

JBUC Board Meeting

Minutes

May 2, 2018

Location: Welcome Room, 10 a.m.

Present: Cheryl Caldwell (Chair and Finance), Karen Dickey (Minister), Doug Lunam (Pastoral Care), Karen Pollett (M&P), Duncan McLean (Member at Large), Louise n'ha Ruby (Member at Large), Kathie Putt (Secretary)

Regrets: Cheryl Macpherson (Worship), Gordon Miller (Communication/Neighbourhood Engagement)

Chair: Cheryl Caldwell Secretary: Kathie Putt

Opening with Communion (Karen Dickey)

1. Minutes: Agreed to accept the Minutes of the Board Meeting of April 4, 2018 as circulated, and to receive the Draft Minutes of the Congregational Meeting of April 8, 2018, with the "JBUC Sabbatical Plan" document dated and attached.

Action item: Kathie will send to Nola for the website.

2. Correspondence:

An email request has been received from Our Place regarding shelter space for the cold weather months.

Action later: We will revisit this in the fall.

3. Church Security:

- The recent incident of extreme and threatening verbal abuse was discussed at length.
- We recognize that we all need to feel the Church is a safe place. To this end there will be follow up with the individual concerned.
- We need to take action to better equip ourselves to deal with such situations, or to prevent them. To this end we will ask for a training session/ workshop with Victoria Police and/ or Our Place.

Action item:

Karen Pollett will talk with Police and Our Place.

4. Our Sabbatical Plan

June

Visiting minister: Rev. Joan Scandrett

Joan has had some in person introduction to the place and the plan.

She will work two part days of her choosing, which could include a time of group discussion.

Action items:

Karen Dickey will provide a list of contacts for her.

Karen Pollett will welcome her and offer a tour of the area.

Cheryl Caldwell will be in touch with Cheryl Macpherson about the arrangements.

Karen Dickey will give her a list of those who might appreciate a pastoral care visit.

Cheryl Caldwell will arrange for offering thanks to her on the last Sunday of June.

Duncan and Bev can offer clarifications if any problems with communion.

Sundays Schedule

She will preside and preach the first two Sundays of June.

The 3rd Sunday is the Pride Sunday. Gordon will be convening this.

On the 4th Sunday Joan will preside (unless others wish to) and Mary Wolfe will give the reflection.

July

Visiting Minister: Rev. Sharon Moon

Karen has already answered a list of questions from Sharon.

Actions items:

Judy and Aleksa will meet her at the airport and show her the home.

Cheryl Caldwell will meet her and offer a welcome.

Karen Pollett will walk her around James Bay.

Table conversations about evening services

The comments made during the Congregational Meeting of April 8 regarding the July evening services

have been grouped and organized by Cheryl and are attached. Some clarifications:

- the qualities listed have been named already with Rev. Sharon Moon and Daniel, as well as Gordon and Karen. This includes the importance of “content” / some reflection as opposed to just entertainment. Gordon, Daniel will arrange for the musicians and will include them in the planning of the evening along with Sharon.
- the worship team’s role will be organizing the support (greeters etc)
- any gathering/ hospitality will be in front of the Church, ie on the street side;
- there is a budget already set
- those attending could be offered a way to be informed of the upcoming evenings by leaving their email address.

Primary responsibility

Gordon will take primary responsibility for the communication, advertising, organizing etc – though he won’t be expected to do it all himself. Daniel and Gordon are sharing responsibilities for lining up musicians. Daniel, Sharon and Gordon will be involved in the week to week service planning.

Schedule

Because of July 1 celebrations, the first evening service will be on Saturday, June 30. Others will be on Sundays at 7 pm.

Sunday mornings

Agreed that the doors will be open on Sunday mornings but this won’t be advertised within the congregation or outside. Rather it will be a time to offer a quiet space or conversation for someone who comes expecting a service. Gordon and another will do this (not one alone).

Action item:

Gordon will find someone to be with him on Sunday mornings.

August

Ministers

Duncan and Bev will lead the three services and offer communion on the first Sunday. They will provide a cell number for contact.

Action items:

Duncan will talk to Vanya and Nola about giving out only the cell number.

Karen will talk with them and Vanya about a generic bulletin.

Opening and closing the Church during sabbatical

Agreed 9:30 is early enough and locking the downstairs could be done by 12:30.

Action items:

Karen Dickey will ask if Daniel could open up when he comes to warm up.

Cheryl Caldwell and Doug will talk about locking of the upstairs.

Someone needs to arrange locking of the downstairs

NB important to make sure toilets aren't running before leaving the building.

Communication to Congregation

Action item:

Karen Dickey will start a Q and A that we can distribute as an insert to the bulletin and we can continue it as an online conversation.

5. ProVision Grant

We need to provide an interim update by the end of May or June to receive the last \$5000 for the first year.

We need to do a year-end evaluation by the end of the first year ie the first week of October. If the evaluation is well received we will receive funding for a second year. The balance required would come from our general funds. A suggested evaluation team is Karen D., Karen P., Aleksa.

Action items:

Gordon, Karen and Vanya will put together an interim report and circulate to the Board.

Action later:

An evaluation team will prepare a report for early October.

6. Neighbourhood Engagement Position

Action item:

Karen Dickey will ask Aleksa if she will act as liaison with Gordon during Karen's absence.

Karen Dickey will meet with Gordon before leaving and focus on the need to prioritize

relationships both in the neighbourhood and within the congregation.

7. Team Reports: Thrift Shop

- Our street parking spot is being used as a loading zone for the Red Barn market, and also used by others.

Action item:

Doug will talk to the Red Barn management about this.

- Having the Church open on sale days:

Music inside draws people in, some are curious about its history.

Until Gordon is back (he knows how to arrange for the speakers) it will be closed unless someone asks especially, in which case Doug will open for them.

Some issues can arise e.g. washrooms, roaming through the church.

We need to think more about it and what our intention is.

- Thanking the TS volunteers:

Action item:

Louise will make a big card to be signed by the congregation.

8. Hot Dog Stand

We have been approached by Dan Talbot, owner of a hot dog stand who would like to have it there when the TS is open. Some preliminary discussion has taken place, including a suggested 15% of sales to go to JBUC, and that it start as a 30 day pilot project.

Agreed we need to see proof of insurance, he needs to have a business license and VIHA Certification (propane not an issue) and we would need a contract.

Action item:

Louise and Doug will meet with him to discuss the proposal further, in particular the legal requirements, and get back to the Board on their sense of how this relationship might work out.

9. Report on Minister's study leave to Inhabit Conference in Seattle

It was fantastic, maybe more of us can go next year. Karen will put together a report on it to send out to the Board.

10. Conclusion

Much appreciation was expressed.

11. Next meeting set for June 6, 10 AM. Regrets: Duncan

Meeting adjourned at 12:50

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