



Highway

Christian Fellowship

Loving God... Loving Others



2018 ANNUAL REPORT

Table of Contents

AGENDA - Highway Christian Fellowship AGM - March 3, 2019.....	3
MINUTES - Highway Christian Fellowship AGM - March 4, 2018.....	4
Lead Pastor's Report.....	6
Community Connection Pastor's Report.....	8
Board of Deacons' Report.....	10
Worship Report.....	11
Media Report.....	12
Prayer Ministries Report.....	12
Prayer Chain Report.....	13
Transformational (Theophostic) Ministry Report.....	14
Care Groups.....	14
Elders Report.....	15
Women's Ministries Report.....	16
Men's Ministry Report.....	17
DS (Discovery Street) Children's Ministry Report.....	17
Library Report.....	18
First Impressions Report.....	18
Ushers Report.....	19
Building, Grounds & Garden Report.....	19
Sidney Care Home Ministry Report.....	20
Missions Committee Report.....	20
Nanoose Bay Pentecostal Camp Report.....	20
2018 Financial Report.....	22
Statement I.....	1
Statement II.....	2
Schedule A.....	3
Schedule B.....	4
Schedule B.1.....	5
Schedule C.....	6

AGENDA - Highway Christian Fellowship AGM - March 3, 2019

- 1) Opening Prayer - Pastor Ralph
- 2) Preliminaries
 - a. Call to order
 - b. Appointment of recording secretary
 - c. Appointment of tellers
 - d. Establish a quorum
 - e. Presentation of agenda
- 3) Acceptance of previous AGM Minutes – March 4, 2018
- 4) Ratification of new Board Members
 - Einar Bogan
 - Jean Hasker
 - Randy Lambier
 - Peter Milner
 - Shirley Torgerson
- 5) Financials
 - a. Treasurer Report
 - b. Presentation of 2018 Financial Statements
 - c. Approval of Financial Reports
- 6) Lead Pastor's Report
 - a. Revitalization
 - b. Next Generation Search Report
 - c. Expression of Thanks
- 7) Community Connections Pastor's Report
- 8) Ministry Reports
- 9) Adjournment

MINUTES - Highway Christian Fellowship AGM - March 4, 2018

Chairman: Pastor Ralph Juthman
Recording Secretary Pat de Jong

Devotional and Prayer

At 1:30 pm Pastor Juthman opened the meeting with prayer.

Call to Order

The chairman called the meeting to order at 1:33 pm.

Appointment of Recording Secretary

It was MSC that the Chair appoint Pat de Jong as recording secretary.

Appointment of Tellers

It was MSC that it was not necessary to have tellers.

Quorum

There were 38 members present out of a possible 66 (76%) The chairman declared that a quorum was present.

Agenda

The chairman presented the Agenda to the meeting.

Minutes from Last AGM

The Minutes from the 2017 AGM were accepted as circulated. MSC

There was one question regarding the update to the constitution last year, if there were hard copies for the local constitution.

Financial Report

Trevor Watson, Treasurer, provided a brief overview of finances in 2017. Thanks to the Lord we are in excellent financial condition and look forward to continuing growth in the years to come.

Selwyn Rose, CPA, CMA, our accountant thoroughly explained the financial statements he had prepared. Pastor Juthman thanked Sel for his excellent work, the presentation, and being in attendance at the AGM.

It was MSC to accept the financial report as circulated.

Pastors' and Committee Reports

Pastor Juthman chose to defer his report until the end of the meeting.

Pastor Sue Juthman, Connections and Community Development Pastor gave her report and highlighted the following; VBS, Big Give, Hockey Hot dogs, Biker Blessing, Family camp, general conference, and neighborhood market.

In addition to the written Ministry reports, Pastor Ralph Juthman highlighted the importance of prayer ministries in many areas of church life, Mom to Mom, which is now called Her Night Out, Women to Women and the Men's breakfast and Men's prayer time.

It was MSC to accept these reports as distributed.

Election of Deacons

It was MSC that the One nominee be elected by acclamation Trevor Watson. It was explained that this vote would need to be carried by 100% of the quorum. A show of hands confirmed 100% in favour.

New Business

1) Vision and Value Statement

We exist to lead the generations in becoming devoted Spirit filled followers of Jesus

Our Values: A lifestyle of passionate worship and Prayer
Communicating and obeying Gods Word
Living a Spirit empowered Life
Being a safe community that loves as Jesus loved
Evangelizing our Community and World for Christ

Our Vision: We see a passionate church of devoted spirit filled followers of Jesus transforming lives in Sidney and the world by being;
Engaged in worship
Established in faith
Encourage in community
Equipped to serve
Empowered to Go

2) Neighborhood Market Presentation

Pastor Sue introduced to a new concept called "Living Edge". This is a way to bless your neighborhood with free produce and other groceries in a market style environment. Volunteers will be needed and training will be provided.

3) Staffing Facilitation Committee report

A committee has been set up to address the need of staffing for a youth ministry. The goal is to have someone in place by this fall.

