

**First Metropolitan United Church
Board Meeting Minutes
January 22, 2020**

1. **Call to Order** The meeting was called to order at 3:05PM in the Library.

Present: Shelagh MacKinnon, Edeana Malcolm, Jacquie Henderson, Liane Clark, Anne Carson, Ross Breckon and Emily MacDonald.

2. **Opening Reflection/Prayer:** - The meeting was opened by Shelagh reading a piece written by Richard Rohr who writes a daily blog.

3. **Approval of the Consent Agenda**

Motion: That the Consent Agenda be adopted as circulated prior to the Board Meeting.

- a. 2020 01 22 Board Meeting Agenda (agreed to)
- b. 2019 12 18 Board Draft Minutes (accepted)

Moved: Liane Clark

Seconded: Ross Breckon

Carried.

4. **Minister's Report** – Shelagh thanks everyone who helped and participated in the Christmas Eve services.

Shelagh and Micia Kanstrup will be taking a course called United Fresh Start. Information on this is available on the United Church of Canada website Home page under Leadership.

There will be a Lenten Study using a Joy Rupp book, Jesus Lover of My Soul. Dates forthcoming.

We will have a combined Ash Wednesday service with Centennial United.

Sarah Prestwich will preach one Sunday during Lent. The course Living Fully as You Contemplate Death to be given jointly with FMUC and Oak Bay United in February is oversubscribed and has a waiting list.

A Seder Supper will be held with the Sunday School during Lent also.

We will participate in the Coldest Nite of the Year Walk for the Homeless again on February 22 with other United Churches in Victoria.

5 Ministry and Personnel –

Motion: That the Board approve a new less than 1 year contract for Fiona Weber, Administrative Assistant from March 1, 2020 to February 28, 2021.

Moved: - Liane Clark **Seconded:** - Emily MacDonald **Carried.**

6. Treasurer’s Report – December 2019 Finance and Administration Update (pre read)

a. **Motion:** - That the Board of FMUC accept the Treasurer’s Finance and Administration Update.

Moved: - Liane Clark **Seconded:** - Ross Breckon **Carried.**

We may seek IT advice from David Clark, Liane’s husband, in the future as Andrew Faulkner is stepping back from being our IT advisor.

b. **Motion:** - That the FMUC Board approve the Narrative Budget Split Document (pre read).

Moved: -Liane Clark **Seconded:** -Jacquie Henderson **Carried.**

c. **Discussion:** - Format Deadline for the Annual Report 2019 (pre read). Liane is sending the Teams email re : Deadline for Annual Reports.

d. **Discussion:** - Our Place request for shelter extension to March 31,2021.

7. Strategic Plan – See Item 14

8. Redevelopment Task Group – As of January 16 the group is focusing on finding a place for FMUC to relocate to while the church is being upgraded. The Congregation will be engaged in this process also.

9. Budget 2020 Update – At the January 12 Congregational meeting the Congregation approved the 2020 Budget for FMUC.

10. Team Reports: - Emily reported the following updating us on the Spiritual Wellness Team:

1. SC and W had a bit of a windfall to their Education Bursary Fund so gave \$2000 to the Therapeutic Recovery Centre to be used for educational purposes.

2. They are developing a series of talks on death entitled “Living Fully as We Contemplate Death” in collaboration with Oak Bay United. The dates for the talks are Feb 4, 11, 18, and 25th. Rev Margaret Harper is presenter. Phone Oak Bay United to register. Free.

3. They have invited 3 people to attend their meeting to see if they are interested in joining their committee.
4. There have been joint ministry meetings between St Aidan's and First Met to identify areas of interest and concern.
5. There are sessions on Mental Health First Aid scheduled for Feb 5 and 6. The fee is \$150 and SC and W have approved one bursary for participation.

11. Old Business – Carried forward to the next meeting.

- a. Liane : Memorial Services costs and recommendations (pre read). This issue is now imbedded in the Strategic Plan

12. New Business: -

- a. **Plumbing:** - The current plumbing problem in the Fellowship Hall Wing will be resolved as soon as it is determined how much it might cost.
- b. **Single Use Bottles:** -Tabled until the next meeting.
- c. **Deadline for Annual Reports from Team Leaders:** - This will be addressed in the information that Liane is sending to Teams in Item 6.

13. Actions To Be Taken From Decisions Made At This Board Meeting

- a. Emily and Shelagh to look into Aging to Saging course here.

14. Next Meeting – Strategic Planning Meeting – Thursday February 13, 2020 3 to 5PM in the Library.

Board Meeting– February 19, 2020 at 3PM in the Library.

15. Adjournment was at 5:15PM

Chairperson:_____

Edeana Malcolm

Secretary: - _____

Anne Carson