b>
	<b>Difference</b>	<b>-3,737.00</b>
	<b>Percent Received</b>	<b>112 %</b>

P.W.R.D.F.  (Primate's World Relief and Development Fund)	<b>Total Pledged</b>	<b>2,120.00</b>
	<b>Total Received</b>	<b>1,830.00</b>
	<b>Difference</b>	<b>290.00</b>
	<b>Percent Received</b>	<b>86 %</b>

BUILDING CONTINGENCY  FUND	<b>Total Pledged</b>	<b>1,572.00</b>
	<b>Total Received</b>	<b>1,457.00</b>
	<b>Difference</b>	<b>115.00</b>
	<b>Percent Received</b>	<b>93 %</b>

Fund Number	Fund Description	Pledged	Unpledged	Total
1	Parish	32,969.25	437.70	33,406.95
2	Building Fund	0.00	0.00	0.00
4	PWRDF	1,905.00	440.40	2,345.40
10	Outreach	0.00	1,010.00	1,010.00
15	unpledged parish	0.00	28,885.36	28,885.36
25	Roof & Building envelope	1,564.89	5,387.00	6,951.89
27	Care and Share (GEM)	136.00	226.00	362.00
28	Bldg. Contingency 2018	0.00	936.11	936.11
<b>Totals:</b>		<b>36,575.14</b>	<b>37,322.57</b>	<b>73,897.71</b>

## **Treasurer's Report ~ Eve Brealey**

Thanks to the grant from the Diocese to help us pay for a full time cleric and the generosity of members, plus a donation from an anonymous foundation and the work of Rev. Cameron and the wardens we are in a much better financial position at the end of 2019 than we have been in many years. So we have been able to paint the church and make a few improvements and increase our outreach.

Please see the attached financial reports.

Respectfully submitted,

Eve Brealey





**Lay Administrators of Holy Communion at St. John the Divine, Squamish, for 2020**

- Eve Brealey
- Rita Carey
- Carol Cheal
- Don Christie
- Pam Lokken
- Pam Tattersfield
- David Hildreth
- Edie Hildreth
- Carol Grolman
- Stacey Spencer



St. John the Divine Anglican Church  
Balance Sheet (UNAUDITED)  
GENERAL FUND 01, December 2019

	Current Year
<b>ASSETS</b>	
Squamish Credit Union	\$43,810.55
Savings Contingency	3,313.00
Petty Cash	200.00
Membership Shares-Sq. Sav	6.30
Subtotal Assets	47,329.85
<b>ACCOUNTS RECEIVABLE</b>	
RECOVERABLE GST	546.73
<b>TOTAL ASSETS</b>	<u>\$47,876.58</u>
<b>LIABILITIES</b>	
Acc Pay - Damage Deposit	\$1,750.00
FLOW THRU	
Care & Share	85.00
P.W.R.D.F.	220.00
Subtotal Flow Thru	305.00
Subtotal Liabilities	2,055.00
<b>SPECIAL PURPOSE FUNDS</b>	
SPF - Memorial Garden	234.98
SPF - Rector Discretion	622.92
SPF - Outreach(recycling)	61.30
SPF - Children & Youth	48.73
SPF -Building Contingency	4,778.11
Subtotal Special Purpose Funds	5,746.04
<b>TOTAL LIABILITIES</b>	<u>7,801.04</u>
<b>PARISH EQUITY</b>	
Parish Equity - Opening	\$59,240.91
Net Inc/loss previous yrs	36,127.29
Net Income (loss)	17,844.92
Unrestricted Net Assets	181.89
Subtotal Net Income (loss)	18,026.81
Interfund Trsf -From Bldg	(73,319.47)
<b>TOTAL EQUITY</b>	<u>40,075.54</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>\$47,876.58</u>

St. John the Divine Anglican Church  
Balance Sheet (UNAUDITED)  
BUILDING FUND BF, December 2019