4) Growth Tracks presentation

The growth track consists of

- a) Who we are as a church
- b) How we grow in Christ
- c) Discover who you are
- d) Discover your Ministry

Adjournment

The Chairman declared the meeting be adjourned at 3:30 pm.

Lead Pastor's Report

It is a privilege for me to present the annual pastor's report for 2018. This past year we have enjoyed the blessing of the Lord in so many ways. Our lives have been enriched by the ministry of anointed men and women who have shared God's word with us. Our ministry footprint has been enlarged as we have reached into our community with the love of Jesus.

Here are some of this year's highlights:

MINISTRY HIGHLIGHTS

- January 14, Creation Ministries
- February 4 Summit Pacific College and worship team with Pastor Andrew
- April 8 Missions emphasis with Tim Schindel and Leading Influence Ministries
- May 5-6, HCF 75th Anniversary Celebration
- May 12 Missions Emphasis with Dean Skinner
- September 9 Water baptism

OUTREACH HIGHLIGHTS:

- May 26 - Biker Blessing
- June 2 - The BIG GIVE
- Various dates - Hockey & Hotdogs
- July 16-20 - VBS
- Nov 30 & Dec 8 - Family Movie Nights
- December 24 - Christmas in Sidney

REVITALIZATION

- October 13-14 Revitalization Weekend with Phil Spoelstra

We also began a journey of revitalization. Phil Spoelstra, the Assistant Superintendent-Revitalization was with us for a weekend of ministry that included a survey, interviews and teaching. The board has begun moving in the direction of change and looking at how we will prepare our church and ministries to reach this community with the gospel. A summary of Phil's report to the board will be available at the AGM.

STAFFING HIGHLIGHTS:

This past year, we welcomed two new staff members to the HCF staff family. In September, Helen L joined us as our new office assistant, and in December, Ben H joined us as our custodian. Both Helen and Ben have proven to be invaluable members of the staffing team. We appreciate her hard work, diligence, and sense of humor. We appreciate his hard work, and youthful energy.

NEXT GEN MINISTRY UPDATE:

Since our last AGM, we have been praying about our Next Generation ministry especially as it relates to youth and children. In Sidney alone, there are 1400 teenagers under the age of 14, many with no awareness of Jesus. A committee has been formed

consisting of myself, Joyce Harper, and Richard Petrie to begin the search for a person to fill this position.

The committee put together a job description and postings were sent to Summit Pacific College, area PAOC churches, and posted on the BCYD district website. The next generation is a priority for our church as demonstrated by the board including \$30,000 in this year's budget towards the part-time salary for a Next Gen Pastor. It is the vision and goal that leadership will be in place this spring or fall. Please keep the committee and board in prayer as we continue the search. We will continue to keep the congregation informed as to developments.

Almost every week we have visitors who are either travelling through Sidney or looking for a church home. It is our vision that when people come into our services, they would feel that Highway Christian Fellowship is a PLACE TO BELONG!

I would like to express thanks to the board and elders of HCF, Pat D, Outi A, Darlene S, Wenda F, Nils T, Richard P, Einar B, Ike D and Stephen S for their commitment and support.

Thanks to Pastor Sue for serving so faithfully and for filling in when the need was required.

Thanks to my family, Sue and Mike for their undying support, teasing and love and prayers.

May the Lord continue to bless HCF now and until He comes again.

Blessings,

Pastor Ralph Juthman
Lead Pastor

Community Connection Pastor's Report

Another year ... already? The age-old adage of 'time flies when you are having fun' would make more sense if it was 'time just flies no matter what'. Again, I express my appreciation to the pastor, board and ministry leadership teams for their ongoing support in connecting with our community.

We have seen an evolution in how we reach community and connect with them. We plan to continue reaching out to our community with a focus on two ideas that **'our church address is not a mistake!' & 'how can we help?'**

- Hockey & Hot Dogs will start up again this spring, where we have opportunity to be spontaneous with our neighbors. I would love to have some people be available to do coffee etc. with the parents and to chat with them about **'how can we help?'**.
- The Big Give in June 2019 is on June 2 this year. Last year there were over 100 churches involved again all across Canada. I have been asked to be the BC rep for this event and am awaiting marketing material from Ottawa to reach out to other churches in Sidney and the Peninsula. Let's pray about **how we can bless our neighborhood.**
- VBS on July 15-19 with the theme of 'Shipwrecked – Rescued by Jesus'. Last summer we ministered to just over 50 students ages 3-11. We had a record number of student helpers ages 12-16 from 3 churches who we had the privilege of mentoring. I received many calls from parents thanking us for running such a 'top notch' program and that their children were still listening to the CDs we gave to everyone who attended. Thank you all for giving so that we could bless others. I am praying for even more staff, helpers, students and other churches to join us and perhaps **we can help them in Gospel matters.**

We continue to be in discussion with Living Edge about setting up a 'Neighborhood Market' with ongoing items about financial issues and costs. Please pray for both the boards of Living Edge and HCF as we process a start date in the near future.

