

**First Metropolitan United Church
Board Meeting Minutes
May 20, 2020**

1. **Call to Order:** The meeting was called to order at 3:03PM on Zoom.

Present: Shelagh MacKinnon, Edeana Malcolm, Jacquie Henderson, Liane Clark, Anne Carson and Ross Breckon Emily MacDonald.

2. **Opening Reflection/Prayer:** - The meeting was opened by Jacquie reading about the Third Place Theory by Roy Oldenburg. Rev. Shelagh MacKinnon will do the Reflection/Prayer at the May 26 meeting.

3. **Approval of the Consent Agenda**

Motion: That the Consent Agenda and Board Meeting Draft Minutes be adopted as circulated prior to the Board Meeting.

- a. 2020 05 20 Board Meeting Agenda (agreed to)
- b. 2020 04 15 Board Draft Minutes (accepted)
- c. 2020 05 06 Board Draft Minutes (accepted)

Moved: Emily MacDonald **Seconded:** Jacquie Henderson **Carried.**

4. **Minister's Report –**

- a. Shelagh expressed her appreciation for the Board and other key people in the Congregation who are helping out during the C-19 Pandemic.
- b. Shelagh and other Victoria United Church Ministers still being kept abreast of current C-19 directives by Bernadette Violini-Kudzin, Contingency Assistant in the House of Commons to Carla Qualthrough, MP for Delta, BC.
- c. Our Place (OP) thanked us for our monetary contribution to the opening up of the showers at OP on Pandora. There is a meeting being set up with the new OP Director.

- 5 **Ministry and Personnel –**

- a. Updated sick leave policy – Liane

Motion: That we adopt the Updates, made to the Sick Leave Policy presented at this meeting.

Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

- b. Custodian Position verbal update at meeting – Liane Meeting with Bruce weekly. Ongoing discussion about the Custodian Position and the needs for Bruce’s annual vacation in August.
- c. M&P motion re: Co-op Student June 2020 – Liane
Motion: It is moved that the Board approve a hiring team made up of Joan Mason, David Bray and Shelagh MacKinnon (or designate from CSD and Worship) to hire a Coop student from June 1 to August 28, 2020 based on the Coop Student job description.
Moved: Liane Clark **Seconded:** Anne Carson **Carried.**

Motion - 3:50PM That this meeting be conducted In Camera.

Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

Motion: - 4:05PM That the meeting no longer continue In Camera.

Moved: Liane Clark **Seconded:** Jacquie Henderson **Carried.**

6. Treasurer’s Report –

- a. **Motion:** That the Updated Financial Report for April 2020 be approved as presented.
Moved: Liane Clark **Seconded:** Emily MacDonald **Carried.**

- b. **Motion:**
Due to the demonstrated preference of the donor when alive not to support capital projects and the size of the bequest, it is moved that this bequest be treated as a designated bequest so that the 50% to First Met Foundation Memorial Endowment Fund, 25% to the First Met Operating fund and 25% to the First Met Capital fund policy split would not apply. The designation to be applied to the interim bequest payment is 66.2% to First Met Foundation Memorial Endowment Fund, 25% to the First Met Operating fund and 8.8% to the First Met Capital fund. The designation to be applied to the final bequest payment is 75% to First Met Foundation Memorial Endowment Fund and 25% to the First Met Operating fund.
Moved: Liane Clark **Seconded:** Ross Breckon **Carried.**

7. Strategic Plan –

- a. The latest version of the plan is available to read in DropBox.
- b. We need to develop a plan as to how and when to “roll out” the plan to the Congregation.

8. Redevelopment Task Group –

Terry Harrison from the Pacific Mountain Region let Ross know that the National Church is following our progress through our Redevelopment. They wish to become involved in our redevelopment process using it as a view to assisting other United Churches across Canada to go down the same path in the future. Our plan is still on pause at the moment.

9. Team Reports: -

- a. Our annual camp to Camp Pringle is going ahead the weekend of June 19 – 21, 2020. Due to Rules and Regulations of Covid-19 Camp Pringle is in charge of all aspects of using their facility, from booking through them to being advised as to what camp will look like, to activities allowed. Please call Camp Pringle directly if you wish to go.
- b. Joan Mason will now be a Co-Chair, with Jim Anderson, of the AV Team. Joan will remain on the Communications Team and now become part of the CSD & Worship Team.

10. Halo Project – Ross and Anne working on this project. Receiving some finished Program Templates. Hope to have information all collected by the end of May. Ross has some questions on the Congregation Template that he needs the Board to complete.

11. Old Business – Emily gave us the updated information she has about the Leadership Training Course Age-ing to Sage-ing that is being planned for Fall 2020.

Motion: That Emily MacDonald continue to move forward with the Budget and plans to bring the Age-ing to Sage-ing course to FMUC in the fall of 2020.

Moved: Emily MacDonald **Seconded:** Liane Clark **Carried.**

12. New Business: -

ICA want to run two classes with 8 students per class in their school area from June 1 to 12. Talks will continue as to whether this will come to fruition. There are a lot of conditions to be met in light of the new WorkSafe guidelines.

13. Actions To Be Taken From Decisions Made At This Board Meeting

14. Next Meeting – Board Meeting– May 26, 2020 at 3PM on Zoom.

- June 17, 2020 at 3PM on Zoom.

14. Adjournment was at 5:10PM

Chairperson: _____

Edeana Malcolm

Secretary: - _____

Anne Carson