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	Current Year
<b>CAPITAL ASSETS</b>	
Church Renovation	\$544,000.00
Acc. Amort - Church	(259,423.63)
Church Roof Renovation	207,643.80
<b>TOTAL ASSETS</b>	<u>\$492,220.17</u>
<b>OTHER LIABILITIES</b>	
Forgivable Loan	\$22,190.00
Deferred Contributions	180,600.00
<b>TOTAL LIABILITIES</b>	<u>202,790.00</u>
<b>EQUITY</b>	
Net Income (loss)	\$157,155.18
Unrestricted Net Assets	58,955.52
Subtotal Net Income (loss)	216,110.70
Interfund Trsf to Operate	73,319.47
Subtotal Equity	289,430.17
<b>TOTAL EQUITY</b>	<u>289,430.17</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>\$492,220.17</u>

**St. John the Divine Anglican Church**  
**Income and Expense Statement (UNAUDITED)**  
**GENERAL FUND 01, January 2019 - December 2019**

	Current Period	Annual Budget	Annual Budget Percentage
<b>OFFERINGS</b>			
Envelopes - Pledged	\$34,637.00	\$32,100.00	107.90 %
Envelopes - Non-Pledged	31,712.81	32,000.00	99.10 %
Outreach Donations	380.00	0.00	0.00 %
Donations - Open	2,675.20	2,000.00	133.76 %
Donation	6,509.00	0.00	0.00 %
<b>FUNDRAISING</b>			
Special Appeal - OUTREACH	1,906.90	2,500.00	76.28 %
Fundraising	13,000.57	10,000.00	130.01 %
Subtotal Fundraising	14,907.47	12,500.00	119.26 %
<b>SPACE DONATIONS</b>			
Rectory	33,900.00	33,000.00	102.73 %
Hall	21,647.30	16,000.00	135.30 %
Subtotal Space Donations	55,547.30	49,000.00	113.36 %
<b>OTHER INCOME</b>			
Interest Income	39.06	20.00	195.30 %
Miscellaneous Income	20.00	100.00	20.00 %
Diocesan Grant	19,999.98	0.00	0.00 %
Subtotal Other Income	20,059.04	120.00	16,715.87 %
<b>TOTAL INCOME</b>	<b>166,427.82</b>	<b>127,720.00</b>	<b>130.31 %</b>
<b>EXPENSES</b>			
Assessment	\$13,188.00	\$13,188.00	100.00 %
<b>CLERGY EXPENSE</b>			
Priest in Charge	30,055.14	51,786.00	58.04 %
Clergy - F/T	41,326.04	0.00	0.00 %
Relief Clergy	1,677.90	1,000.00	167.79 %
Clergy - Books	0.00	100.00	0.00 %
Clergy Computer	273.75	0.00	0.00 %
Canonical Expenses	247.47	0.00	0.00 %
Subtotal Clergy Expense	73,580.30	52,886.00	139.13 %
<b>ADMINISTRATION EXPENSE</b>			
Parish Administrator	11,334.75	11,000.00	103.04 %
Relief Admin	0.00	500.00	0.00 %
Software / Computer	660.47	1,500.00	44.03 %
Office Supplies	1,645.80	2,000.00	82.29 %
Telephone/Internet	2,118.17	2,000.00	105.91 %
AED	2,023.56	0.00	0.00 %
Licensing/Royalty	0.00	100.00	0.00 %
Bookkeeper	882.00	840.00	105.00 %
Bank Fees	96.00	100.00	96.00 %
PAD credit card fees	22.76	100.00	22.76 %
Advertising	868.55	700.00	124.08 %
Subtotal Administration Expense	19,652.06	18,840.00	104.31 %
<b>CHRISTIAN EDUCATION</b>			
Adult Education	135.91	250.00	54.36 %



*St. John the Divine Anglican Church*  
**Income and Expense Statement (UNAUDITED)**  
**GENERAL FUND 01, January 2019 - December 2019**