In view of our ongoing discussions and processing of ideas around Revitalization here at Highway, if we truly believe that **'our church address is not a mistake'** then every person in our community who does not have a relationship with Jesus becomes the focus of **'how can we help?'**

First...help me- help you. We have several care groups along with our Sunday meetings where we become learners of the Word and enjoy fellowship with others. We are noted for our **'friendliness'**, let us become noted for **'serving'** by asking 'how can I help you today' of anyone who is here. I would love to chat with anyone who wants to try something 'new to you', to explore our community and its needs. **Let me help you!**

Second... help me- help you- help others. There are as many ways to connect with our neighbors as there are neighbors. From the recently widowed person across the street, to the families in our local schools with minimal income resources, to homeless persons we meet in our coffee shops, to emergency services personnel constantly at risk, to seniors in care who are lonely.... the list goes on. **Let me help you start where you are and let God take you to places you never imagined you could go to.**

Third... help me- help you- help others- NOW! Another saying is 'there is no time like the present' is better defined by the words of Peter in 2 Peter 3:9 'the Lord isn't slow to do what he promised, as some people think. Rather He is patient for your sake. He doesn't want to destroy anyone but wants all people to have an opportunity to turn to him and change the way they think and act..' or as the NIV translates it 'not wanting anyone to perish, but everyone to come to repentance.'

Fourth... help me- help you- help others- NOW IS ON US.

I recently met with a 'saint' who encouraged me by stating she is 'now praying for God to show me my part in the new things to come'. This is now my statement, my daily prayer and I strongly encourage all of us to pray this way, even if we feel we have no talent, time or tithe. God is bigger than anything we are concerned about. He was involved with '**our church address**' and is waiting patiently for us to say '**how can we help?**'

Respectively submitted
Pastor Sue

Board of Deacons' Report

This past year we welcomed to the board Richard Petrie. It has been a pleasure working with him.

The Board welcomed Helen Lewis as our church secretary. We are thankful for all that she does in the office. We also welcomed Ben Harper as our new Custodian and appreciate the great cleaning job he does.

Special Functions/Guest Speakers

Phil Spoelstra led us in the revitalization plan.

Outreach

- Boxes of Love to Zambia
- Hampers and grocery cards at Christmas
- Services at Saanich Peninsula Hospital and Sidney Care Home
- Hotdog and Hockey Days
- Welcome back BBQ
- Vacation Bible School
- The Big Give
- Chile cook off
- Two movie nights that were a great success.

The Board looks forward to a new start with new ideas and plans. We continue to seek God's guidance in everything we do.

Blessings

Pat de Jong

Board Secretary

Worship Report

I'm sure that all the Worship Leaders would agree that it is a privilege to lead worship at HCF. Our church loves to worship, so we appreciate the enthusiasm and support of everyone who attends our services. It is such a joy to work with all the musicians and singers who join us on Sundays. They all have the heart of a worshipper, so our times together are enriching and edifying. The flow between leaders, singers and musicians demonstrates the unity and the esteem we have one for another. We are thankful for our efficient Sound, Powerpoint and Media team. We value their expertise and their patience in working with us. Thanks also to Pastor Ralph who gives us freedom and his trust to orchestrate our worship services.

In 2018 we had opportunities to minister beyond the church doors. A team led the worship at the Canada Day Weekend Family Camp at Nanoose Bay. We also led the joint Good Friday service with the Peninsula Churches at Friendship Community Church.

It has been a privilege for members of the team to lead worship at the House of Prayer at the Christian Book and Music Centre on Wednesday evenings when we pray for the city and the church. City-wide worship services have also given us opportunity to join with other Victoria churches and lift up the Name of Jesus over our city. Praise and worship is such a powerful tool against the enemy. To God be the Glory!

In His Service,
Kathryn Milner

Media Report

There were only a few changes made over the past year.

A new hands-free headset was donated to replace the old one which was sent off for repair and is currently in limbo.

A new version (6) of SongSelect was installed which is an improvement over the old one.

A computer was donated (thanks to Ike de Jong) for use in the media centre downstairs. The purchase of a new hard drive was made to go in this computer.

In addition to recording the sermon and uploading it to the HCF website, Pastor Ralph has allowed his phone to be used to record the sermon directly onto Facebook. No major equipment purchases were made in 2018.

Respectfully,
Peter Milner

Prayer Ministries Report

Prayer is one of the pillars of our church ministry. We are thankful for the opportunity to gather and pray for our community, church and world.

There are several opportunities to gather in prayer:

Saturday Night All Church Prayer Meeting
Prayer and Praise Nights
Ladies Intercessors Group
Men's Prayer Group
Pre-Service Prayer
Prayer Chain

We also have a great team of people who are ready to pray with people during our worship gatherings.

Let's continue to grow into a praying church.

Respectively Submitted
Ralph Juthman

Prayer Chain Report

Last September 2018, I was asked to start a Prayer Chain, and was excited, for any heart that was stirred and willing to do it.

Praise God for having 11 of us that can join in prayer to the throne of Mercy & Grace, on behalf of so many who have asked for prayer. We come directly to the throne of God as we have compassion for those in need.

