

**JBUC Board Meeting
January 17, 2018**

Location: Reception room (Welcoming Room), 10 am

Present: Cheryl Caldwell (Finance), Karen Dickey (minister), Doug Lunam (Pastoral Care), Gordon Miller (Communication/ Neighbourhood Engagement), Karen Pollett (M&P)

Regrets: Marg Lunam (Thrift Shop), Cheryl Macpherson (Worship), Duncan McLean (Member at Large), Kathie Putt, Jeremy Williams

Chair: Karen Dickey Secretary: Cheryl Caldwell

Opening with Communion; all members present participated in a reading as we shared Communion.

Minutes: October 25, 2017 – We agreed to get Nola Adams to post them

Minutes: November 29, 2017: Were circulated to the Board after this meeting to be approved in draft prior to next Board meeting on February 7, 2018.

We agreed to accept the Agenda.

For our consideration:

1. M&P Report: We received a report and recommendations from Karen Pollett.

We agreed with the recommendations in principle and asked that they come back to the Board with further details at the next meeting for approval.

2. Minister's sabbatical leave

United Church policy provides for sabbatical leave every five years.

Proposed timing of the Minister's sabbatical (which is two years overdue) is from May 22 to August 22, 2018.

Sabbatical will involve travelling, reading and writing.

There was a discussion about what worship would look like for the Congregation during the Minister's sabbatical. Also discussed was what coverage would be required over and above pulpit supply, for example,

having a Minister available half-days two days per week to work with Pastoral Care and Worship teams.

We agreed that the Worship Team and the Minister would provide further details on availability for a substitute and pulpit supply and associated costs.

3. Financial Report:

Cheryl presented the preliminary year end numbers for 2017 and discussed the highlights for the year. We ended the year with a surplus. Final numbers will be available by the end of January.

Cheryl presented a preliminary draft of the 2018 budget for consideration.

One item discussed was how compensation should be shown for staff and contractors.

We agreed that compensation figures would be rolled up into one number (one for staff and one for contractors) in keeping with best business practices, rather than setting out the details by individual positions.

Goals identified for 2018 included more hospitality events and continuation of the Communications and Neighbourhood Engagement program.

We agreed that Gordon Miller will provide a detailed report at the next board meeting on accomplishments to date and future plans that can be shared with the Congregation.

4. Non-pledge Drive – this will be discussed at the next board meeting.

Next meeting date: Wednesday, February 7 at 10 a.m.

AGM date: February 25, 2018. Team chairs to provide their reports to Vanya by January 31, 2018.