	Current Period	Annual Budget	Annual Budget Percentage
Children Education	115.72	50.00	231.44 %
Youth Education	0.00	50.00	0.00 %
<b>Subtotal Christian Education</b>	<b>251.63</b>	<b>350.00</b>	<b>71.89 %</b>
<b>WORSHIP</b>			
Altar Guild	375.80	500.00	75.16 %
Equipment	509.19	0.00	0.00 %
Musician	600.00	1,000.00	60.00 %
Pastoral Care	0.00	50.00	0.00 %
<b>Subtotal Worship</b>	<b>1,484.99</b>	<b>1,550.00</b>	<b>95.81 %</b>
<b>OUTREACH</b>			
Outreach - Misc.	2,712.05	2,500.00	108.48 %
<b>MAINTENANCE</b>			
Utilities (Gas & Hydro)	6,016.04	7,500.00	80.21 %
Fire Ext/Exit Inspection	323.00	1,200.00	26.92 %
Insurance	4,922.00	4,772.00	103.14 %
Sewer and Water	1,353.00	1,300.00	104.08 %
Cleaning Supplies	409.90	500.00	81.98 %
Exterior Maintenance	8,281.99	3,000.00	276.07 %
Janitor	4,174.04	4,000.00	104.35 %
Security Monitoring	277.50	315.00	88.10 %
Interior Maintenance	851.98	5,000.00	17.04 %
<b>Subtotal Maintenance</b>	<b>26,609.45</b>	<b>27,587.00</b>	<b>96.46 %</b>
<b>OTHER EXPENSE</b>			
Miscellaneous	1,617.93	500.00	323.59 %
Fundraising Expense	1,780.65	3,000.00	59.36 %
Conferences	237.00	200.00	118.50 %
Rectory Expense	7,468.84	4,000.00	186.72 %
<b>Subtotal Other Expense</b>	<b>11,104.42</b>	<b>7,700.00</b>	<b>144.21 %</b>
<b>TOTAL EXPENSES</b>	<b>148,582.90</b>	<b>124,601.00</b>	<b>119.25 %</b>
<b>EXCESS INCOME/EXPENSES</b>	<b>\$17,844.92</b>	<b>\$3,119.00</b>	<b>572.14 %</b>

St. John the Divine Anglican Church  
**Income and Expense Statement (UNAUDITED)**  
 BUILDING FUND BF, January 2019 - December 2019