There has been many different kinds of requests. Many prayers to battle cancer. Praise God, there have also been praise reports of God's healing power. Then there is family problems where we need to rely on the Holy Spirit to speak God's Word against the enemy.

Rom 8:25-26 "We must trust God. By faith the Holy Spirit helps us, when we don't know how to pray the Holy Spirit prays for us with such feeling, as He pleads for us in harmony with God's will."

We pray for deliverance from alcohol and other addictions. God is also mindful of those little things that come our way each day.

From Sept – Dec 31, 2018 there have been about 30 prayer requests and 16 praise reports. One of our ladies prayed with one who received Jesus as her Saviour.

God answers prayer. Salvation – Healing – Deliverance – Restoration is still for today.

Respectfully Submitted
Ranill Holden

Transformational (Theophostic) Ministry Report

Transformational (renamed from Theophostic) ministry has been present in our church body since about 2007. Many people have benefitted from this private, safe place to open up and have their painful issues taken seriously. Particularly this addresses old hurts, which interfere emotionally with our present daily lives. In this prayer process, the facilitator listens to the recipient's feelings and asks questions, which help the recipient, get to the root of the problem. Then the Lord Jesus is asked to intervene with his healing truth.

This past year there was one request for this ministry's service, so we are in a rather dormant condition. But always the help is there for those who request it.

Sincerely in Christ Jesus,
Stephen Schubkegel

Care Groups Report

Currently, we have two CARE groups and two Bible studies that are operating.

Two CARE groups meet in North Saanich, one under the leadership of Einar and Marit B, and the second is under the joint leadership of Ike and Pat D and Trevor and Cynthia W.

We have also started a FOUNDATIONS Bible Study group that meets Wednesday afternoons. The purpose of this group is to systematically study the Bible book-by-book and to develop a foundational knowledge of what it means to be a follower of Jesus.

Our Ladies Bible Study continues to grow and develop under the ministry of Margot Fisher.

As a church, we value community and the Word of God. Both of these are experienced as we come together to connect with God, one another and our community.

Respectively Submitted,
Ralph Juthman

Elders Report

Your elders at Highway Christian Fellowship have sought to assist and participate in the ministry of our congregation in several ways. Firstly, we have met with Pastor Ralph in an advisory capacity various times during the year. Secondly, we have taken part in prayer and preaching ministry as well as home groups. Assistance has also been given to worship. Thirdly the elders have sought to make themselves available to the congregation for their personal spiritual needs, sometimes by visitation.

We want to be supportive to Pastors Ralph and Sue in their various capacities, and we applaud their initiatives, which have helped our church be visibly connected to the community. They have also helped us stay connected to our dedicated missionaries.

May our wonderful Lord Jesus Christ continue to guide us all by his Holy Spirit in the path which He has chosen for us, and may we be attentive to his leading, that we may glorify him by bearing much fruit (John 15).

Sincerely in Christ Jesus,
Ike de Jong
Einar Bogan
Stephen Schubkegel

Women's Ministries Report

Women2Women

We have had several breakfast events this year, all of which have been well attended. Our speakers have been women who have different gifts from the Lord and we have had positive feedback from the ladies who attended the breakfasts. We also had a coffee and muffins morning downstairs which was very informal and enjoyable as Edna A. spoke on her life story.

Also, a big thank you to Outi A. and Kathy M. who, as the worship team, bring in the presence of the Lord as we sing His praises.

Ladies Intercessory Prayer

The intercessors meet faithfully every week and have done so for many years. It is a time of seeking the Lord and we have had many answers to prayer. We lift up our churches, community, governments and those in need. Their wisdom and gifting with love flows freely.

Ladies Bible Study

The Ladies Bible Study on Monday mornings is a time of incredible happenings orchestrated by the Holy Spirit and led by Margot F. There flows such love, healing and acceptance in our midst as we study and seek the Lord. It is a time of great fellowship. Over 20 women meet each Monday with a sense of excitement over what the Lord is doing. Shirley had a gift for each lady from the Holy Spirit which she shared with us and in addition shared the gift that applied to the whole group which is Radiating Love.

Prayer Chain

We have been able to start up our Prayer Chain again thanks to 10 wonderful ladies who have said yes to pray for the sick and those in need. Ranill H. has volunteered to take the calls and then she starts calling the ladies on the Chain.

In His Service
Jean Hasker

Men's Ministry Report

The Men's Ministry at HCF exists to promote male Christian friendship within our church. The importance of strong male relationships is modeled for us in the disciples and apostles whom Jesus picked to do His work. Male Christian friendship is a precious thing, and a powerful force for furthering The Kingdom of God.

Our basic activities are three: Wednesday 10 AM coffee discussions at Melinda's Biscotti Cafe; on Thursday at 9 AM there is focused men's prayer at the church; from time to time we arrange a Saturday men's breakfast with a special speaker, at Sassy's Restaurant in Brentwood Bay.

Thank you to Pastor Ralph for your enthusiastic support of, and participation in, this ministry. Thank you, men, for your support, too. I would encourage each of the men of the church to participate in our activities, or suggest new ones.

