

SECTION 2 – FINANCE

Origin: TOTP Administration Committee

Status: Policy

Distribution: All Parishes

Approved: Coordinating Council

Date: 23 November 2012

2.7 Parish Support Grant

2.7.1 Purpose

To assist Parishes by providing funding grants for Clergy Stipend and / or Clergy Travel Assistance from the budget of the Territory of the People Anglican Church (TOTP)

2.7.2 Process

1. At the September / October meetings of Parish Council/Church Committees, financial planning should be on the agenda for discussion. Should the Parish financial planning indicate the need for grant funding from the Territory of the People Anglican Church (TOTP) to cover Clergy Stipend and or Clergy Travel Assistance, a request must be submitted to the TOTP Administration Committee.
2. The TOTP Grant Application Form (attached to this Policy and found in Section 5 Forms: 5.5) must be completed and returned to the TOTP office, together with the proposed Parish budget, by the date determined annually by the Administration Committee.
3. Parishes will be notified of the due date in writing accompanied by the Application form.
4. When preparing the TOTP Budget, TOTP Administration Committee will consider Parish Support Grant requests received by the due date.
5. A review team independent of Administration Committee and Coordinating Council will review applications and make recommendations to the Administration Committee.
6. Parishes will be notified by the Administration Committee concerning their request for a Parish Support Grant.

Attachment - TOTP Grant Application Form