	Current Period	Annual Budget	Annual Budget Percentage
<hr/>			
INCOME			
Building Contributions	\$8,600.00	\$0.00	0.00 %
TOTAL INCOME	8,600.00	0.00	0.00 %
EXPENSES			
Amortization	\$13,600.00	\$0.00	0.00 %
TOTAL EXPENSES	13,600.00	0.00	0.00 %
EXCESS INCOME\EXPENSES	(\$5,000.00)	\$0.00	0.00 %
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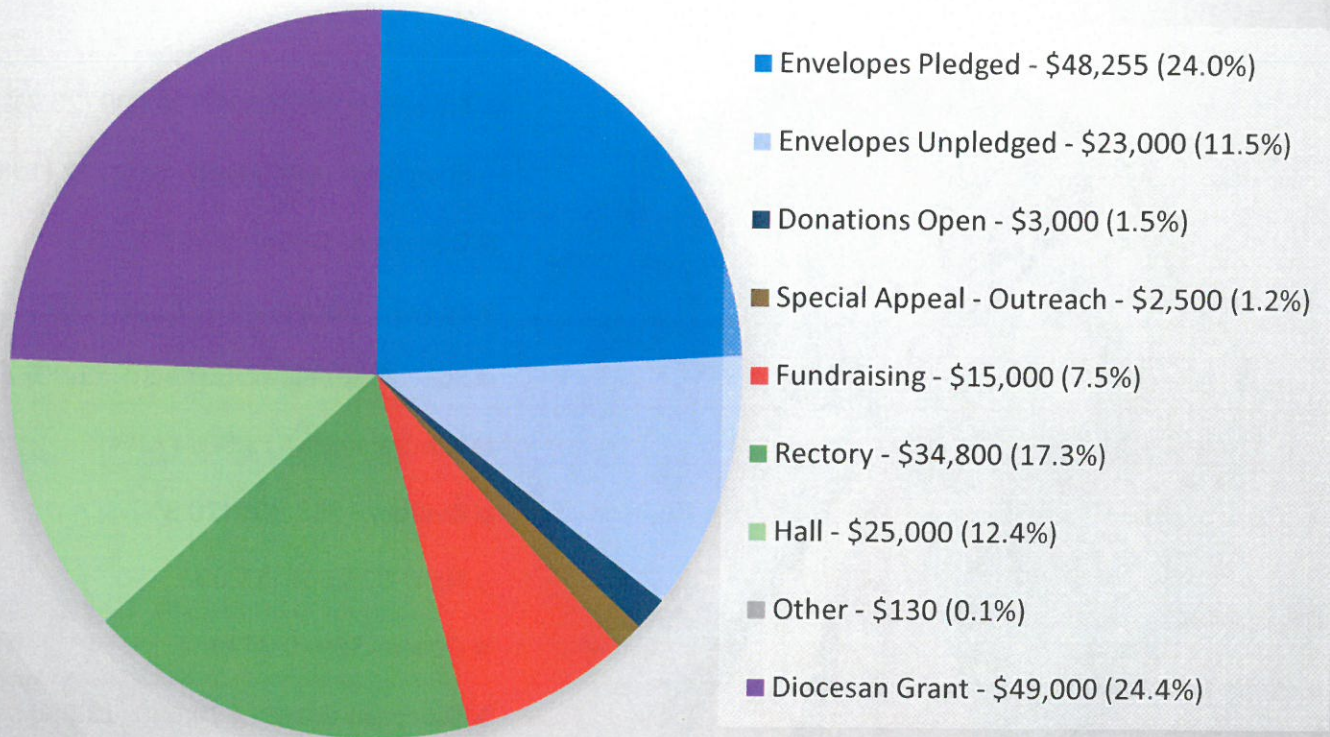
St. John the Divine, Squamish  
2020 General Fund Budget DRAFT