To modify President Kennedy's exhortation: "Ask not what your church can do for you, but what together we can do for our Lord in our community."

Respectfully submitted,
Men's Fellowship Committee

DS (Discovery Street) Children's Ministry Report

Each Sunday the children are blessed with caring, dedicated teachers and nursery attendants. The classrooms and nursery provide pleasant learning places. Our focus is children – our church leaders of tomorrow.

In the Fall a new curriculum "Faith Case" by WordCom was introduced. Following Richard Petrie's music time, the children enjoy a DVD introduction to the Bible truth for that day, then move to elementary and middle school classrooms for reinforcement activities.

We welcome new volunteers to join us in this vital ministry of reaching children.

Joyce Harper
Children's Ministry Coordinator

Library Report

During 2018, funds were raised through a “by donation” book sale, for the purchase of new books and materials. Three new children’s Christmas story books have been purchased to date.

Some changes to the book displays were also made, along with the creation of an HCF Library Facebook page.

Submitted by
Laurel Tonnang and Dorota Lockyer

First Impressions Report

This is such an important function of the church. Newcomers form their impressions of a church within the first few minutes of entering through the doors. I am so grateful for the people who have served as greeters, coffee makers or ushers this past year. We are continually looking for volunteers in each category. The more volunteers available, the less often they are required to take a turn. Sometimes it is a difficult juggling act whenever there are 5 weeks in a month, during the summer vacation time or absence of volunteers due to sickness. It is so rewarding to become involved and meet more people. Please say “yes”, if possible, whenever you are approached to cover any of these areas. If you have email, you are also automatically reminded whenever it is your turn.

Submitted by:
Wenda Freedman, Deacon

Ushers Report

First of all, THANK YOU, to all of you who served willingly and faithfully throughout the year.

Overall a steady year. The highlights that stand out to me are the Watoto Choir and the Christmas Concert.

During the year Wenda Freedman and I have revised and updated the Ushers Manual. Thank You Wenda.

Looking forward with anticipation to 2019.

Submitted by,
Nils Tonnang

Building, Grounds & Garden Report

Building

- Motor replacements in the central vacuum
- Replaced 3 exit lights at back emergency exits
- Reattached gutter above balcony windows
- Repaired leak in lift mechanical room
- Replaced lawnmower battery

Grounds

- Grass cutting
- Weed control
- Trimming bushes and plants
- Keeping parking lot and playground clean and tidy

Thanks to all who volunteered to assist in these areas.

Submitted by
Nils Tonnang

Sidney Care Home Ministry Report

Each Sunday afternoon from 2:30 – 3:00 pm the residents of Sidney Care Home as well as visiting family members enjoy the singing of hymns and related scripture comments. Sidney Care Home has expressed their appreciation of Highway Christian Fellowship's weekly involvement with their residents.

Submitted by:
Ted Harper

Missions Committee Report

The missions committee consists of Pastor Ralph, Outi A., Nils & Laurel T., Einar and Marit B., and Judy L. The purpose of the Committee is to pray for our missions partners, promote what God is doing through missions, and raise awareness of missions.

Our mission partners in 2018 included,

A&R Roorda, RAN
Stan & Sandy Anonby, Wycliff
Nelson & Lisa Montiero, Brazil
Sergio & Nancy Bersaglio, VOH
Zach & Megan Wylie, Thailand
Rick Wismer, YFC (First Nations outreach)
Tim Schindel, Leading Influence
Wayne & Anne Hilsden, Israel

Two of the highlights for missions this year, was having Evangelist David Silver from Israel with us in November and hosting the Watoto Children's Choir in June.

Finally, thank you for your support of the 100 Points of Light offering taken during the Anniversary Celebration weekend. This offering continues to go towards new missions opportunities around the world.

We look forward to continuing to prioritize missions in 2019.

Submitted by
Pastor Ralph

Nanoose Bay Pentecostal Camp Report

I have been on the Board at Nanoose Bay Pentecostal Camp as the Leaseholders Coordinator for almost one year and wish to express appreciation to the leadership here at Highway for allowing me time to do this. It has been a learning curve to be on the 'admin side' of this wonderful place we have access to as part of the Island PAOC churches.

There have been several building projects completed this year... a new dorm, a new electrical building near the entrance. We are transitioning to some new caretakers later on this spring and looking forward to serving together with them.

All the camps this past summer were full to capacity, even to the point of having to rent trailer style dorms for the senior high camp. The new edition of Connections Family Camp has been very successful for the past two summers and we anticipate that this summer will be as equally well received. Pastor Andrew Evans and his family are the keynote speakers for this year. Please follow the camp website for early registration. Also take some time to come for a visit....it truly is a marvelous place.

Submitted by
Pastor Sue



**To the members of
Highway Christian Fellowship**

On the basis of information provided by the Board of Deacons, I have compiled the Statement of Financial Position of Highway Christian Fellowship as at December 31, 2018 and the Statement of Operations and Changes in Fund Balances for the year then ended.

I have not performed an audit or a review engagement in respect to these financial statements and, accordingly, do not express an opinion thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Colwood, B.C.

February 22nd, 2019

A handwritten signature in black ink, appearing to read 'W. Rose', with a stylized, cursive script.

Winston Selwyn Rose, CPA, CMA

STATEMENT I

**HIGHWAY CHRISTIAN FELLOWSHIP
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 2018
(Unaudited)**


	Operating Fund	Mission Fund	Capital Fund	Total 2018	Total 2017	
	(1)	(2)	(3)	(4)	(5)	
REVENUES						
1 General Fund (Schedule A)	\$ 180,052	\$ -		\$ 180,052	\$ 212,599	1
2 Capital Fund (Schedule A)					200	2
3 Missions Fund (Schedule C)		15,063		15,063	14,311	3
4 Total Revenues	180,052	15,063	-	195,115	227,110	4
EXPENSES						
5 General Fund	162,520			162,520	177,969	5
6 Missions Fund (Schedule C)		35,851		35,851	36,311	6
7 Total Expenses	162,520	35,851	-	198,371	214,280	7
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 17,532	\$ (20,788)	\$ -	\$ (3,256)	\$ 12,830	8
9 FUND BALANCES, beginning of year	\$ 194,878	\$ -	\$ 333,824	\$ 528,702	\$ 515,872	9
10 Excess (Deficiency) of revenues over expenses	17,532	(20,788)			12,830	10
11 Inter-fund transfers to cover Missions	(4,076)		4,074			11
12 Inter-fund transfers to cover Missions	(20,788)	20,788		-	-	12
13 FUND BALANCES, end of year - Stmt II LN 21	\$ 187,546	\$ -	\$ 337,898	\$ 525,444	\$ 528,702	13
	(1)	(2)	(3)	(4)	(5)	


HIGHWAY CHRISTIAN FELLOWSHIP
STATEMENT OF FINANCIAL POSITION
YEAR ENDED DECEMBER 31, 2018
(Unaudited)

	Operating Fund (1)	Capital Fund (2)	Total 2018 (3)	Total 2017 (4)	
ASSETS					
CURRENT ASSETS					
1 Cash on hand and on deposit	\$ 195,214		\$ 195,214	\$ 211,286	1
2 Prepaid expense	4,971	-	4,971	264	2
3 Receivables	324	-	324	538	3
4 Total Current Assets	200,509	-	200,509	212,088	4
CAPITAL ASSETS					
5 Land		23,000.00	23,000	23,000	5
6 Building		211,686.00	211,686	211,686	6
7 Signage		3,369.00	3,369	3,369	7
8 Equipment and Furniture		66,389.00	66,389	62,115	8
9 Parking Lot		33,454.00	33,454	33,454	9
10 Total Capital Assets		337,898	337,898	333,624	10
11 Total Assets	\$ 200,509	\$ 337,898	\$ 538,407	\$ 545,712	11
LIABILITIES					
CURRENT LIABILITIES					
12 Accounts payable - suppliers	\$ 6,926		\$ 6,926	\$ 15,166	12
13 Accrued Liabilities	130		130	393	13
14 Canada Revenue Agency/Pension Contributions	1,943		1,943	1,306	14
Undispersed Designated Funds Points of Light	3,824		3,824		
15 WorkSafeBC	140		140	145	15
16 Total Liabilities	12,963	-	12,963	17,010	16
NET ASSETS					
19 Invested in capital assets	-	337,898	337,898	333,624	19
20 Unrestricted funds	187,546	-	187,546	195,078	20
21 Total Net Assets / Fund balances - Statement I LN 14	187,546	337,898	525,444	528,702	21
22 Total Liabilities and Net Assets	\$ 200,509	\$ 337,898	\$ 538,407	\$ 545,712	22

(1) (2) (3) (4)

Approved by:

 Board Member

 Board Chair

SCHEDULE A

**HIGHWAY CHRISTIAN FELLOWSHIP
SCHEDULE OF GENERAL FUND AND CAPITAL FUND - REVENUE
YEAR ENDED DECEMBER 31, 2018
(Unaudited)**

		(1)	(2)	(3)	
		2018	2017	INC	
				(DEC)	
GENERAL OPERATING FUND REVENUE					
1	TITHES AND OFFERINGS	\$ 175,717	\$ 208,986	\$ (33,269)	1
DESIGNATED OFFERINGS					
2	Children/Youth	-	250	(250)	2
3	Fellowship gathering - Valentines & hockey	-	194	(194)	3
4	Women's General	100.00	559	(459)	4
5	Benevolence	30.00	-	30	
6	Special Functions	300.00	-	300	
7	Library	90.00	-	90	7
OTHER REVENUE					
8					
9	Interest	1,025.00	855	170	9
10	Rental of facilities	2,790.00	1,755	1,035	10
11	Total General Operating Fund Revenue (Statement I)	180,052.00	\$ 212,599	\$ (32,547)	11
12		(1)	(2)	(3)	
13					
CAPITAL FUND REVENUE					
14					
15	Designated Offerings				
16	Building general	4,274	\$ 200		16
	Photocopier				
17	Total Capital Fund Revenue (Statement I)	\$ 4,274	\$ 200		17
18					18
19					19
20	Total Revenue (Statement I)	\$ 184,326	\$ 212,799	\$ (28,473)	20
		(1)	(2)	(3)	