Account	Description	2015 Budget	2016 at Dec 31	2017 at Dec 31	2018 Budget	2018 at Dec 31	2019 Budget	2019 at Dec 31	2020 Budget	Comment
4000	<b>INCOME</b>									
4003	<b>OFFERINGS</b>									
4005	Envelopes - Pledged	24,630	28,329	39,914	32,090	33,407	32,100	34,637	48,255	
4006	Envelopes - Non-Pledged	25,000	22,758	28,618	30,000	28,885	30,000	31,713	23,000	
4015	Donations - Open	2,000	2,418	1,950	2,000	1,947	2,000	2,675	3,000	
4030	Specific Donations							7,509		Two separate donations in 2019
4035	<b>FUNDRAISING - General Funds</b>									
4040	Special Appeal					2,205	2,500	1,907	2,500	
4045	Fundraising	10,000	7,809	12,069	12,000	11,258	10,000	13,001	15,000	
4065	<b>SPACE DONATIONS</b>									
4075	Rectory	21,000	21,114	17,000	33,600	33,000	33,000	33,900	34,800	
4085	Hall, Sanctuary	21,525	19,058	18,835	20,000	16,587	16,000	21,647	25,000	
4095	<b>OTHER INCOME</b>									
4105	Interest Income	25	9	11	10	18	20	39	30	
4110	Centennial	-	-	-	-	-	-	-	-	
4115	Miscellaneous	100	10	-	100	-	100	20	100	
4120	Whistler Services									
	Diocesan Grant - Children's Ministry and Congregational Devt			5,000					9,000	
	Curacy Grant									
								20,000	40,000	
	<b>TOTAL INCOME</b>	<b>104,280</b>	<b>101,505</b>	<b>123,397</b>	<b>129,800</b>	<b>127,307</b>	<b>125,720</b>	<b>167,048</b>	<b>200,685</b>	
5000	<b>EXPENSES</b>									
5010	Assessment	18,068	15,953	15,924	12,529	12,528	13,188	13,188	13,936	
5030	<b>CLERGY EXPENSE</b>									
5045	Clergy FT to Sept 30 2012							41,326	83,541	
5040	Priest-in-charge	25,000	56,004	57,299	59,135	58,658	51,786	30,055	-	
5050	Supply/Relief Clergy	6,500	420	160	1,000	530	1,000	1,678	2,000	
5051	Clergy Expenses								500	
5052	Clergy - Books	110	-	27	100	75	100	-	500	
5100	<b>ADMINISTRATION EXPENSE</b>									
5110	Parish Administrator	15,500	10,027	5,560	10,000	10,360	11,000	11,334	15,000	
5120	Relief Administrator		3,546	5,623	1,000	-	500	-	-	
5130	Computer Maintenance, software	1,000	689	159	2,500	2,375	1,500	934	1,500	
5140	Office Supplies	2,500	2,675	2,085	2,500	1,952	2,000	1,646	3,000	
5150	Telephone/Internet	1,500	1,744	1,806	2,000	1,941	2,000	2,118	3,000	
	AED							2,024	750	
5153	Licensing/Royalty	250	27	-	100	-	100	-	300	
5155	Bookkeeper	2,000	1,507	844	500	809	840	882	1,200	
5160	Bank Fees	100	52	201	250	62	100	96	100	
5163	PAD fees	100	46	22	50	76	100	23	100	
5180	Advertising, signage	2,000	540	816	800	588	700	869	1,500	
5200	<b>CHRISTIAN EDUCATION</b>									
5210	Adult Education	300	24	94	100	285	250	136	700	
5220	Children and Youth Education	600	42	-	200	-	100	116	9,625	\$2400 parish + 7225 grant
5230	Congregational Development	-	-	-	-	-	-	-	1,800	\$600 X 3 people (Cameron +2)
5300	<b>WORSHIP</b>									
5310	Altar Guild	500	216	333	500	186	500	376	500	
5311	Worship Equipment							509	1,000	
5315	Whistler Services								500	
5340	Musician	1,000	300	400	1,000	750	1,000	600	1,000	
5350	Rector's Funds	200	-	-	50	-	50		500	
5500	<b>MAINTENANCE</b>									
5510	Utilities (Gas & Hydro)	6,500	5,121	5,688	5,800	5,458	7,500	6,016	7,500	
5520	Fire Ext/Exit Inspection	650	900	1,164	1,200	442	1,200	323	750	
5530	Insurance	4,550	4,387	4,410	4,515	4,585	4,772	4,922	5,100	
5540	Sewer and Water	1,200	1,185	1,237	1,300	1,252	1,300	1,353	1,500	
5550	Cleaning Supplies	1,100	424	286	500	258	500	409	500	
5560	Exterior Maintenance	3,000	2,634	1,501	3,000	1,036	3,000	8,282	3,000	
5570	Janitor	4,500	4,980	3,514	5,000	2,870	4,000	4,174	4,500	
5580	Security Monitoring	500	308	307	315	529	315	277	300	
5590	Interior Maintenance	1,500	3,905	3,944	5,000	299	5,000	852	9,000	\$7000 carpet narthex/meeting rms
5410	<b>OUTREACH</b>	1,500	490	1,018	1,000	2,826	2,500	2,712	5,000	
6100	<b>OTHER EXPENSES</b>									
6120	Miscellaneous	100	492	492	500	566	500	1,618	1,000	
6125	Fundraising Expenses	2,000	1,847	3,588	3,500	2,902	3,000	1,781	2,500	
6130	Conferences (Clergy, Synod, Youth etc.)	500	180	252	200	36	200	237	500	
6140	Rectory Expenses/Insurance	3,200	3,397	6,634	4,000	5,283	4,000	7,469	7,000	
	Rectory Improvements			24,126						
	<b>TOTAL EXPENSES</b>	<b>108,028</b>	<b>124,062</b>	<b>149,514</b>	<b>130,144</b>	<b>119,517</b>	<b>124,601</b>	<b>148,335</b>	<b>190,702</b>	
	<b>BALANCE</b>	<b>(3,748)</b>	<b>(22,557)</b>	<b>(26,117)</b>	<b>(344)</b>	<b>7,790</b>	<b>1,119</b>	<b>18,713</b>	<b>9,983</b>	
		<b>2015 Budget</b>	<b>2016 at Dec 31</b>	<b>2017 at Dec 31</b>	<b>2018 Budget</b>	<b>2018 Actuals</b>	<b>2019 Budget</b>	<b>2019 at Dec 31</b>	<b>2020 Budget</b>	