SCHEDULE B

**HIGHWAY CHRISTIAN FELLOWSHIP
SCHEDULE OF GENERAL AND CAPITAL FUND EXPENSES
YEAR ENDED DECEMBER 31, 2018
(Unaudited)**

		(1)	(2)	(3)	
		2018	2017	INC (DEC)	
GENERAL FUND EXPENSES					
1	TITHES TO DISTRICT OFFICE	\$ 17,568.00	\$ 21,046	\$ (3,478)	1
CHURCH MINISTRIES					
2	Gifts and Flowers	695.00	1,416	(721)	2
3	Social Activities/Gatherings	2,007.00	1,336	671	3
4	Children's Youth Ministry - Vac Bible Camp, deluxe Bible set	2,055.00	2,296	(241)	4
5	Christmas Hampers	262.00	324	(62)	5
6	Discipleships and Care Groups	189.00	25	164	6
	Publications - Sage, Thrive, Testimony	595.00	773	(178)	
7	W2W	230.00	488	(258)	7
8	Legacy Builders	-	21	(21)	8
9	Mom 2 Mom	-	230	(230)	9
10	Funeral/Benevolence Expense	20.00	-	20	10
11	Family Camp	90.00	253	(163)	11
12	Pointsettias	162.00	56	106	12
13	Library	252.00	159	93	13
14	Mens Fellowship	71.00	-	71	
15	Worship	-	1,924	(1,924)	15
16	OPERATIONAL (see B.1 for comments on variances)			-	16
17	Salaries, wages-Pastor and Office staff	81,656.00	76,621	5,035	17
18	Benefits:			-	18
19	Legislative - CPP, EI and WCB	4,855.00	3,837	1,018	19
20	PAOC pension, special pension, group insurance,MSP	5,817.00	8,682	(2,865)	20
21	Bank charges	636.00	870	(234)	21
22	Bookkeeping	5,356.00	5,831	(475)	22
23	Conference, seminars and retreats	2,940.00	1,754	1,186	23
24	Guest Speakers	2,304.00	1,100	1,204	24
25	Hydro Electricity/Heat	5,542.00	4,657	885	25
26	Kitchen supplies and equipment repairs	825.00	1,035	(210)	26
27	Licences, Dues, Subscriptions	2,452.00	2,341	111	27
28	Office supplies - Photocopy, Postage, Etc.	5,306.00	5,496	(190)	28
29	Pastors Book Allowance	357.00	75	282	29
30	Professional Development	439.00	449	(10)	30
31	Telephone and internet	1,660.00	1,564	96	31
32	Travel and meals	1,153.00	273	880	32
33	Waste disposal	1,215.00	1,189	26	33
34	Water and sewer	631.00	748	(117)	34
35	Website	670.00	477	193	35
PROPERTY AND EQUIPMENT					
36	Audio and video equipment maintenance	559.00	758	(199)	36
37	Building insurance	4,753.00	4,271	482	37
38	Building repairs & maintenance	2,088.00	4,779	(2,691)	38
39	Cleaning supplies	577.00	292	285	39
40	Custodian	4,178.00	4,680	(502)	40
41	Equipment Lease & Maintenance	1,147.00	1,555	(408)	41
42	Grounds maintenance	295.00	1,693	(1,398)	42
OTHER					
43	Legal Settlement	-	11,750	(11,750)	43
44	GST on above expenses	913.00	845	68	44
45	Total General Fund Expenses (Statement I)	\$ 162,520	\$ 177,969	\$ (15,449)	45
CAPITAL FUND EXPENSES					
	Photocopier	4,274	-	4,274	
46	Keyboard	-	2,939	(2,939)	46
	Total Capital Fund Expenditures (Statement I)	\$ 4,274	\$ 2,939	\$ (2,939)	
		(1)	(2)	(3)	

**HIGHWAY CHRISTIAN FELLOWSHIP
SCHEDULE OF GENERAL FUND - EXPENSE VARIANCES
YEAR ENDED DECEMBER 31, 2018
(Unaudited)**

		(1)	(2)	(3)		(4)
		2018	2017	INC (DEC)		
		24,196	30,347			
14	Salaries, wages-Pastor and Office staff	81,656.00	76,621	5,035	14	Increase in wages
Benefits:						
15	Legislative - CPP, EI and WCB	4,855.00	3,837		15	
16	PAOC pension, special pension, group insurance, MSP	5,817.00	8,682	(2,865)	16	Reduction of payment and refund of Special Pension payments
17	Bank charges	636.00	870		17	
18	Bookkeeping	5,356.05	5,831	(475)	18	Less work required
19	Conference, seminars and retreats	2,940.00	1,754		19	
20	Guest Speakers	2,304.00	1,100	1,204	20	More Guest Speakers with travel Expenses
21	Hydro Electricity/Heat	5,542.00	4,657	885	21	Increase in usage
22	Kitchen supplies and equipment repairs	825.00	1,035		22	
23	Licences, Dues, Subscriptions	2,452.00	2,341		23	
24	Office supplies - Photocopy, Postage, Etc.	5,306.00	5,496		24	
25	Pastors Book Allowance	357.00	75		25	
26	Professional Development	439.00	449		26	
27	Telephone and internet	1,660.00	1,564		27	
28	Travel and meals	1,153.00	273	880	28	Travel fuel and Staff and Board Meals
29	Waste disposal	1,215.00	1,189		29	
30	Water and sewer	631.00	748		30	
31	Website	670.00	477		31	
PROPERTY AND EQUIPMENT						
32	Audio and video equipment maintenance	559.00	758		32	
33	Building insurance	4,753.00	4,271		33	
34	Building repairs & maintenance	2,088.00	4,779	(2,691)	34	no major repairs
35	Cleaning supplies	577.00	292		35	
36	Custodian	4,178.00	4,680		36	
37	Equipment Lease & Maintenance ???	1,147.00	1,555	(408)	37	lless equipment repairs
38	Grounds maintenance	295.00	1,693	(1,398)	38	inspection of all visible drains
OTHER						
39	Legal Settlement	-	11,750	(11,750)	39	
40	GST on above expenses	913.00	845		40	
41	Total Operational Expenses (Statement I)	\$ 162,520	\$ 177,969	\$ (15,449)	41	
		(1)	(2)	(3)	(4)	

162,520

(0) DIFF

SCHEDULE C

**HIGHWAY CHRISTIAN FELLOWSHIP
SCHEDULE OF MISSIONS ACTIVITIES**

YEAR ENDED DECEMBER 31, 2018

(Unaudited)

		(1)	(2)	(3)	
		2018	2017	INC (DEC)	
REVENUE					
1	UNDESIGNATED TITHES & OFFERINGS	\$ 6,398	\$ 6,415	\$ (17)	1
DESIGNATIONS - PAOC OVERSEAS					
2	Hearts of Compassion - See LN 21	460	645	(185)	2
3	6Serge & Nancy Bersaglio - See LN 16	-	30	(30)	3
4	ERDO - See LN 18 & 28	-	936	(936)	4
5	Points of Lights - See t-LN 23	5,507	-		5
6	Village of Hope - See LN 20	25	5,025	(5,000)	6
DESIGNATIONS - OTHER OVERSEAS					
7	Nelson & Lisa Monterio - See LN 19	-	200	(200)	7
8	Aaron & Rebecca Roorda - See LN 25	100	370	(270)	8
DESIGNATIONS - HOME					
11	Watoto - See LN 27	1,685	-	1,685	11
12	Youth for Christ (Blue Bus ministries) - See LN 36	74	402	(328)	12
13	Nanoose Bay Camp - See LN 30	199	288	(89)	13
14	Pavillion of Hope - David Silver - See LN - 38	615		615	14
15	Total Mission Revenue (Statement I)	\$ 15,063	\$ 14,311	\$ (5,370)	15
See Statement of Operations and Changes in Fund Balances					
EXPENSES					
PAOC OVERSEAS					
16	Serge & Nancy Bersaglio - See LN 3	5,500	5,530	(30)	16
17	Childcare Plus - See LN 1 UNDESIGNATED	480	444	36	17
18	ERDO - Hurricane Relief - See LN 4		336	(336)	18
19	Nelson & Lisa Monteiro - See LN 7	2,200	2,400	(200)	19
20	Village of Hope See LN - 6	25	6,303	(6,278)	20
21	Hearts of Compassion - See LN 2	460	645	(185)	21
22	Wayne & Ann Hildten	1,800	-	1,800	22
23	Points of Lights - See LN - 5	5,507	-	5,507	23
24	Zachary & Megan Wylie - See LN 1 UNDESIGNATED	2,400	2,400	-	24
OTHER OVERSEAS					
25	Aaron & Rebecca Roorda - See LN 8	4,000	4,320	(320)	25
26	Stan Anonby (Wycliffe translators)	1,200	1,100	100	26
27	Watoto - See LN 11	1,685	-	1,685	27
HOME AND EVANGELISM					
28	ERDO - BC Fire Relief - See LN 4	-	600	(600)	28
29	Leading Influence	2,500	3,000	(500)	29
30	Nanoose Bay Support - See LN 13	1,200	2,688	(1,488)	30
31	Partnership Ministries	-	200	(200)	31
32	Summit Pacific College	1,000	500	500	32
33	Teen Challenge - See LN 1 UNDESIGNATED	1,420	1,420	-	33
34	Youth for Christ - Support	3,080	3,080	-	34
35	Evangelism/Outreach	379	943	(564)	35
36	Youth for Christ - Blue Bus & Other - see LN 12	75	402	(327)	36
37	Camp Support	325	-	325	37
38	Pavillion of Hope - David Silver - See LN - 14	615	-	615	38
39	Total Mission Expenses (Statement I)	\$ 35,851	\$ 36,311	(460)	39
See Statement of Operations and Changes in Fund Balances					