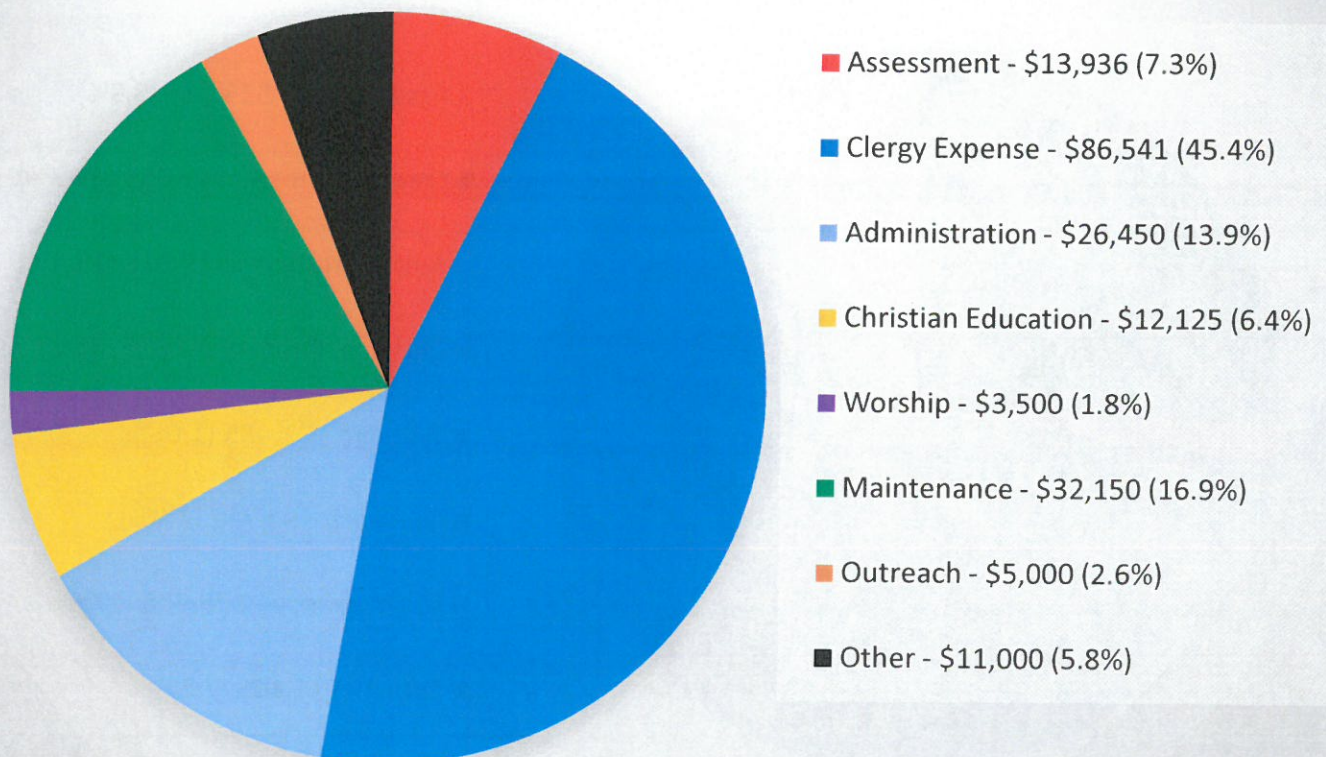




### Income 2020 (Budget)

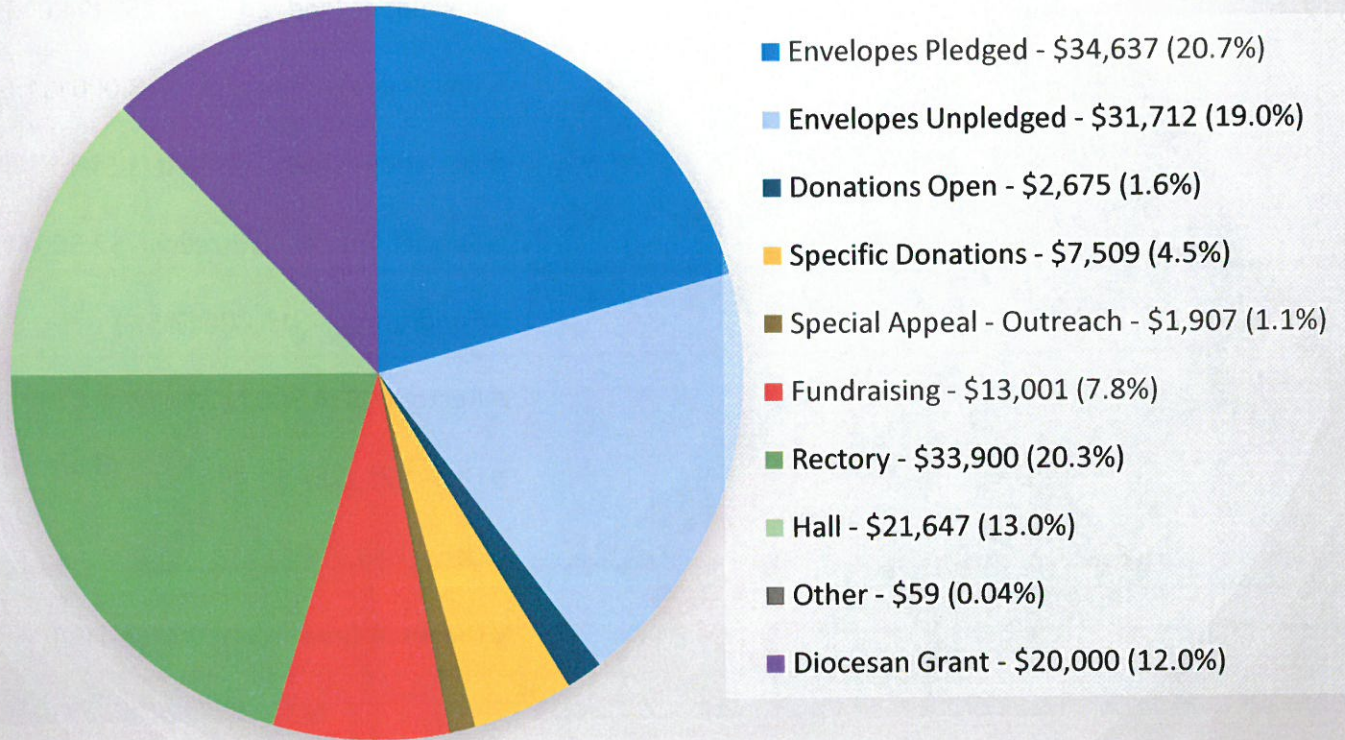


### Expenses 2020 (Budget)





### Income 2019 (Actual)



### Expenses 2019 (Actual)

